# How to register an account on P3AY.

1. Paste https://p3ay.africa in your browser.
2. Hover your mouse under "Register" hyperlink and click on "Youth Sign-up".
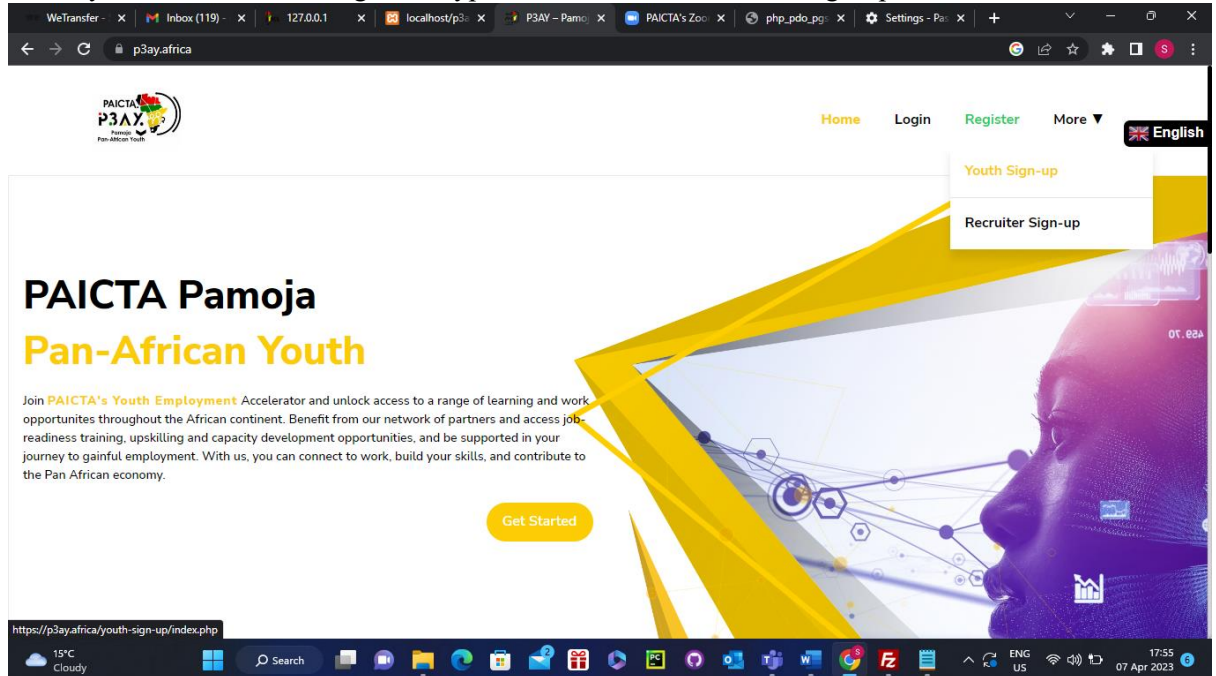


3. After clicking on "Youth Sign-up", you will be redirected to sign up page. Enter your details as demonstrated below then click "Register" button.
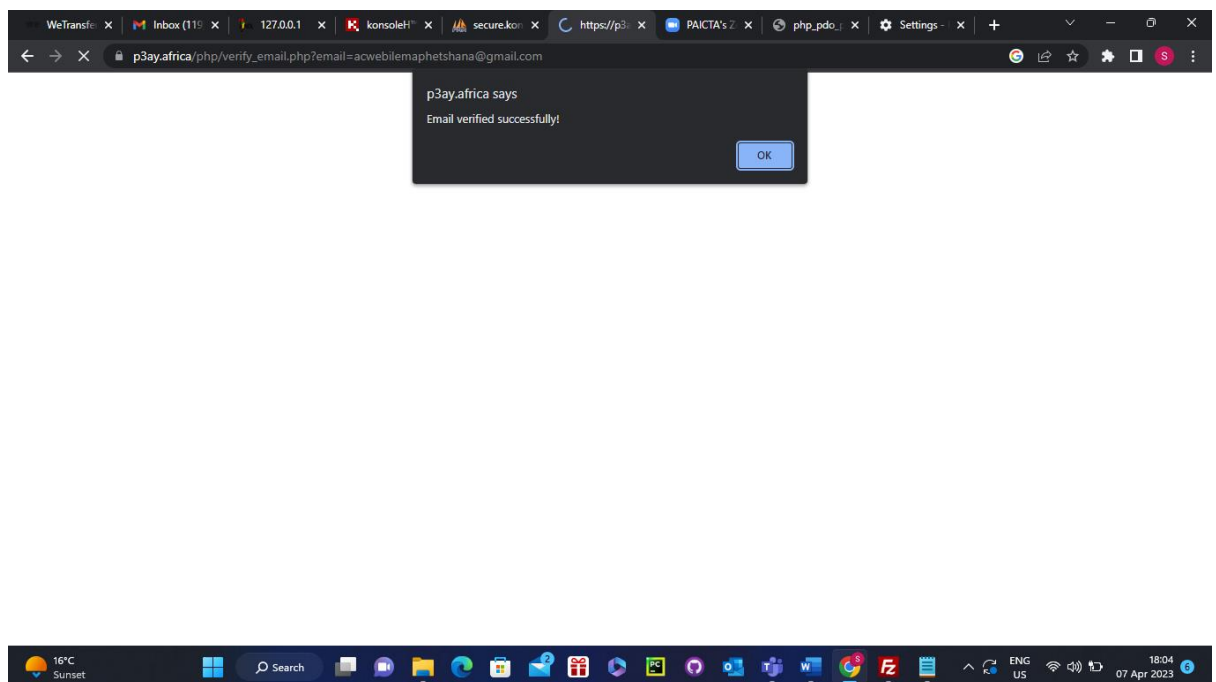


4. After clicking on "Register" button, you will receive an email with verification code. Copy and paste your verification code on the next screen.
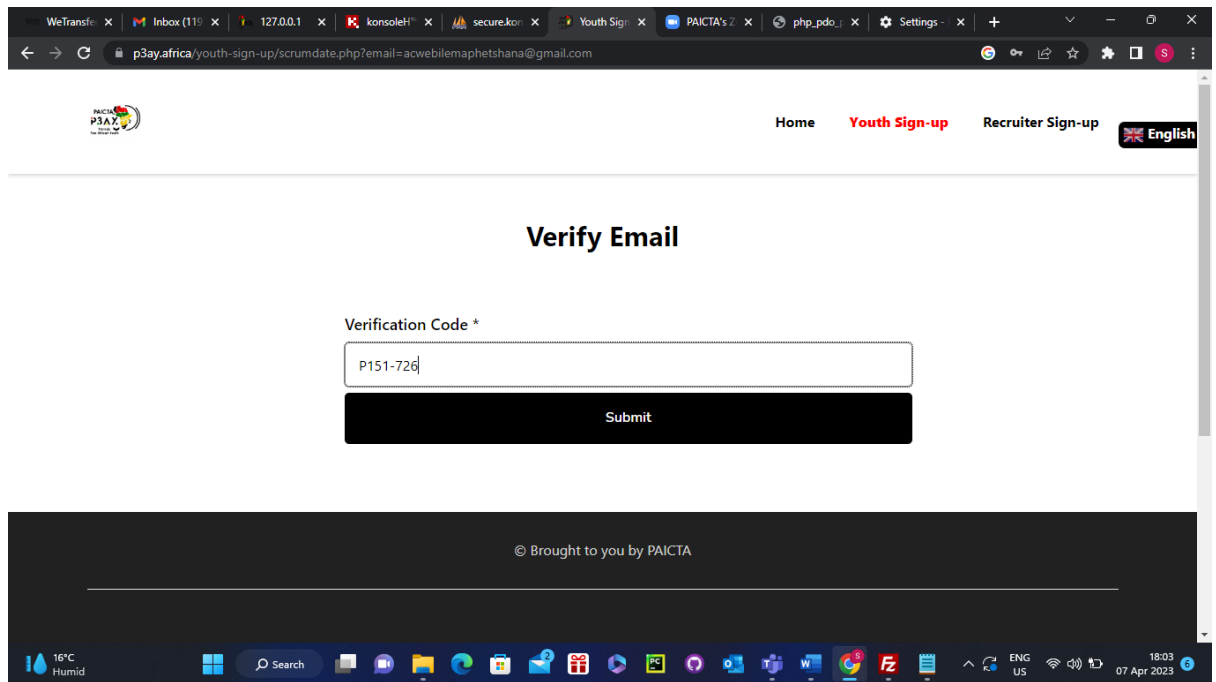
Then click on "Submit" button.

5. If the email is verified, this will show on your screen.



6. You will need to login after creating an account.

7. Since it's your first time on P3AY, you will be redirected to a "Profile" page. Fill in your details then click on "Update" button. **Make sure you check the consent box.** Type none if the box or prompt does not concern you.



8. After updating your details, your name will be listed next to "Job dashboard" hyperlink as demonstrated below. Now, you are redirected to "Additional Information" page – fill up and upload necessary documents. This is one of the **important** information.

9. After updating your additional information, you will be redirected to a homepage. That means your account has been successfully updated. You can go to "Vacancies" page to view posted jobs.