

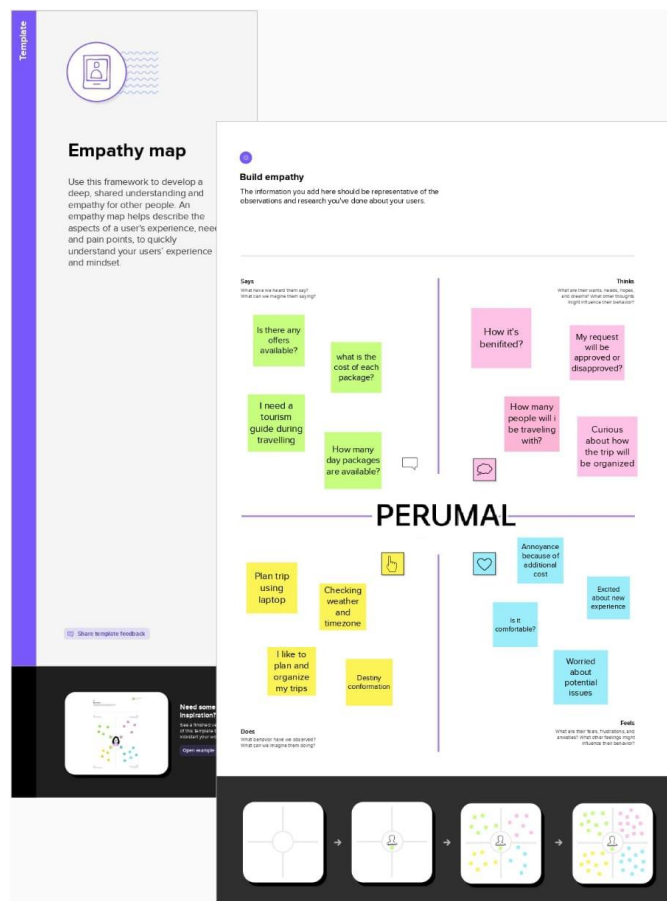
Project Report Template

1 INTRODUCTION

The excitement of studying in Germany can be both thrilling and nerve-wracking, especially when it comes to navigating the visa appointment booking process. However, fear not! We're here to help you through this crucial step. In recent times, the process has shifted from the consulate webpage to VFS Global, and we've created this comprehensive guide to ensure you know exactly what to do. So, grab a cup of your favorite beverage, and let's dive into the world of visa appointments!

2 Problem Definition & Design Thinking

2.1 Empathy Map



2.2 Ideation & Brainstorming Map

1

Define your problem statement

What problem are you trying to solve? Frame your problem as a How Might We statement. This will be the focus of your brainstorm.

⌚ 5 minutes

PROBLEM

How might we create an application for travel approval of corporate employee through Salesforce by the benefits of company and employees.

Key rules of brainstorming

To run a smooth and productive session

Stay in topic.

Encourage wild ideas.

Defer judgment.

Listen to others.

Go for volume.

If possible, be visual.

2

Brainstorm

Write down any ideas that come to mind that address your problem statement.

⌚ 10 minutes

TIP

You can select a sticky note and hit the pencil (switch to sketch) icon to start drawing!

Access with new login method

Having Customer User Profiles

Review a travel guide

Collect user information

First AC

Privacy security policy

External data support

Intake communication

Access

Travel & Price details

Proposal rate co action

Insurance policy

Traveling Reports

Approval flow

Contact details

Approval from managers

Person 5

Person 6

Person 7

Person 8

3

Group Ideas

Take turns sharing your ideas while clustering similar or related notes as you go. Once all sticky notes have been grouped, give each cluster a sentence-like label. If a cluster is bigger than six sticky notes, try and see if you can break it up into smaller sub-groups.

⌚ 20 minutes

Access with easy login method

Approval from managers

Application filing

Traveling Reports

Travel and price details

TRAVEL APPROVAL APPLICATION

Collect user's information

Traveling Reports

TIP

Add customized line notes to make it easy to name, organize, and categorize important themes within your map.

4

Prioritize

Your team should all be on the same page about what's important moving forward. Place your ideas on this grid to determine which ideas are important and which are feasible.

⌚ 20 minutes

Access with easy login method

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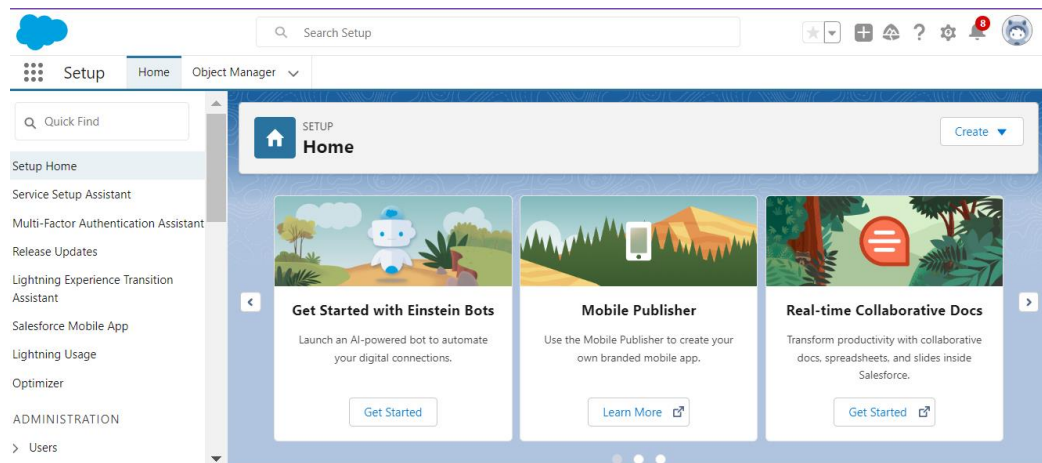
3 RESULT

3.1 Data Model:

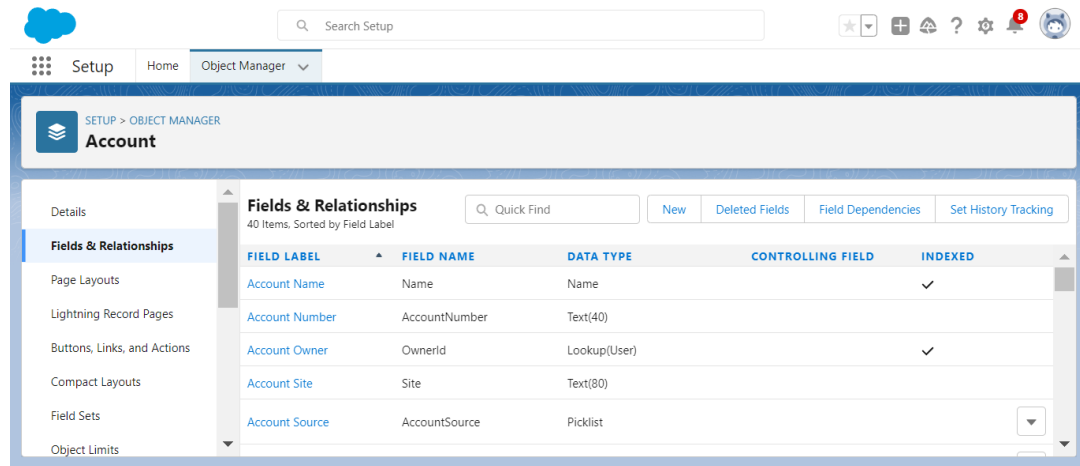
Object name	Fields in the Object	
Standard Objects:	Field label	Data type
	Contact Number	Number
	Full Name	Text
Custom Objects:	Field label	Data type
	Passport Number	Text
	Permanent Address	Text

3.2 Activity & Screenshot

Milestone 1



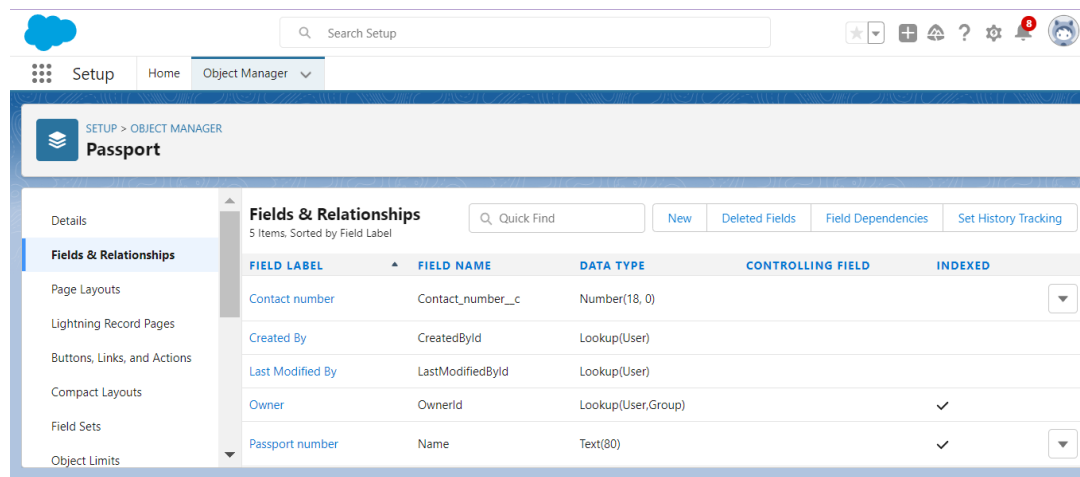
Milestone 2



The screenshot shows the Salesforce Setup interface for the 'Account' object. The left sidebar contains a navigation menu with 'Details' and 'Fields & Relationships' (selected). The main content area is titled 'Fields & Relationships' and shows a table of fields for the 'Account' object. The table has columns: FIELD LABEL, FIELD NAME, DATA TYPE, CONTROLLING FIELD, and INDEXED. The table lists five fields: Account Name, Account Number, Account Owner, Account Site, and Account Source. The 'Account Owner' field is marked as indexed and has a controlling field.

FIELD LABEL	FIELD NAME	DATA TYPE	CONTROLLING FIELD	INDEXED
Account Name	Name	Name		✓
Account Number	AccountNumber	Text(40)		
Account Owner	OwnerId	Lookup(User)		✓
Account Site	Site	Text(80)		
Account Source	AccountSource	Picklist		

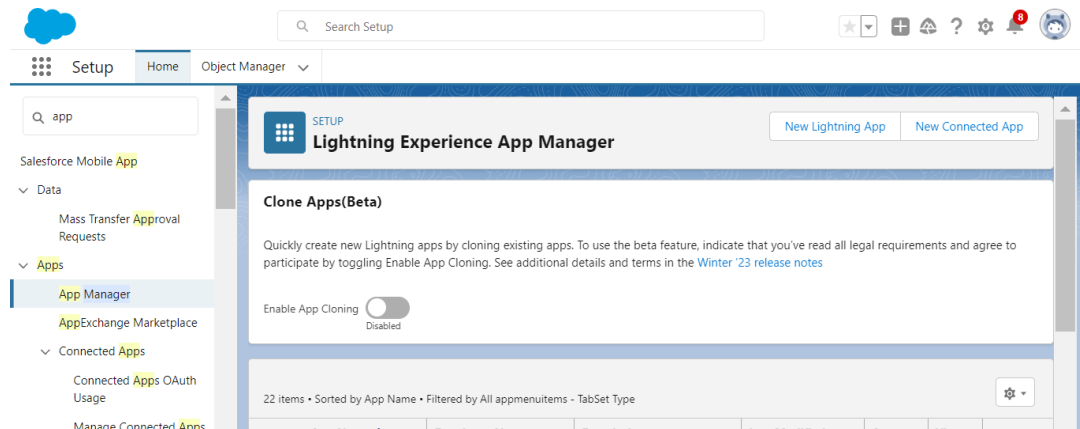
Milestone 3



The screenshot shows the Salesforce Setup interface for the 'Passport' object. The left sidebar contains a navigation menu with 'Details' and 'Fields & Relationships' (selected). The main content area is titled 'Fields & Relationships' and shows a table of fields for the 'Passport' object. The table has columns: FIELD LABEL, FIELD NAME, DATA TYPE, CONTROLLING FIELD, and INDEXED. The table lists five fields: Contact number, Created By, Last Modified By, Owner, and Passport number. The 'Owner' and 'Passport number' fields are marked as indexed.

FIELD LABEL	FIELD NAME	DATA TYPE	CONTROLLING FIELD	INDEXED
Contact number	Contact_number__c	Number(18, 0)		
Created By	CreatedById	Lookup(User)		
Last Modified By	LastModifiedById	Lookup(User)		
Owner	OwnerId	Lookup(User,Group)		✓
Passport number	Name	Text(80)		✓

Milestone 4



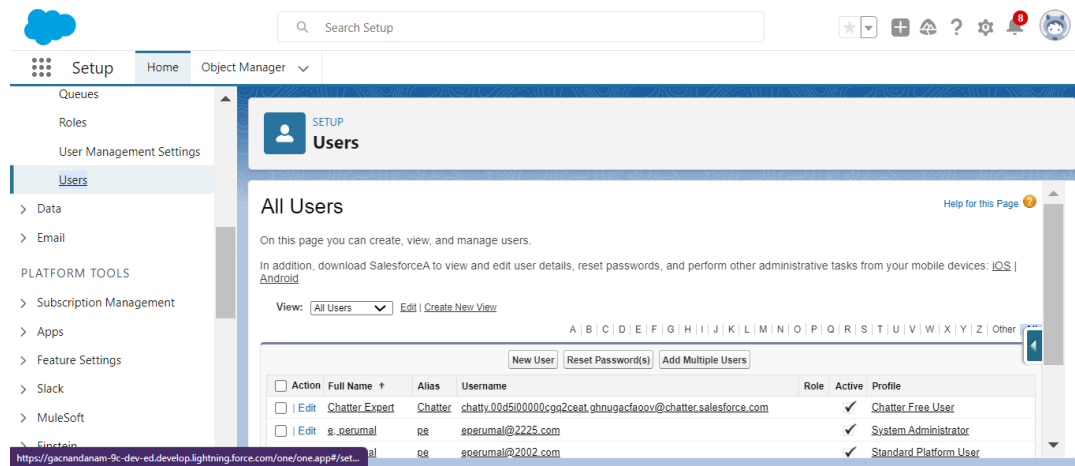
The screenshot shows the Salesforce Setup interface for the 'Lightning Experience App Manager'. The left sidebar contains a navigation menu with 'Setup', 'Home', and 'Object Manager'. The main content area is titled 'Lightning Experience App Manager' and shows a section for 'Clone Apps(Beta)'. The section includes a description of the beta feature and a toggle switch for 'Enable App Cloning'. The toggle is currently disabled.

Clone Apps(Beta)

Quickly create new Lightning apps by cloning existing apps. To use the beta feature, indicate that you've read all legal requirements and agree to participate by toggling Enable App Cloning. See additional details and terms in the [Winter '23 release notes](#)

Enable App Cloning ☐ Disabled

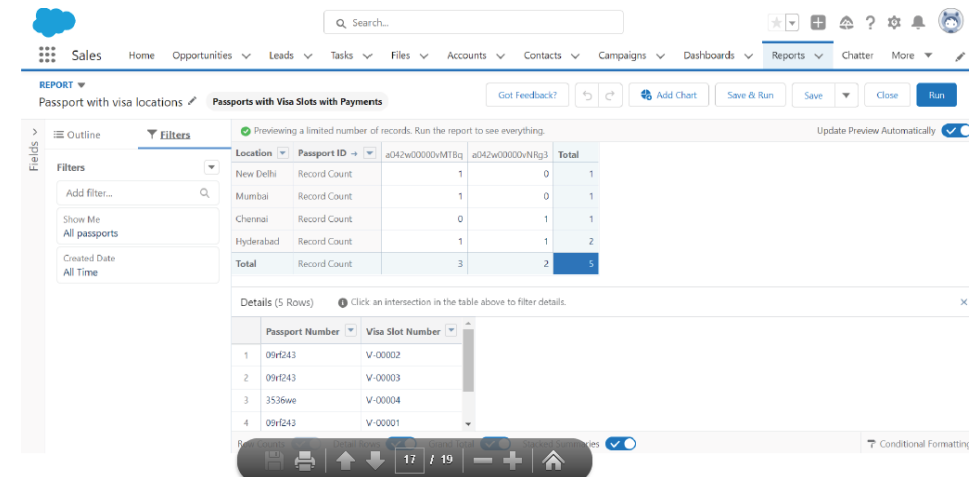
Milestone 5



The screenshot shows the Salesforce Setup interface. The left sidebar contains the Setup menu with options like Queues, Roles, User Management Settings, and Users. The main content area is titled 'All Users' and provides instructions on how to manage users. Below the instructions, there is a table of users with columns for Action, Full Name, Alias, Username, Role, Active, and Profile. The table lists three users: Chatter Expert, s_perumal, and s_perumal@2002.com.

Action	Full Name	Alias	Username	Role	Active	Profile
Edit	Chatter Expert	Chatter	chatty.004500000c92ceat.ghnvga:faovv@chatter.salesforce.com	Chatter Free User	✓	Chatter Free User
Edit	s_perumal	sa	sperumal@2225.com	System Administrator	✓	System Administrator
Edit	s_perumal	sa	sperumal@2002.com	Standard Platform User	✓	Standard Platform User

Milestone 6

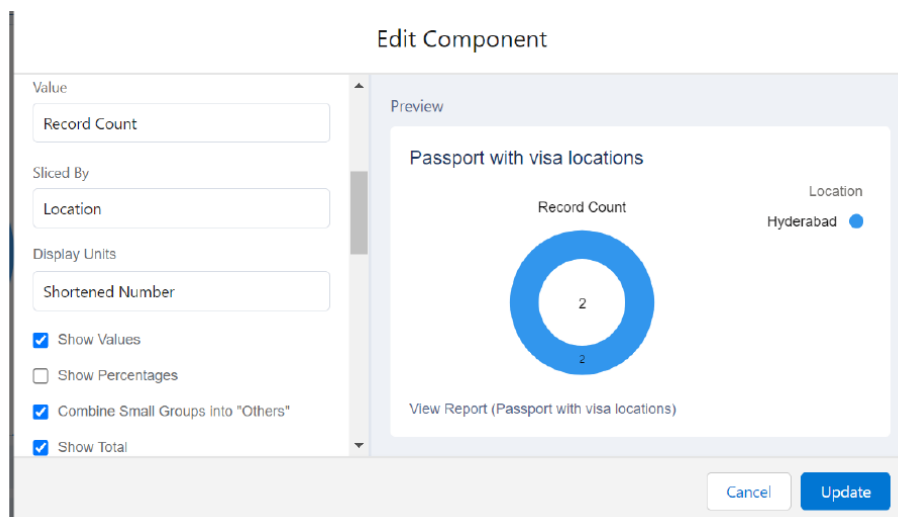


The screenshot shows the Salesforce Reports interface. The left sidebar contains the Reports menu with options like Outline, Filters, and Add Filter. The main content area displays a report titled 'Passport with visa locations'. The report shows a table of data with columns for Location, Passport ID, and Total. The table lists data for New Delhi, Mumbai, Chennai, and Hyderabad. Below the table, there is a 'Details' section showing a list of records with columns for Passport Number and Visa Slot Number.

Location	Passport ID	Total
New Delhi	Record Count	1
Mumbai	Record Count	1
Chennai	Record Count	1
Hyderabad	Record Count	2
Total	Record Count	5

Now navigate to the filter pane available next to the outline pane and ensure in the show me

Milestone 7



The screenshot shows the 'Edit Component' dialog in Salesforce. The dialog has a 'Value' field set to 'Record Count', a 'Sliced By' field set to 'Location', and a 'Display Units' field set to 'Shortened Number'. There are checkboxes for 'Show Values', 'Show Percentages', 'Combine Small Groups into "Others"', and 'Show Total'. The 'Preview' section shows a donut chart titled 'Passport with visa locations' with a single slice for 'Hyderabad' showing a value of 2. The 'Update' button is highlighted.

4 Trailhead Profile Public URL

Team Lead - <https://trailblazer.me/id/perue>

Team Member 1 - <https://trailblazer.me/id/kpraveen62>

Team Member 2 - <https://trailblazer.me/id/prabperumal5010>

5 ADVANTAGES & DISADVANTAGE

Advantages:

1. Driving more footfall traffic to stores:

In today's ecommerce environment, convincing customers to take a trip down to your store instead isn't always easy. Fortunately, offering appointments via an Scheduling App for in-store services or events is a great way to drive more traffic to your stores. After all, shoppers spend more and are more engaged with your brand in-store than online – especially those with an appointment. You can also use a Booking system to promote your in-store services and create more customer demand.

2. Increasing sales:

An Online Scheduling System helps retailers to increase profitability by enabling customers to easily book appointments with sales associates. Instead of visiting a crowded store and trying to fight for the attention of a consultant, appointment customers enjoy guaranteed facetime. This ensures they receive the advice or support they're looking for, making them more likely to convert. Moreover, store managers can pair customers up with the most relevant sales associates based on the needs highlighted in the booking process. This further drives conversion because your customers are always speaking to the best associate at the right time.

Disadvantages:

1. You need digital expertise and internet access:

While the vast majority of consumers are tech-savvy and have internet access on their phones, a small percentage still don't. Launching an Appointment Booking System across your store portfolio could therefore mean alienating some consumers. The silver lining is that the best Appointment Scheduling Systems allow customers to sign up for appointments in a multitude of ways. For example, customers can book an appointment through your website, app and social media pages. Alternatively, customers who aren't tech-savvy can book an appointment through one of your store associates or through your call center.

2. Store associates need to get on board:

Another potential disadvantage of an Online Booking System is that your store associates need to actively use the platform. This may prove challenging if they are not properly onboarded, trained to use the system or convinced of its potential benefits. A thorough, engaging and informative onboarding process across your store portfolio is therefore highly recommended. At Verint, we take the time to train store associates on the benefits of using our software, and most become experts within half a day. This has a huge impact on the internal adoption of the technology and increases usage and sales figures as a result.

6 APPLICATIONS

Fill in your details

Fill your details as in your passport. Provide APS certificate number. .

Select the date and time

Now that you have chosen your appointment type and location, you can pick a date and time that works best for you. Be sure to choose wisely, as you don't want any clashes with your other commitments.

Complete the application form

Next, you will need to fill out the visa application form with accurate information. Take your time and double-check your details to avoid any mistakes.

Confirm and pay the fees

Once you have completed the form, it's time to review your appointment details and pay the required fees. Make sure you have all the necessary documents and have paid the fees before your appointment.

7 CONCLUSION

As you embark on your journey to study in Germany, we hope this comprehensive guide has made the visa appointment booking process feel like a walk in the park. Armed with the knowledge you've gained, you're one step closer to achieving your dreams. And remember, MS in Germany is always here to help, making your experience as enjoyable as a sunny day spent exploring a beautiful German city.

With our guidance and your determination, there's no doubt you'll be well on your way to making the most of your time studying in Germany. So, what are you waiting for? Start your adventure today and book your visa appointment with confidence!

8 FUTURE SCOPE

Valid passport:

Ensure that your passport is valid for the entire duration of your stay in Germany. Completed visa application form: Fill out the National Visa application form and sign it.

Passport-sized photos:

Provide two recent, biometric passport photos that adhere to the photo requirements. Letter of admission: Present an admission letter from a state-recognized German university or an equivalent institution.

APS certificate:

Issued by the APS (Academic Evaluation Centre). Proof of financial means: Show evidence that you can support yourself financially during your studies, such as a blocked account, a scholarship, or a commitment declaration by a sponsor.

Proof of health insurance coverage:

Provide a valid health insurance policy covering at least €30,000 for your entire stay in Germany. Travel itinerary: Include your travel plans, such as flight bookings, if available.

Curriculum vitae:

Provide an up-to-date CV in tabular form. Proof of previous educational qualifications: Present certificates, degrees, and transcripts of records from your previous educational institutions.

Proof of language proficiency:

Submit evidence of your German or English language skills, depending on the language of instruction for your study program