

**Complete entire application:** The application must be completed in its entirety. Please supply all phone numbers and addresses requested on the application. Failure to complete entire application may delay processing or result in denial of the application.

**Separate applications for each adult:** Each applicant 18 or older must submit an application regardless of marital/familial status or relationship to any other applicant for tenancy. All applications submitted become the property of Majestic Property Management.

**Application Criteria:** In order for an applicant to be considered for tenancy, the applicant must meet the following criteria. If any of the following requirements are not met, a cosigner may be considered.

- Rental history: We prefer 2 years verifiable good rental history. Ultimate responsibility for supplying previous rental history lies with the applicant.
- Credit: Verifiable good credit. Credit Reports will be checked with a national credit bureau.
- Sufficient Income: Employment or other source of verifiable income showing ability to pay the monthly rent, utilities and other living expenses.
- Criminal history: Criminal history will be checked using local and national databases. Applicants who list a felony need to provide a written statement regarding the felony. We reserve the right not to rent to persons who have been convicted of a crime.

Majestic Property Management makes every effort to contact previous landlords, employers or other references within 24 hours. Applicants are encouraged to check on the status of their application.

**Application Fee:** There is a \$30.00 application fee for the first application. Additional applications have a fee of \$20 each. This covers the cost of processing your application and obtaining a credit and criminal report. If you are financially supported by someone other than yourself, a co-sign agreement will be required. An additional \$15.00 will be charged to applicants requiring a co-signer.

Once you've selected the rental for which you would like to be processed, the application fee needs to be remitted to our office. **We will not process an application until the fee(s) have been paid.** We accept cash, cashier's check, money order or personal check. Or, you may pay online with credit cards or debit card using our online application with PayPal. Application fees are non-refundable.

We cannot guarantee any unit you have seen to be available by the time your application is processed. Units are rented to the first approved applicant with the full security deposit paid. A security deposit will not be accepted until the rental application is approved. We cannot be held responsible for any unit that is rented after you have seen it and submitted an application.

**Agency Disclosure:** Notice of contractual relationship between the property owner and Majestic Property Management: Majestic Property Management is the sole and exclusive agent of the

Owner of the properties listed for rent or lease and represents the Property Owner's interest in any and all transactions related to the rent or lease of said property.

Majestic Property Management welcomes all applicants and supports the precepts of equal access and Fair Housing. Majestic Property Management will not refuse access to any housing, accommodation, or other interest in property or otherwise discriminate against an applicant on the basis of age, sex, race, religion, marital/familial status, physical or mental handicap, color, creed, ethnicity, national origin or sexual orientation.