



January 2<sup>nd</sup>, 2020

**SUBJECT: Pavdeep Gill – Letter of Recommendation**

Role: Junior Application Engineer  
Duration: July 15<sup>th</sup>, 2019 ~ January 30<sup>th</sup>, 2020

To whom it may concern:

During his six months with us I found Pav to be an exceptional employee but a sudden change of direction in our largest customer forced us to rationalize our staffing and as he was the last hired and his primary work function was now no longer required was laid off.

As a Junior Application Engineer Pav performed the following duties:

- Quotation and Project Estimates
- Generation of Approval and Construction Drawings (ACAD)
- Administration of our product database, serial numbers and UL file administration
- Updating of our Technical Cut-Sheets as we modified and our product offering
- Support of the plant staff in technical matters
- Bill of Material Generation for in house projects
- R&D activities of new products
- Website Updating/Maintenance
- PLC Programming and Documentation

While with us I found him to be:

- Technically skilled with a fine attention to detail
- Good critical thinker
- Well organized and thorough
- Able to work independently and complete tasks with minimal direction
- Strong computer skills and was able to learn new software platforms quickly
- Always on time and never missed a day of work
- Well liked by his peers and a good team player

In short, I would not hesitate to rehire Pav and I feel he would make a great addition to any team.

Regards,

A handwritten signature in black ink, appearing to read "Nick Beretanos", with a stylized flourish at the end.

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