CREATION

Accounts   Site Supervisor   Other staff expenses

Extra

```
MD
```

(Final submission)

```
General Accountant
```
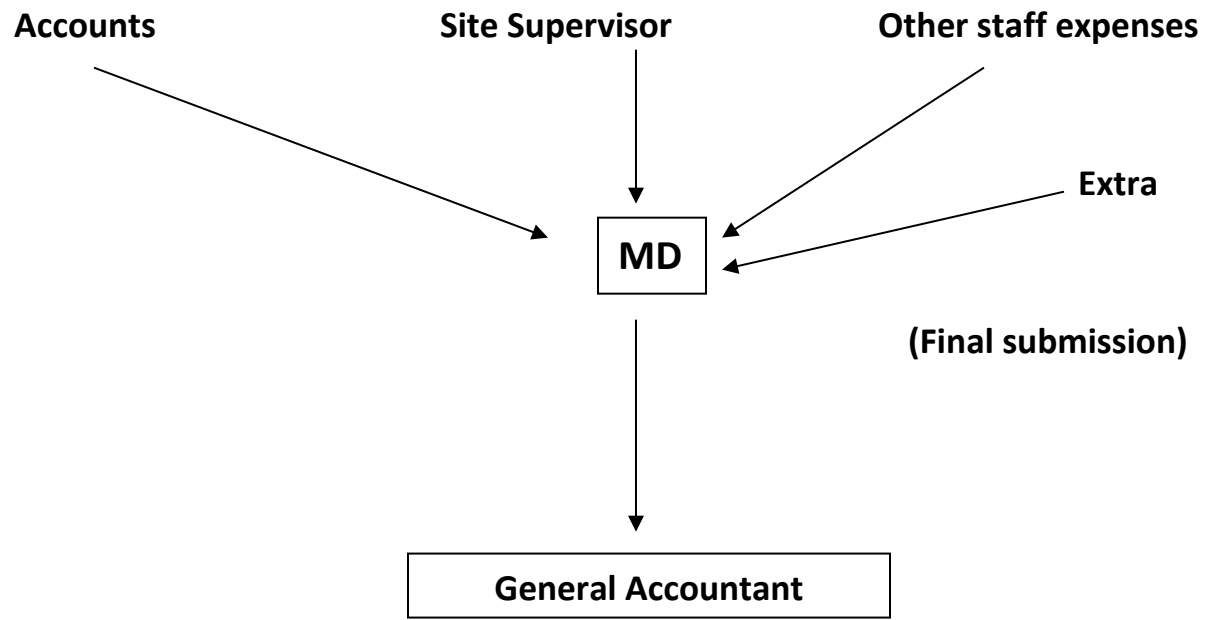
Staff :

- **If any staff once summited the daily Accounts to MD. Staff should not do delete / Edit this Account.**

MD :

- **MD can change / delete/ edit the Account.**

New ID creation / delete ID (Option):

→ **Name** ☐

→ **Designation** ☐

→ **Pass word** ☐

    Conform Password ☐

Dash Board type:

1. MD / Partner ☐

2. Accountant ☐

3. Other's individual ☐

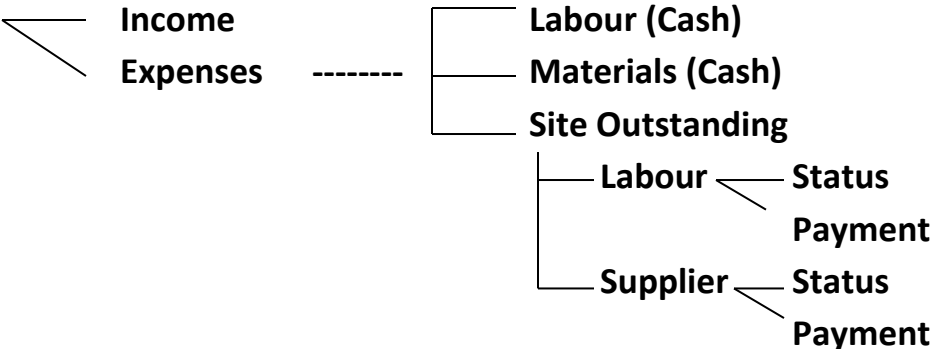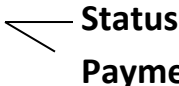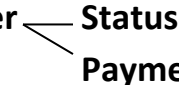**(Three types of dashboard according to designation)**
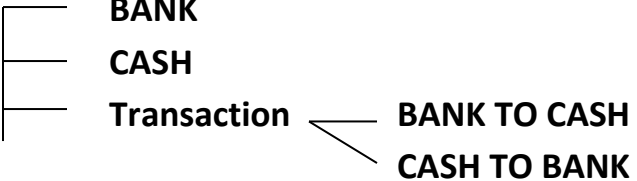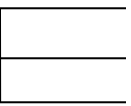
Note:

    MD only can create ID / delete / edit.

MD Dash Board:
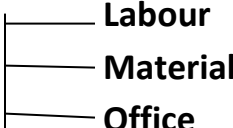
- **Daily activities**
- **Creations**
- **Report**

Daily Activities:
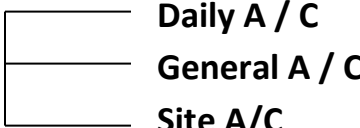
- **Office A/C** — **Income (Investment : Loan or capital)**
  Expenses
- **Site A/C** — **Income**
  Expenses -------- **Labour (Cash)**
  Materials (Cash)
  Site Outstanding
  Labour — **Status**
  Payment
  Supplier — **Status**
  Payment

- **Outstanding payment**
- **Cash in Hand** — **BANK**
  CASH
  Transaction — **BANK TO CASH**
  CASH TO BANK

- **Requirement Request** ---- **Requirement New**
  Pending Requirement
  Permission MD, (MD dash board only)

- **Cash given / return**
- **Supplier outstanding**

MD dash board:

Creation:

- **New ID creation (Edit / delete)**
- **Site (Project detail update -** **Project Site detail**
  Labour detail

- **Supplier details (Create)**
- **Budgeting**
- **BANK details of company**
- **Custom drop box** **Labour**
  Material
  Office

Report:

- **All cash in Hand**
- **Site profit / Loss**
- **Overall P/C company**
- **Budget VS Actual**
- **Total Outstanding**
- **Investment capital**
- **All account detail --** **Daily A / C**
  General A / C
  Site A/C

Accountant dash board :

     User Name : Kumar

     Designation : Accountant

- **Office expenses**

- **Site expenses**

- **Cash in hand**

       Bank   ⬚   **Amount**

       Cash   ⬚   **Amount**

       Total ---------- Amount

- **Requirement Request**

       Requirement

       Pending Requirement

- **Outstanding payment**

- **Cash given / return (Report)**

Dash Board Individual other:

- **User ID Name   :   siva**
- **Designation   :   Site supervisor**

    1. Office expenses

    2. Site expenses

    3. CASH IN HAND

    ┌─── **Bank** [   ] **Amount**

    └─── **CASH** [   ] **Amount**

- **Requirement Request**

    ┌─ **Requirement**

    └─ **Pending Request**

- **Cash given / return   (Report)**

Project site (New):

MD dash Board ———————— Project site details

Construction details - (A)

Labour details   -   (B)

MD dash board   →   Creations
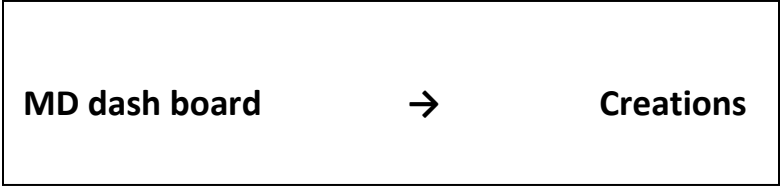
MD dash board → Project site details → Construction date
Project details (Creations)

Project Start Date [   ]
Project End Date [   ]   **(Notification end date popup or reminder or report all project)**

Project Name   : [   ]

Area   : [   ]

Build up Rate per Sqft RS. [   ]   **(RS)**

Total Build area sqft [   ]   **(Sqft)**

Construction Budget [   ]
                                                          (+)
Septic tank [   ]

                                        ↓
Total construction Budget   [(auto)]

Aug Rate of construction sqft   [(Auto)]   **(Total budget ÷ Buildup area sqft)**

Plot cost [   ]
Plot Sqft [   ]

Amities:
EB   = [   ]

Bore   = [   ]

Other [item]   [amt]   **if want Add more (Other items)**   **(+)**

Amities Total   ------------
                                    -----------   **Continue…..**

Extra charges construction:

Other [   ]   [   ]
              item   amount
+   A
+   B
              Total   ------------

              Continue

MD dashboard →
creation → Project
site→ construction

Document charges:

Other [　　　　] [　　　　] Amount
　　　(Item)

+
+
+
　　　　Total　　　------------------

TotalProject cost　　[(Auto)]

(Construction budget + Plot cost + Amities cost + Document charge + Extra charge inch

Percentage

S GST　　=　　[%]　　[　　　] Amount

C GST　　=　　[%]　　[　　　] Amount

I GST　　=　　[%]　　[　　] Amount

[　　　　　　　　　　　　　　　　　　　　]

Labour contract:

C2B ① = Mason
C2B ② = Centering
C2B ③ = Plumbing
C2B ④ = Electrical
C2B ⑤ = Tiles
C2B ⑥ = Carpenter
C2B ⑦ = Painting
C2B ⑧ = Other labour

Purpose	Amount

Remarks:

(Other labour – in daily basic Account at particular site other labour entries type by manual.

Remarks	Amount

for expenses at particular site.

MD – creation → project site (Name)→ labour details → Mazon

1 .Mason details:

Name : ------------

Mobile No 1 : ------------

Mobile No 2 : ------------

Address : -----------------------

Total labour contract [　　　　] **Per sqft**

Total contract Amount RS [　　　　]

1. Basement [RS] **(Add +)**

2. Lintel [RS] **(Add +)**

3. Roof [RS] **(Add +)**

4. Outer plastering [RS] **(Add +)**

5. Inner plastering [RS] **(Add +)**

6. Spetic tank [RS] **(Add +)**

Total [Auto] **(Add +)**

	%	Auto	
S GST	[　]	[　]	Amount
C GST	[　]	[　]	Amount
I GST	[　]	[　]	Amount

(C2B1 to C2B8)

want to (Add +) 2 / 3 / 4 add up the construction field like as first, second and third floor etc.

Extra charges:

Add (+)	Item	Amount
+1	[Remark]	[RS]
+2	[Remark]	[RS]
+3	[Remark]	[　]

[Total Auto (+)]

Total amount [Auto →] **(Contract + Extra Amount)**

MD → Creat → Project site (New) → Labour details → Centering

2.Centering details:
Name :
Mobile No 1 :
Mobile No 2 :
Address :
Total centering contract [_____] **Per sqft**

Total contract RS. [_____]

1. Footing Ground [_____] [_____] **Remark**

2. Plinth beam [_____] [_____] **Remark**

3. 3 feet Basement column [_____] [_____] **Remark**

4. 7 feet column [_____] [_____] **Remark**

5. Lintel Beam [_____] [_____] **Remark**

6. 3 feet after lintel column [_____] [_____] **Remark**

7. Roof Beam [_____] [_____] **(Add up → same field → 1st,2nd,3rd floor etc)**

8. Hide Beam [_____] [_____]

9. Roof [_____] [_____]

Total Centering Amount [Auto]

Extra charges:

Add (+)

item | Item | | RS | | Remarks |

Total extra charging | Auto | **(+)**

Total Amount Of Labour | Auto |

(total amount of Labour calculate (Total Centering Amount + Total extra charging)

3.Plumbing contract:

Name :

Mobile No 1 :

Mobile No 2 :

Address :

Total contract ☐ **per sqft**

Total contract Amount RS. ☐

Extra charges:

Add (+)   **Amount**

+1   Remark   ☐

+2

+3

        Extra total change   Auto

Total contract cost labour   Auto

4. Electrical Labour creation

SAME AS ABOVE | Plumbing details

MD → create→Project site name→Labour detail→Tiles labour

5. Tiles Labour:

      Name:

      Mobiles 1 :

      Mobiles 2 :

      Address :

Total construction sqft [   ] **Per sqft**

Total contract amount [RS]

Extra charges:

Add (+)

	item		
+1	Remark		RS
+2	[ ]		[ ]
+3	[ ]		[ ]

+

        Total [Auto]

    Extra charge

Total control Amount [Auto] **(+)**

6. Carpenter Labour creation

SAME AS ABOVE | 5 .Tile Labour details

7. Painter Labour creation

SAME AS ABOVE | 5 .Tile Labour details

8. Other Labour creation

SAME AS ABOVE | 5 .Tile Labour details

Supplier details (Create)

MD → Create → Supplier details

Name   **:**

Company Name   **:**   **Business : Electrical / Brick / etc..,**

Mobile 1   **:**

Mobile 2   **:**

Address   **:**

GST No   **:**

PAN No   **:**

Company type   **:**   **Firm / Partner ship / Pvt.Ltd**

Bank A/C detail   **:**

A/C No   **:**

IFSC No   **:**

UPI Number   **:**

UPI service   **:**   **Phone.pe / G.pay / etc.,**

Create   **Budgeting**

S.No	List of office Budget	Amount

Add new   **Button**   **Submit**   **Button**

- **List of office budget entry - it has to become drop box of Actual daily A/C Entry.**

- **Add new button → create New drop box a one of list budget (New entry item)**

- **These office budget Auto calculate.**

Actual A/C of office (Repeat). Budget VS Actual.

- **Each drop box called category ▽ Expenses / Office.**

Budgeting → Creating.

Note : Add

List of Indirect Expenses

1. Salaries (Note - wages are treated as a direct expenses) ☐

2. office Rent ☐

3. Office Electricity / Office Lighting ☐

4. Printing & Stationery ☐

5. Postage, courier, Telephone & Telegram ☐

6. Freight on sales / Freight outward ☐

7. Carriage on sales / Carriage outward ☐

8. Delivery vehicle expenses ☐

9. Insurance Expenses / Insurance Premium ☐

(Note - life Insurance Premium is treated as drawings in case of a sole proprietary business)

10. Interest on loan ☐

11. Discount allowed / Discount on debtors ☐

12. Bad debts / Further Bad Debts / Bad Debts written off ☐

13. Depreciation ☐

14. Loss of Goods by Fire / Theft / Damage ☐

15. Insurance ☐

16. Miscellaneous Expenses / General Expenses ☐

17. Conveyance ☐

18. Sundry Expenses ☐

19. Travelling Expenses ☐

20. Bank Charges ☐

21. Business Promotion expenses ☐

22. Legal & Accounting charges ☐

23. Rents, Rates & Taxes ☐

24. Repairs & Renewals ☐

25. Interest ☐

26. Telephone Expenses ☐

27. Adverstisement & Marketing ☐

28. Sales man Commision ☐

29. Trade expenses ☐

30. Packing & store supply expenses ☐

31. Audit Fees ☐

32. Amortization ☐

33. Commission to Agents ☐

34. Utility expenses ☐

35. Business & Administration expenses ☐

36. Sales & Marketing Expenses ☐

37. Staff Welfare (Including goods distributed among staff members for their welfare) ☐

38. Boxes & Labels ☐

39. Brokerage ☐

40. Charity / Donation ☐

41. Distributive expenses ☐

42. Establishment Expenses ☐

43. Export Duty ☐

44. Stable expenses ☐

45. Keep car & Vans ☐

46. Maintenance Charges (Provided these are not incurred on an asset at the time of its Purchase) ☐

47. Entertainment expenses ☐

48. Loss on sales of an Asset

49. Goods given as free Samples ☐

50. Depletion Expenses ☐

51. Freight & Carriage ☐

52. Provision for Bad Debts or Doubtful Debts or Discount on Debtors(at the time of creation, such provision is treated as an Indirect Expenses) ☐

53. Remuneration ☐

54. Honorarium ☐

55. Fringe Benefits ☐

56. Quality & Testing fee ☐

S.NO	Budget List	Amount

Save

Create → BANK DETAILS:

```
                    ┌──────────────────┐
                    │  BANK DETAILS    │
                    └──────────────────┘
                             ↓
                    ┌──────────────────┐
                    │     Create       │
                    └──────────────────┘
                             ↓
```

Name   :   ┌──────────────┐
                              └──────────────┘

A / C Number   :   ┌──────────────┐
                              └──────────────┘

Bank Name   :   ┌──────────────┐
                              └──────────────┘

Type   :   ┌────────────▽─┐   **Saving / current account**
                              └──────────────┘

IFSC Number   :   ┌──────────────┐
                              └──────────────┘

Branch   :   ┌──────────────┐
                              └──────────────┘

Add Amount   :   ┌──────────────┐
                              └──────────────┘

                                          ┌──────────────┐
                                          │ Complete   │
                                          └──────────────┘

Note: This menu → Only in MD dash board

Creation:

Custom drop box

⇓

| Labour | **Create** |

| Material | **Create** |

| Office | **Create** |

If click Labour:

| **Add New** |

| **List of drop box** |

If click Add New

Labour [   ] **Enter manual**

[Add] **- Click**

If click list of drop box

S.NO	Drop box NAME	
		Edit / delete

SAME AS Labour → material drop box

→ Office drop box format.