

Rules and Regulations (TECH TALKS)

1-Reveal (overtly summarize) your talks structure

2- Remember the slogan : "tell them what you're going to tell them ,tell them ,then tell them what you told them

3- practice to avoid pointless,accidental repetition

4- use visual aids to carefully increase data density without increasing confusion

5- maintain audience interest

- * use short direct sentences

- * show enthusiasm

- * Attend to audience needs (confused ?

Can't hear ? Question?)