

STATE BANK OF INDIA - Home Loan / Personal Loan / Auto Loan

Residence Verification Report

Application Ref. No.		Agency Name			
Applicant's Name		SBI Branch Name			
Residence Address					
Landmark					
Address Confirmed	Yes <input type="checkbox"/> NO <input type="checkbox"/>	Name & Stay Confirmed	Yes <input type="checkbox"/> No <input type="checkbox"/>		
Resi Telephone #		Mobile #			
Date of Visit		Time of Visit			
The following Information is to be obtained from the applicant or anybody residing at the address:					
Person Contacted		Relation with Applicant			
Date of Birth / Age of Applicant		Years lived at current address			
Residential Status		Educational Qualification		Marital Status	
<input type="checkbox"/> Self Owned	<input type="checkbox"/> Paying Guest	<input type="checkbox"/> Professional	<input type="checkbox"/> Undergraduate	<input type="checkbox"/> Single	<input type="checkbox"/> Married
<input type="checkbox"/> Owned by Parents	<input type="checkbox"/> Owned by Friend	<input type="checkbox"/> Post graduate	<input type="checkbox"/> Others	No. of Family Members	
<input type="checkbox"/> Rented	<input type="checkbox"/> Owned by Relative	<input type="checkbox"/> Graduate	<input type="checkbox"/> NC	Working	
<input type="checkbox"/> Company Accomodation	<input type="checkbox"/> Lodging	Please specify Type of Degree		Children	
<input type="checkbox"/> NC				Dependent Adults	
Any other Loans		Yes <input type="checkbox"/> No <input type="checkbox"/> NC <input type="checkbox"/>	Details :-		
From Which Banks / Institutions		Loan Amount		Repayment Tenure	
1					
2					
3					
The following is based on verifier's Observation					
How Co - operative was the customer		Neighbour's Reference		Name verified from	
<input type="checkbox"/> Polite	<input type="checkbox"/> Rude	<input type="checkbox"/> + Ve	<input type="checkbox"/> -Ve	<input type="checkbox"/> Name plate	<input type="checkbox"/> Watchman
<input type="checkbox"/> Not Confirmed		<input type="checkbox"/> Not Confirmed		<input type="checkbox"/> Neighbour	<input type="checkbox"/> Not Confirmed
				<input type="checkbox"/> Society Board	
Type of Residence		Locality of Residence		Ease of Location Address	
<input type="checkbox"/> Flat	<input type="checkbox"/> Bungalow	<input type="checkbox"/> Posh Locality	<input type="checkbox"/> Village Area		
<input type="checkbox"/> Independent House	<input type="checkbox"/> Row House	<input type="checkbox"/> Upper Middle Class	<input type="checkbox"/> Slums	<input type="checkbox"/> Easy	
<input type="checkbox"/> Part of Independent House	<input type="checkbox"/> Temporary Shed	<input type="checkbox"/> Middle Class	<input type="checkbox"/> Other	<input type="checkbox"/> Difficult	
<input type="checkbox"/> Multi tenant House	<input type="checkbox"/> Standing Chawl/Janta Flat	<input type="checkbox"/> Lower Middle Class		<input type="checkbox"/> Untraceable	
<input type="checkbox"/> (no. of tenants)	<input type="checkbox"/> Hutment / Sitting Chawl	<input type="checkbox"/> Not Confirmed		<input type="checkbox"/> Not Confirmed	
<input type="checkbox"/> Not Confirmed					
Construction of Residence		Comments of Exteriors		Carpet Area in Sq. ft (approx)	
<input type="checkbox"/> Pukka	<input type="checkbox"/> Car Park	<input type="checkbox"/> Fenced / Compound Wall			
<input type="checkbox"/> Semi - Pukka	<input type="checkbox"/> Garden	<input type="checkbox"/> Elevator			
<input type="checkbox"/> Temporary	<input type="checkbox"/> Security	<input type="checkbox"/> Others (P1. Specify)			
<input type="checkbox"/> NC	<input type="checkbox"/> Building Wall	<input type="checkbox"/> Not Confirmed			
Interior Conditions		Assets Seen at Residence		Picture/Portrait of Political Leader Seen	
<input type="checkbox"/> Sofa	<input type="checkbox"/> Carpeted	<input type="checkbox"/> Car	<input type="checkbox"/> Television	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Confirmed	
<input type="checkbox"/> Clean	<input type="checkbox"/> Venetian Blinds	<input type="checkbox"/> (Regis #)	<input type="checkbox"/> Refrigerator		
<input type="checkbox"/> Painted	<input type="checkbox"/> Curtains	<input type="checkbox"/> Two Wheeler	<input type="checkbox"/> Music System		
<input type="checkbox"/> Not Confirmed		<input type="checkbox"/> (Regis #)	<input type="checkbox"/> PC		
		<input type="checkbox"/> Air Conditioner	<input type="checkbox"/> Not Confirmed		
End Use of User Asset		Present Vehcile			
<input type="checkbox"/> Applicant	<input type="checkbox"/> Friend	<input type="checkbox"/> Two Wheeler	<input type="checkbox"/> Owned		
<input type="checkbox"/> Relative	<input type="checkbox"/> Not Confirmed	<input type="checkbox"/> Car	<input type="checkbox"/> Financed		
<input type="checkbox"/> Family Member		<input type="checkbox"/> Loan No	<input type="checkbox"/> Company Provided		
		EMI:	Asset :		
<div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="border: 1px solid black; padding: 5px 10px;">ACCEPT</div> <div style="border: 1px solid black; padding: 5px 10px;">DECLINE</div> <div style="border: 1px solid black; padding: 5px 10px;">REFER TO BANK</div> </div>					
Agency Remarks :					
Verifier Name and Signature		Agency Manger and Signature		Agency Seal	

Employment / Business Verification Report

Application Ref. No.										Agency Name																																
Applicant's Name																																										
Office Address										Department of the applicant																																
Name & Emp Confirmed					Yes	NO	NC	Address Confirmed					Yes	NO	NC	Designation of the applicant																										
Date of Visit										Time of Visit																																
Following are based on Information obtained from applicant/colleague																																										
Person Met										Designation of the person met:																																
Telephone #					Ext No.					Mobile No.:																																
Number of years in present employment / Business										Visiting Card obtained					Yes					No					NC																	
Name of Company / Business																																										
Type of Business					Nature of Business					NOB IN DETAILS					Office Ownership																											
<input type="checkbox"/>	Public Ltd				<input type="checkbox"/>	Professional				<input type="checkbox"/>	NC				<input type="checkbox"/>	Owned				<input type="checkbox"/>	Pagdi																					
<input type="checkbox"/>	Partnership				<input type="checkbox"/>	Manufacturer				<input type="checkbox"/>					<input type="checkbox"/>	Rented				<input type="checkbox"/>	NC																					
<input type="checkbox"/>	Private Ltd				<input type="checkbox"/>	Trade / Shopkeeper				<input type="checkbox"/>					No. of Customers per day:																											
<input type="checkbox"/>	Proprietorship				<input type="checkbox"/>	Service Provider				<input type="checkbox"/>					No. of Branches:																											
<input type="checkbox"/>	Others				<input type="checkbox"/>	1 Commission Agent				<input type="checkbox"/>					No. of Employees Working in Office/Business:																											
<input type="checkbox"/>	NC				<input type="checkbox"/>	2 Broker				<input type="checkbox"/>																																
<input type="checkbox"/>					<input type="checkbox"/>	3 Tutor/Personal Care				<input type="checkbox"/>																																
<input type="checkbox"/>					<input type="checkbox"/>	4 LIC Agent				<input type="checkbox"/>																																
<input type="checkbox"/>					<input type="checkbox"/>	5 Others				<input type="checkbox"/>																																
																				(FOR SELF EMPLOYED) Average Monthly Turnover:																						
(FOR SALARIED)																																										
Type of job					Applicant working as										Applicant Job Transferable																											
<input type="checkbox"/>	Permanent				<input type="checkbox"/>	NC				<input type="checkbox"/>	Senior/Middle Management				<input type="checkbox"/>	Assistant				<input type="checkbox"/>	Stenographer				<input type="checkbox"/>	Yes																
<input type="checkbox"/>	Probation				<input type="checkbox"/>					<input type="checkbox"/>	Supervisor				<input type="checkbox"/>	Clerk				<input type="checkbox"/>	Skilled Labour				<input type="checkbox"/>	No																
<input type="checkbox"/>	Temporary Worker				<input type="checkbox"/>					<input type="checkbox"/>	Junior Management				<input type="checkbox"/>	Typist				<input type="checkbox"/>	Others				<input type="checkbox"/>	NC																
<input type="checkbox"/>	Contract Worker				<input type="checkbox"/>	NC														Earning Salary - P/M - P/A																						
Previous Employment details (if working for <2 year in current employment)																																										
Name of the Company										Years worked In										Last Salary Drawn																						
Original Seen & Verified																																										
Photo ID:										Address Proof:										Income Proof:																						
Supporting Doc:																																										
The following are based on Verifiers Observation:																																										
Business Board seen outside Building / Office										Yes					No					NC																						
Applicant's name verified from					Type of Office					Locality of Office																																
<input type="checkbox"/>	Colleague				<input type="checkbox"/>	Business Center				<input type="checkbox"/>	Industry / Factory				<input type="checkbox"/>	Business Center				<input type="checkbox"/>	Residential				<input type="checkbox"/>	NC																
<input type="checkbox"/>	Receptionist				<input type="checkbox"/>	Independent Office				<input type="checkbox"/>	Clinic				<input type="checkbox"/>	Shop/Office Complex				<input type="checkbox"/>	Industry/Factory																					
<input type="checkbox"/>	Security				<input type="checkbox"/>	Office Complex				<input type="checkbox"/>	Small Scale / Shed				<input type="checkbox"/>	Commercial Complex				<input type="checkbox"/>	Plant																					
<input type="checkbox"/>	Others				<input type="checkbox"/>	Shop				<input type="checkbox"/>	Residence Cum Office				<input type="checkbox"/>	Small Scale Industrial Area				<input type="checkbox"/>	Others																					
<input type="checkbox"/>	NC				<input type="checkbox"/>	Shared Office				<input type="checkbox"/>	Others				Approx. area of office (in sq. ft.)																											
<input type="checkbox"/>					<input type="checkbox"/>	NC														For Self Employed																						
Construction of Office					Exteriors					Interiors					Ease of Locating office					Business Activity level					No. of Employees sighted in Premises for																	
<input type="checkbox"/>	Pukka				<input type="checkbox"/>	Good				<input type="checkbox"/>	Painted				<input type="checkbox"/>	Easy				<input type="checkbox"/>	High				No. of Customers																	
<input type="checkbox"/>	Semi - Pukka				<input type="checkbox"/>	Average				<input type="checkbox"/>	Carpeted				<input type="checkbox"/>	Difficult				<input type="checkbox"/>	Medium				Stock																	
<input type="checkbox"/>	Temporary				<input type="checkbox"/>	Poor				<input type="checkbox"/>	Curtains				<input type="checkbox"/>	Untraceable				<input type="checkbox"/>	Low				<input type="checkbox"/>	High				<input type="checkbox"/>	Low											
<input type="checkbox"/>	NC				<input type="checkbox"/>	NC				<input type="checkbox"/>	Clean				<input type="checkbox"/>	NC				<input type="checkbox"/>	NC				<input type="checkbox"/>	Medium				<input type="checkbox"/>	NC											
Whether any display of affiliation political party seen					Items seen in premises					AC					<input type="checkbox"/>	Printer					<input type="checkbox"/>	Fax					<input type="checkbox"/>															
<input type="checkbox"/>	Yes				<input type="checkbox"/>	No				<input type="checkbox"/>	NC				(Specify In Nos)					PC					<input type="checkbox"/>	Telephone					<input type="checkbox"/>	Xerox					<input type="checkbox"/>					
If the Applicant address is Locked the following information is to be obtained from the colleague																																										
Address Confirmed										Name & Employee																																
Entry :					<input type="checkbox"/>	Permitted				<input type="checkbox"/>	Restricted				<input type="checkbox"/>	Door Locked																										
TPC with - Security Guard / Receptionist / Colleague /:																																										
Name : Confirmed / Not Confirmed / Not Aware																																										
Add Confirmed : Confirmed / Not Confirmed																																										
Employment : Confirmed / Not Confirmed																																										
TPC with - Neighbour Office :																																										
Name : Confirmed / Not Confirmed																																										
Business : Confirmed / Not Confirmed																																										
Business Existing Since :																																										
Address Updation :																																										
Visiting Proof Details :																																										
<div style="border: 1px solid black; width: 80px; height: 20px; display: inline-block;"></div> ACCEPT					<div style="border: 1px solid black; width: 80px; height: 20px; display: inline-block;"></div> DECLINE					<div style="border: 1px solid black; width: 80px; height: 20px; display: inline-block;"></div> REFER TO BANK																																
Agency Remarks : _____																																										
Verifier Name and Signature						Agency Manger and Signature						Agency Seal																														