



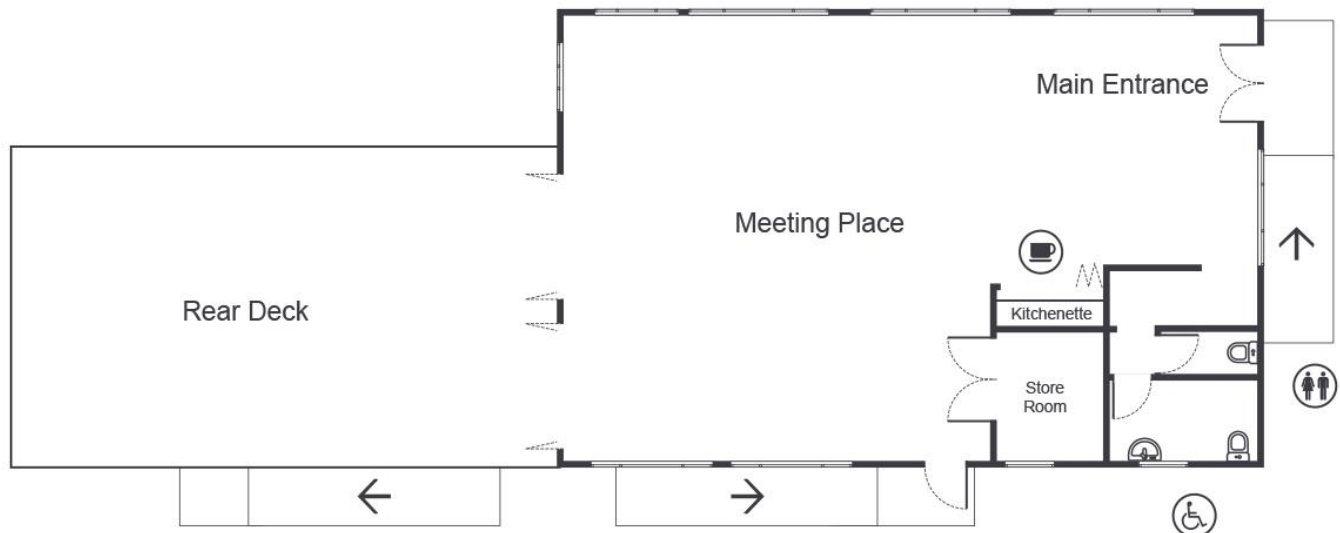
Bellvista Meeting Place (click [here](#)) is nestled centrally within Canavan Gracie Recreational Park and overlooks the Bellvista Lake. The space has a large Meeting Room with large sliding glass windows and bi-fold doors that open onto a timber deck area at the rear of the venue.

Venue & Management



- The Community Spaces office is located at **Venue 114**, 114 Sportsmans Parade, Bokarina
- Self-service, air-conditioned venue (no staff onsite). Access key available to collect from Venue 114
- Hirers are responsible for setup, pack down, cleaning, and operational running of their event
- Capacity*: 65pax theatre style/80pax standing (*Note: capacity may vary due to current COVID-19 restrictions)
- Available for hire daily from 6am – 10pm
- 14 car parks available including disabled space with additional street parking

Floor Plan



Meeting Space



- Large meeting room with laminated flooring
- Sliding glass windows and bi-fold doors which open out onto a timber deck area at the rear of the venue
- Storeroom includes 70 chairs, 16 rectangular tables and a large mobile whiteboard
- Wall-mounted projector screen (Note: no data projector or WIFI access available)
- Amenities: 1 unisex, incl. one ambulant toilet
- Wheelchair access available

Kitchenette



- Domestic 370L fridge/freezer and an additional 140L fridge
- Domestic dishwasher and microwave
- 20L urn, kettle, crockery, cutlery and glassware (Note: equipment/appliances availability may vary due to current COVID-19 restrictions)

Note: Hirer to provide own cooking equipment, utensils and cleaning products including tea towels and cloths.

Fees & Charges*

* Subject to change each financial year

- **Community/Casual:** \$19.35/hour
(registered NFP, government, schools)
- **Standard/Casual:** \$31.35/hour
(commercial entity/Individual)
- **Regular:** \$23.00/hour
(weekly, fortnightly minimum of 10 x per year + refundable Bond \$250)

Cleaning POA: Required for events where food and beverages are consumed and/or have a large number of attendees

Bond: May apply for casual events - \$400 (considered low-risk) or \$1,500 (considered high-risk events, ie. events that involve a large number of attendees and/or alcohol consumption)

Security: \$60 per guard/per hour - required for all considered high-risk events. Minimum duty requirement of 4 hours applies

How to Make a Booking:

Contact: The Community Spaces Team (office located at Venue 114).

Phone: 07 5413 1416; **Email:** communityspaces@sunshinecoast.qld.gov.au; **Website:** Venue 114 (click [here](#)).