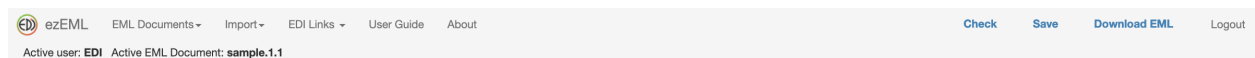


Checking Your Metadata

Certain metadata values are required for an EML document to be considered valid. Various other metadata values are not strictly required by the EML standard but are highly recommended.

ezEML's **Check** feature helps you determine when all of the required and recommended values have been completed.

To use it, click the **Check** link in the toolbar at the top of the page:



That will bring up a screen that looks something like this:

Metadata Check

[Back](#)

Data Tables

Item	Severity	Reason	Explanation
Attribute Definition	Error	Required	An attribute Definition is required.
Code Definition	Error	Required	A code Definition is required.
Attribute Definition	Error	Required	An attribute Definition is required.
Attribute Definition	Error	Required	An attribute Definition is required.
Attribute Units	Error	Required	A Numerical attribute is required to have a Standard Unit or Custom Unit defined.
Description	Warning	Recommended	A data table Description is highly recommended.

Creators

Item	Severity	Reason	Explanation
Creator	Warning	Recommended	An ORCID ID is recommended.

Each Required or Recommended item that's missing or in need of correction is listed. Each item starts with a link that will take you directly to the page where the item can be found.

In the example above, for example, several Data Table attributes have missing Definition fields. Clicking one of the **Attribute Definition** links takes you directly to the attribute in question. Fix the missing value and then do the **Check** command again. Proceeding in this way, you'll see the list grow smaller until you're done.