

SAKSHI CHOURASIYA

MOBILE:+91-8516991640, 9111003054

E-Mail: sakshichourasia91@gmail.com

**Seeking assignment in sales coordinator / disbursement officer with a growth
Oriented organization of high preferably in finance sector.**

Synopsis

- A result- oriented professional with over 6 months" experience in sales, sales Management,&Relationship management .
- Deft maintaining cordial relationship with customers, ensuring quality and services norms to achieve customer satisfaction and business retention.
- Proficient at analyzing market trends to provide critical inputs & formulating marketing strategies.
- Leading, training \$ monitoring the performance of ourselves to ensure efficiency in sales operations and meeting of targets.
- Proven track record of increasing revenues, establishing networks, streamlining workflow and creating a team work environment to enhance productivity.
- A keen planner and strategist with proven track records of consistently increasing the sales/ profitability of the company.

Areas of Expertise

Strategic planning sales / Management Executive leadership/ Back End Management.

Employment Profile

SALES CONSULTANT

RAJRUP MOTOR JUNCTION

(MARUTI SUZUKI MOTORS)

JULY 2016 TO TILL DATE 2017

RolesandResponsibilities:

- Sellingnewcarstothe customerinterested
- Givingexpertadviceafteranalyzingtheirneedandfinancesavailable
- Helpingthecustomersingettinghasslefree loan
- Organizingtestdrivesandpersonallyansweringalldoubts

DATABASE ADMINISTRATOR

INFRA INFINITY LTD.

APRIL 2014 - MARCH 2015

Roles and Responsibilities:

- Managed and update the of the organisation on software.
- Prepare cash bouchers.
- To create employees id on software and update the existing data of the employees.
- File and database handling.
- Identified and maintained good relations with potential customers
- Helped customers in getting their loan sanctioned
- Create, maintain & update the data of existing and new customers.
- Accounts handling.

Academia

SPECIALIZATION IN MARKETING MANAGEMENT

- 2014-2016 : MBA from (RKDF) Rukmani Devi Foundation University, Bhopal
- 2012-2009 : BCA from Makhanlal University Bhopal.
- 2008-2009 : Higher Secondary from M.P Board Sohagpur.
- 2006-2007 : High School Examination from M.P Board Sohagpur .

Personal Details:

Name : Sakshi Chourasiya

Hobbies : Playing badminton.

Date of birth : 21th Nov 1991.

Father's name : Mr. Ramswaroop Chourasiya

Mother's name : Mrs. Laxmi Chourasiya

Languages known : English and Hindi.

Local Address : B-48, Padamnabh Nagar Near Prabhat Petrol Pump, Bhopal.

Permanent address : 72, Jawahar Ward, Sohagpur (District. Hoshangabad) MP

Telephone : 91-8516991640

Undertaking:

I, the undersigned, hereby declare that the information provided above is correct and accurate to the best of my knowledge.

Date:

Place: Bhopal

(Sakshi Chourasiya)



Basic Information Sheet



Please complete the form in your own handwriting

Name * : CHOURASIYA SAKSHI
(IN Block Letters) (Surname) (First Name) (Middle Name)

Mandatory Field: Name of Bank * : STATE BANK OF INDIA No. 20357123245
PAN # AVOPC2978C Aadhaar Card No. 4085 9404 2458

Father's Name * : RAMSWAROOP CHOURASIYA DOB: 21/11/1991

Present Address * : B-48, PADMNABH NAGAR NEAR PRABHAT PETROL PUMP Tel: Resi. _____ Mob: 8516991640

Permanent Address: H.No. 72 JAWAHAR WARD, TEH - SONAGPUR

Tel: Resi. _____ Email ID sakshichourasiya@gmail.com
Height: 154 cm Weight: 41 kg Blood Group: O+ Sex: F (MF)

Marital Status: SINGLE (Married / Single) No. of children: _____

If Married, Wife Name: _____ Age: _____ Children details as below--

Name: _____ Age: _____ Name: _____ Age: _____

EDUCATION/QUALIFICATION *

| N'ame of College/Institute | Examination (With Certificate) | From ----- to Year | Div/Marks) | Lang. Known | Copies Attached |
|-----------------------------|-----------------------------------|--------------------|------------|-------------|-----------------|
| 1. IMPETUS IOPE | BCA | 2009 - 2012 | 66.96% | HINDI | Yes |
| 2. | | | | | |
| 3. | | | | | |
| Professional Qualification. | | | | | |
| 1. RKDF University | MBA | 2014 - 2016 | 70.83% | | Yes |

EMPLOYMENT DETAILS

| Employers Name & Address | Contact No. | Employed From - To | Salary | Reason for Leaving | Designation & Nature of Job |
|-----------------------------|-------------|--------------------------|----------|------------------------------|--|
| RAIRUP MOTOR JUNKY | 8516991640 | 2016 1 JULY TO 31 DEC | 10,700/- | Want to change in finance | Sales Consultant & sales front office |
| INFRA INFINITY LTD | 8516991640 | April 2014 To March 2015 | 7500/- | Company closed | SBA. |

HOBBY / INTEREST

| Literary / Cultural / Art | Sports | Hobbies |
|---------------------------|------------|---------|
| Reading Book. | Batmintons | |

REFERENCE DETAILS (NOT RELATIVES)

| NAME | ADDRESS | OCCUPATION | RELATION | CONTACT NUMBER |
|------------------------|-------------------------|-----------------|-----------|----------------|
| Mr. Sudhanshu Kotla | B-69, Padmnabh Nagar | Private Job. | Neighbour | 9826075616 |
| Mrs. Nameeta Nigam | B-68, Padmnabh Nagar | Housewife | Neighbour | 9424416957 |



Are you related to any of our employee? : ☒ Yes / ☐ No, If Yes, Relationship: Friend
Have you been involved in any court proceedings? : ☒ Yes / ☐ No
Do you have Membership of Union or Interest in Politics? : ☒ Yes / ☐ No
If yes please give details separately in remark column below:
Have you ever suffered from any contagious diseases? : ☒ Yes / ☐ No
If yes give details : _____

I hereby declare that to the best my knowledge the above particulars are true and correct. In case any particular is found to be incorrect I agree to relinquish my employment without demand of any compensation.
I hereby nominate Shri / Smt / Kum SUCHITA CHOURASIYA S/O, W/O,

D/O RAMSWAROOP CHOURASIYA to collect all dues in case of my death.

Place BHOPAL
Date 28/01/17

Signature: Shawasiya

For official use*

09/02/2017 By Office in-charge (Activity Manager)
Date of Joining : 12/1/2017 (dd/mm/yyyy)
Designation : Reviewer Unit : CPA
Client : ICICI Bank Product : Retail
TYPE OF CATEGORY : Salaried (Salaried / Professional)
MONTHLY REIMUNERATION*:
BASIC: 5514 HRA: 2500 SP. ALLOW: 1350 GROSS Amount (PM): 9364
(In words) Nine thousand - three hundred & sixty four
COMPANY CODE : Teamspace APPROVAL MAIL DATE : [Signature]
APPROVED BY : Rajesh Agrawal (Name) : [Signature] (Sign)
(Details of Activity Manager) : EMP CODE : P19015 NAME : Rajesh Agrawal

By Cluster HR & ADMIN

(Details of Cluster HR - Manager): EMPCODE : _____ NAME : _____

By HO HR & ADMIN

Kit Recd Date : _____ (dd/mm/yyyy) EMP CODE (New Joiner): _____
Verified and updated by : _____ (name & code)
APPROVED and Authorised by : NAME : _____ EMP CODE : _____
SIGN : _____

NOTE: Attach copies of the certificates & Testimonials.

TSF New Joinee document checklist

Name : SAKSHI CHOURASIYA

DOJ : 1/02/17

Approval Ref. No.:

Documents (Need to verify against originals with Signature)

(Please tick below)

- ◆ Basic Information Sheet (BIS) duly filled in
- ◆ Proof of Residential Address
(copy of passport/driving license/ration card/Voter's ID)
- ◆ Proof of Date of Birth
(copy of passport/driving license/Voter's ID/ SSC Certificate)
- ◆ Copies of Educational Certificates
- ◆ Copy of PAN Card,
- ◆ Three passport size photographs
- ◆ Name, Designation , Contact Nos. & Address details of two references
(other than from relatives)
- ◆ Copy of Relieving letter or copy of Acceptance of resignation letter from
last employer.
- ◆ Copy of Experience certificates or copies of Appointment letters of
previous employers
- ◆ Copy of latest pay slip & increment / offer letter
- ◆ Blood Group details with proof.
- ◆ Medical Fitness Certificate
- ◆ Copy of Aadhar card
- ◆ PF/ESIC Nomination Form
- ◆ Residence verification report
- ◆ Bank account form submitted to Bank (INDUSIND-Local)

YES
YES

YES

YES
YES / P
YES
YES

Y / P / NA

Y / P / NA

Y / P / NA

Y / P

Y / P

Y / P

Y / NA

Y / P

Below documents are pending & will be submitted soon

Document

Expected date of submission

PAN card

Aadhar Card

Previous work Exp. Documents

Medical fitness Certificate

Approved for above pending documents.

Name & Sign.of Br.Mgr.

Date :

TSF HR & Admin Unit

① RV
② MOU

NAME MISS SAKSHI CHOURASIYA
ID # _____
UNIT / Loc _____

| | |
|------|-------------------|
| Name | SAKSHI CHOURASIYA |
| DOJ | |
| ID# | |



| | |
|------|------------------|
| ADD1 | B-48 |
| ADD2 | PADMNABH NAGAR |
| ADD3 | NEAR PETROL PUMP |
| CITY | BHOPAL |
| PIN | 462023 |

| | |
|-----------|------------------------|
| Tele # | |
| Mob # | 8516991640, 9111003054 |
| DOB | 21-11-1991 |
| Blood Grp | O+ |

Chourasiya
28/1/17
Sign

If any changes or blank field in the above details, pls provide the correct & complete details (USE CAPITAL LETTER ONLY)

| | |
|------|-------------------|
| Name | SAKSHI CHOURASIYA |
| DOJ | |
| ID# | |

| | |
|------|---------------------|
| ADD1 | B-48 |
| ADD2 | PADMNABH NAGAR NEAR |
| ADD3 | PETROL PUMP |
| CITY | BHOPAL |
| PIN | 462023 |

| | |
|-----------|------------|
| Tele # | |
| DOB | 21-11-1991 |
| Blood Grp | O+ |

प्राथमिक शिक्षा मंडल, मध्य प्रदेश, भोपाल
BOARD OF SECONDARY EDUCATION, MADHYA PRADESH, BHOPAL

उच्च माध्यमिक परीक्षा (10+2) 2007
 HIGH SCHOOL CERTIFICATE EXAMINATION (10+2) 2007

MARKSHEET

स.नं. 7485084

| केंद्र संख्या | केंद्र संख्या | पंजीकृत/पंजीकृत संख्या | पंजीकृत/पंजीकृत संख्या | रोल संख्या |
|---------------|---------------|--------------------------------|------------------------|-------------|
| 67032 | 671055 | A05/671055/039 | REGULAR | 176723451 |
| CENTRE NO. | SCHOOL NO. | ENROLLMENT/REGISTRATION NUMBER | REGULAR/PRIVATE | ROLL NUMBER |

STUDENT'S NAME SAKSHI CHOURASIYA

FATHER'S NAME RAMSWARODP CHOURASIYA

MOTHER'S NAME LAXMI CHOURASIYA

DATE OF BIRTH 21/11/1991
 TWENTY FIRST NOVEMBER NINETEEN HUNDRED NINETY ONE

SCHOOL/CENTRE NAME GOVT S J L H S SCHOOL, SOHAPUR
 (HOSHANABAD)

| विषय / SUBJECTS | | अधिकतम अंक / MAX. MARKS | न्यूनतम अंक / MIN. MARKS | प्राप्ति / THEO. PRACT. | अंक / MARKS OBTAINED | अंक / MARKS OBTAINED | REMARKS |
|--------------------------|--|-------------------------|--------------------------|-------------------------|----------------------|----------------------|---------|
| HINDI (SPECIAL) | | 100 | 033 | 070 | 034 | 039 | DISTN |
| ENGLISH (GENERAL) | | 050 | 017 | 034 | 039 | 039 | DISTN |
| SANSKRIT (GENERAL) | | 050 | 017 | 034 | 039 | 039 | DISTN |
| MATHEMATICS | | 100 | 033 | 088 | 061 | 086 | DISTN |
| SCIENCE | | 100 | 025 | 008 | 061 | 086 | DISTN |
| SOCIAL SCIENCE | | 100 | 033 | 057 | 025 | 057 | DISTN |
| GRAND TOTAL IN WORDS | | 374 | | | | | |
| THREE SEVEN FOUR*** | | 374 | | | | | |
| PASSES IN FIRST DIVISION | | 374 | | | | | |

(क) प्रश्नपत्रों को ध्यानपूर्वक पढ़ें।
 (ख) प्रश्नपत्रों में कोई भी त्रुटि नोट करें।
 (ग) प्रश्नपत्रों में कोई भी त्रुटि नोट करें।
 (घ) प्रश्नपत्रों में कोई भी त्रुटि नोट करें।
 (ङ) प्रश्नपत्रों में कोई भी त्रुटि नोट करें।

14/06/2007

SECRETARY

माध्यमिक शिक्षा मण्डल, मध्यप्रदेश, भोपाल
BOARD OF SECONDARY EDUCATION, MADHYA PRADESH, BHOPAL

हायर सेकण्डरी स्कूल सर्टिफिकेट परीक्षा (10+2) 2009
 HIGHER SECONDARY SCHOOL CERTIFICATE EXAMINATION (10+2) 2009



अंकसूची
 MARCH-APRIL - 2009 MARKSHEET

स.क्र. 9367048
 S.NO.

| केन्द्र क्रमांक CENTRE NO. | संस्था क्रमांक SCHOOL NO. | नामांकन/पंजीयन क्रमांक ENROLMENT / REGISTRATION NUMBER | नियमित/स्वाध्यायी REGULAR / PRIVATE | रोल नंबर ROLL NUMBER |
|-------------------------------|------------------------------|--|--|-------------------------|
| 671023 | 671055 | A05-671055-039 | REGULAR | 296717607 |

छात्र/छात्रा का नाम
 STUDENT'S NAME

SAKSHI CHOURASIYA

पिता/पति का नाम

FATHER'S / HUSBAND'S NAME RAMSWAROOP CHOURASIYA

माता का नाम

MOTHER'S NAME LAXMI CHOURASIYA

** संस्था/केन्द्र का नाम

SCHOOL / CENTRE NAME

GOVT S J L H S SCHOOL, SOHAGPUR HOSHANGABAD



| विषय / SUBJECTS | अधिकतम अंक MAX. MARKS | न्यूनतम सिद्धि MIN. THEO. | न्यूनतम प्रायोगिक MIN. PRACT. | प्राप्ति / MARKS OBTAINED | | | विशेष REMARKS | |
|---|--------------------------|------------------------------|----------------------------------|---------------------------|---------------------|--------------|------------------|--|
| | | | | सैद्धांतिक THEORY | प्रायोगिक PRACT. | योग TOTAL | | |
| HINDI (SPECIAL) | 100 | 33 | - | 064 | - | 064 | DISTN | |
| ENGLISH (GENERAL) | 100 | 33 | - | 065 | - | 065 | | |
| PHYSICS | 100 | 25 | 08 | 061 | 025 | 086 | | |
| CHEMISTRY | 100 | 25 | 08 | 042 | 025 | 067 | | |
| MATHEMATICS | 100 | 33 | - | 069 | - | 069 | | |
| | 500 | महायोग / GRAND TOTAL | | | | | 351 | |
| महायोग शब्दों में GRAND TOTAL IN WORDS : | | THREE HUNDRED FIFTY ONE*** | | | | | | |
| परीक्षाफल / RESULT | | PASSED IN FIRST DIVISION. | | | | | | |
| अतिरिक्त विषय / ADDITIONAL SUBJECT | | | | | | | | |

पर्यावरण शिक्षा एवं आपदा प्रबंधन

Environmental Education & Disaster Management A+ GRADE

(केवल नियमित परीक्षार्थियों के लिए For Regular Candidates only)
 निम्नलिखित अतिरिक्त विषयों में निपुणता प्राप्त की :-
 Attained Proficiency in the following /nterest subjects :-
 (1) समाजीकरण कार्य Socially Useful Productive Work.

प्राचार्य के पदाली में हस्ताक्षर एवं पद मुद्रा
 SEAL AND SIGNATURE OF THE PRINCIPAL

28-04-2009

सचिव / SECRETARY



MAKHANLAL CHATURVEDI NATIONAL UNIVERSITY OF JOURNALISM AND COMMUNICATION BHOPAL

ESTABLISHED BY MADHYA PRADESH VIDHANSABHA ACT NO.15 OF 1990

STATEMENT OF MARKS

BACHELOR OF COMPUTER APPLICATION (B.C.A.) VI SEM.

SER. NO. 2376

CONSOLIDATED
JUNE-2012

ROLL NO. : 149124 NAME: SAKSHI CHOURASIYA

FATHER'S/HUSBAND'S NAME : RAMSWAROOP CHOURASIYA

MOTHER'S NAME : LAXMI CHOURASIYA

ENROLLMENT NO. : B147242006

REGULAR



EXAM CENTRE CODE - 273 VIKRAMADIYA COLLEGE BHOPAL

STUDY INSTITUTE - (7242) IMPETUS INSTITUTE OF PROFESSIONAL EDUCATION BHOPAL

| | | | | | | | | SCHEME OF MARKS | | MARKS OBTAINED |
|--|-------|--------|-------|--------|-------|-------|-----------|-----------------|------|----------------|
| | | | | | | | | Min. | Max. | |
| 1291- MAJOR PROJECT | | | | | | | | 160 | 400 | 310 |
| 1292- INTERNAL ASSESMENT AND TERM WORK | | | | | | | | 080 | 200 | 190 |
| SEMESTER | FIRST | SECOND | THIRD | FOURTH | FIFTH | SIXTH | GR. TOTAL | TOTAL | | |
| | | | | | | | | 600 | 500 | |
| TOTAL MARKS OBTAINED | 531 | 648 | 501 | 662 | 506 | 500 | 3348 | RESULT | | DIVISION |
| MAX MARKS | 850 | 900 | 850 | 950 | 850 | 600 | 5000 | PASS | | FIRST 66.50% |

THREE THOUSAND THREE HUNDRED FORTY-EIGHT OUT OF 5000

1. The letter 'F' adjacent to marks denotes failure.
2. The letter 'C' adjacent to marks denotes marks carried forward from previous paper.

24/09/2012



Sakshi
DY. REGISTRAR (EXAM)
MAKHANLAL CHATURVEDI NATIONAL UNIVERSITY
OF JOURNALISM & COMMUNICATION BHOPAL

Sakshi
28/1/12



**RAM KRISHNA DHARMARTH FOUNDATION UNIVERSITY**

(Established Under an Act of Govt of MP and Registered with UGC under 2(f), 1956)

EXAMINATION RESULT - JUNE-2016**FACULTY NAME : Faculty of Management**

| | | | |
|-----------------------------|--|-----------------|---------|
| COURSE NAME : | Master of Business Administration(MBA) | | |
| SEMESTER : | 4 | STATUS : | REGULAR |
| ROLL NO : | 0510MBA14PG096 | | |
| STUDENT NAME : | SAKSHI CHOURASIYA | | |
| FATHER/HUSBAND NAME: | ramswaroop chourasiya | | |
| MOTHER NAME : | Laxmi chourasiya | | |

NON-GRADING SYSTEM**!!! NOTE: This Information should not be treated as Marksheet !!!**

| SNo. | Subject Code & Name | Theory Marks | | Practical Marks | | Sessional Marks | | Total Marks | |
|------|--|--------------|-----|-----------------|-----|-----------------|-----|-------------|-----|
| | | Max | Obt | Max | Obt | Max | Obt | Max | Obt |
| 1 | [CP-41] CORPORATE EVALUATION & STRATEGIC MANAGEMENT | 80 | 56 | - | - | 20 | 17 | 100 | 73 |
| 2 | [CP-42] BUSINESS LEGISLATION | 80 | 59 | - | - | 20 | 17 | 100 | 76 |
| 3 | [CP-43] CORPORATE GOVERNANCE | 80 | 52 | - | - | 20 | 17 | 100 | 69 |
| 4 | [IB-1] EXPORT-IMPORT PROCEDURES, DOCUMENTATION & LOGISTICS | 80 | 46 | - | - | 20 | 16 | 100 | 62 |
| 5 | [IB-2] INTERNATIONAL ECONOMIC ORGANISATION & REGIONAL BLOCKS | 80 | 52 | - | - | 20 | 17 | 100 | 69 |
| 6 | [IB-3] GLOBAL HUMAN RESOURCE MANAGEMENT | 80 | 57 | - | - | 20 | 16 | 100 | 73 |

| | | | |
|-------------------------|----------------|---------------------|--------|
| MARKS OBTAINED : | 422 | PERCENTAGE : | 70.33% |
| MAXIMUM MARKS : | 600 | | |
| RESULT : | PASS | | |
| DIVISION : | First Division | | |

NOTE: RKDF UNIVERSITY, BHOPAL is not responsible for any inadvertent error that may have crept in the results being published on NET are for immediate information to the examinees. These cannot be treated as original marks sheets. Original marks are being issued by the University separately.

Chourasiya
20/1/14



आधार कार्ड



महोदय / श्रीमती

Sex / Gender

आम / Year of Birth : 1991

महिला / Female



4085 9404 2458

आधार - आम आदमी का अधिकार

Chemising
28/01/14



DEPARTMENT OF AGRICULTURE
GOVERNMENT OF INDIA

ATTN: DO members, please, write
to us, we will be happy to
supply the papers and also
481771

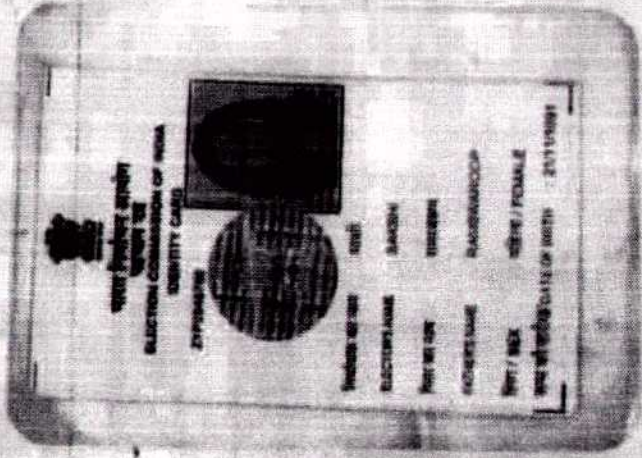
Address: DO Ramnagar
Chaurasa, Main N 72, Jawahar
Ward, Tehsil-Chagpur, Sahagpur,
Hukarogad, Madhya Pradesh,
481771



1800 180 180
1800 180 180



1800 180 180
1800 180 180



28/1/17
Dharmendra

21P0000700

NO: 12,000,000 4.1.10000
10000
10000
10000 (N.S.)-441771

NAME: 12,000,000 4.1.10000
10000
10000
10000 (N.S.)-441771

DATE: 12,000,000 4.1.10000
10000
10000
10000 (N.S.)-441771

Signature of the
Responsible Registration Officer
for 12,000,000 4.1.10000



Chaurasiya 9
28/1/17



BATRA HOSPITAL

4272672
4274155

17, Zone-I, Maharana Pratap Nagar, Shopping Complex, Near Jyoti Talkies, Bhopal (M.P.)

CERTIFICATE OF MEDICAL FITNESS

This is to certify that I Dr A.K Batra have examined Ms.Sakshi Chourasiya

D/o Mr. Ramswaroop Chourasiya Age 23/F I found her physically and mentally fit.

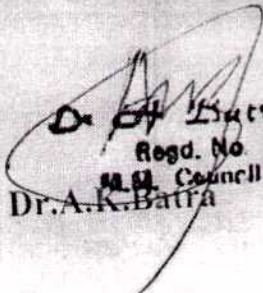
Height ---- 154 cm

Weight ----41 kg

BP -----120/80 mm of hg

Blood Group----- "O" Positive

Date 28/01/2017


Dr. A.K. Batra MBBS, MD
Regd. No. 1483
M.P. Council Bhopal
Dr. A.K. Batra