



Nursery Deputy Manager

Permanent

Grade D – Starting Salary £23,703 per annum (pay award pending)

37 hours per week, 52 weeks per year

Benefits include 24 days' annual leave plus bank holidays, and Local Government Pension Scheme

Park Community Nursery is a new nursery set within the grounds of Park Community School in Leigh Park. We provide childcare for children aged 3 months to 5 years.

We are looking for a Deputy Manager to support and work with the nursery manager in the daily running and administration of the nursery, stepping up as nursery manager when the manager is not present. Key elements of the role include ensuring high standards in terms of statutory requirements, nursery policies and procedures and team management.

You will be responsible for optimum service delivery and developing excellent relationships with parents as well as with the School Leadership Team, whilst maintaining an active role in the delivery of care and education of the children.

The ideal candidate will hold at least a Level 3 (ideally Level 4) qualification in childcare, with previous experience in a supervisory role within a childcare setting. You should have significant knowledge of EYFS and of delivering Ofsted standards, safeguarding, and health and safety including first aid.

The nursery is open from 7.30am to 6pm Monday to Friday, and shifts will be organised on a rota basis to cover all opening hours.

To apply for this position, please download an application form from www.pcs.hants.sch.uk/employment.php. We look forward to hearing from you.

Closing date: 13 November 2023

Park Community School is committed to safeguarding children and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All successful candidates will be subject to Enhanced DBS check along with other relevant employment checks. In promoting equal opportunities, the school welcomes applications from all sections of the community.