

Guidelines to Ph.D. Scholars

First Doctoral Committee Meeting:

Outcome:

To introduce the domain and approve course work based on broad understanding of research problem.

For the first DC, the candidate slide presentation should have the following content:

Title slide with name and SRN of the student and Supervisor/Co-supervisor (if any)

List of DC members

Introduction to the area of research

Initial understanding of the state of art in the domain.

Research problem(s) the candidate would like to explore.

List of relevant courses (atleast 4) to be proposed.

Work to be carried out in next 6 months.

Every slide must have PES University new logo.

Subsequent Doctoral Committee Meetings:

Outcome:

To assess the six-monthly progress made by the candidate and to record Satisfied / Not Satisfied comments on the research work.

The slide presentation should have the following content:

Title slide with name and SRN of the student and Supervisor/Co-supervisor (if any)

List of DC members

Previous DC meetings summary

Problem Statement (if decided)

Research Objectives (if decided)

Literature Survey

Research Gaps / Literature Summary

Work Done during review period

Work to be carried out till next DC meeting.

Conclusions

References

Every slide must have PES University logo.

Guidelines to be followed by all PhD students:

- It is mandatory for part-time PhD students to meet their Research Supervisor at-least once a week for discussions.
- Any change in the mode of PhD programme (Full-Time to Part Time or Part-Time to Full-Time) must be informed to Dean of Research.
- A letter in this regard has to be formally submitted and approved by Dean of Research.
- Any break of a semester or more during the PhD programme has to be approved. It has to be communicated by the student through his/her Research Supervisor to Dean of Research.
- The minimum grade required to clear a course by the PhD student is “C” Grade. In case, the score obtained by the PhD student, in a course is less than “C” Grade, the course has to be repeated.
- The student is required to complete course work, comprehensive exam and the Research Proposal Defense within a period of 18 months from the date of registration.
- Doctoral Committee must meet once in 6-months to evaluate the progress of the candidate.
 - DC meeting has to be scheduled by the Research Supervisor.
 - DC meeting has to be conducted during Jan-March for evaluating research progress made in July-Dec period.
 - DC meeting has to be conducted during July-September for evaluating research progress made in Jan-June period.
 - Minutes of the DC meeting has to be submitted to Dean Research office and a copy of the minutes of DC meeting has to be submitted to COE office by the PhD student.
- The minutes of the meeting and the progress report has to be recorded for all these meetings. Please follow the format available for the same.
- All the research articles submitted for any publication has to undergo plagiarism check before submission. The similarity index should be preferably less than 15%.
- Please ensure that the affiliation is PES University, Bengaluru
- Please ensure all your publications related to PhD research work must have you and your supervisor as authors.
- Please ensure all the publications (Conference /Journals) are indexed in Scopus or Web of Science databases
- Following are the evaluation components for PhD Students:
 - Course Work (2+2), a total of 14 credits should be completed within a year from the day of registration
 - Research Methodology & Technical Communication is a compulsory 4 credit course and Research & Publication Ethics is a compulsory 2 credit course which has to be cleared by all PhD Students.
 - Comprehensive Examination & Research Proposal Defense (should be completed within next six months after course work is completed)
 - Open Seminar in the third year of PhD or earlier.
 - Open Seminar-2 (Pre-Synopsis Seminar) before submission of Synopsis.
 - Synopsis & Thesis Submission
 - Thesis Defense
- A copy of the fee receipt for any of these evaluations has to be submitted to Dean of Research, before evaluation.
- Before submitting the synopsis, its mandatory to have 2 Journal publications which are Scopus / Web of Science (SCIE/SSCI/ESCI) indexed and preferably with Thomson Reuters (JCR) Impact Factor.
- Please report any change in address/job/email/mobile number to the office of Dean of Research and COE.
- Full Time students who are availing university stipend has to abide by the workload assigned by the department and the designated research supervisor.
- Full Time PhD students have to submit attendance sheet signed by Research Supervisor and workload sheet signed by Department Chairperson / HoD in the prescribed format. Submit the same to the Office of Dean of Research every month.
- For any further information, contact Dean of Research

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