

# Mail Automation using python



#### Content:

- i) Steps to send only event message.
- ii) Steps to send the event message with attachments.
- iii) Steps to send the event message with attachments and cc
- iv) Steps to send the report.



#### Pre-requisites:

You must have the following text files with following details

I)client.txt - This text file must contain the username and the mail of the clients.

ii)cc.txt – This must contain the details of the username and the mail of the people whom we want to send the carbon copy.

- iii)message.txt This contains the message template used for the report.
- iv)eventt.txt This contains the message template used for the events
- v) Select the google and make sure you give access for less secure apps



### Packages used:

- smtplib
- tkinter
- string
- datetime
- email-to
- pandas
- numpy
- statistics

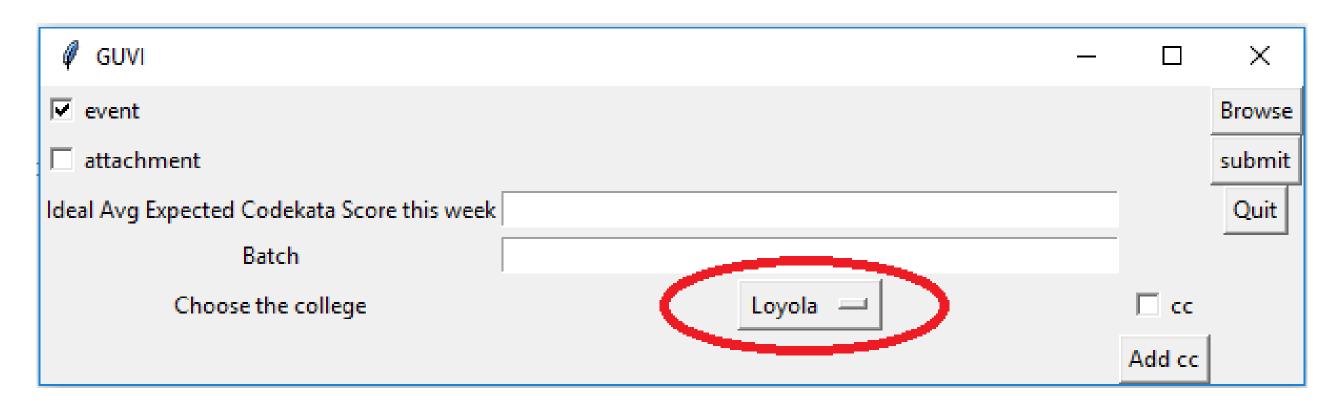


#### Steps to send only event message

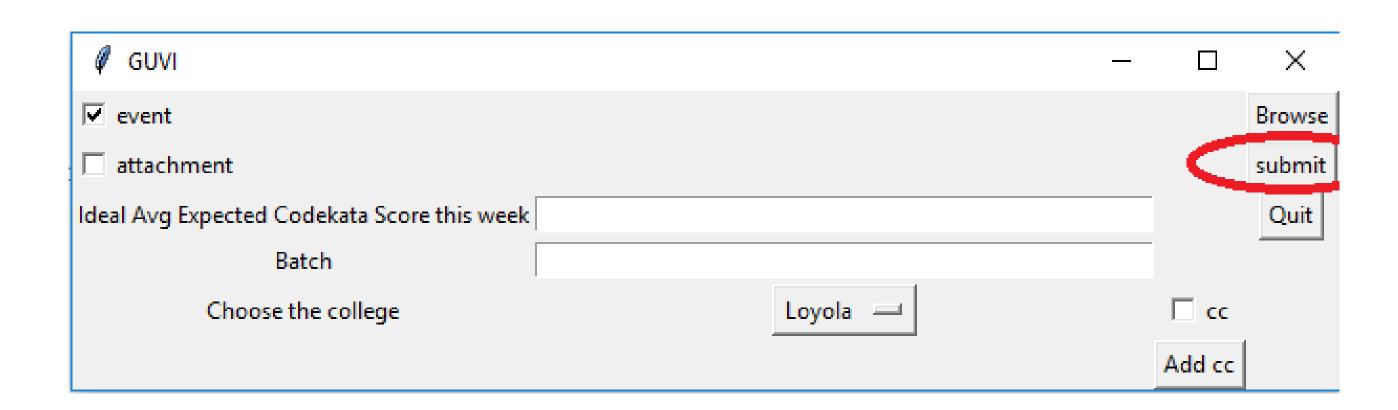
- Run the mail automation v9.0.py.
- Check the event check box.



Click on the submit button and select the client



 Finally, click on the submit button again to send the mail.

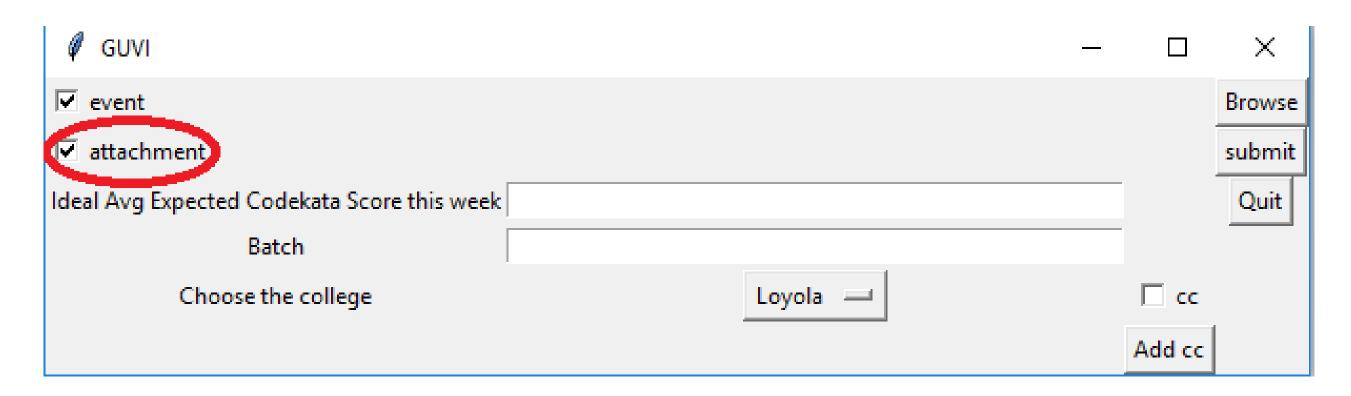


• Click the quit button to close the UI.

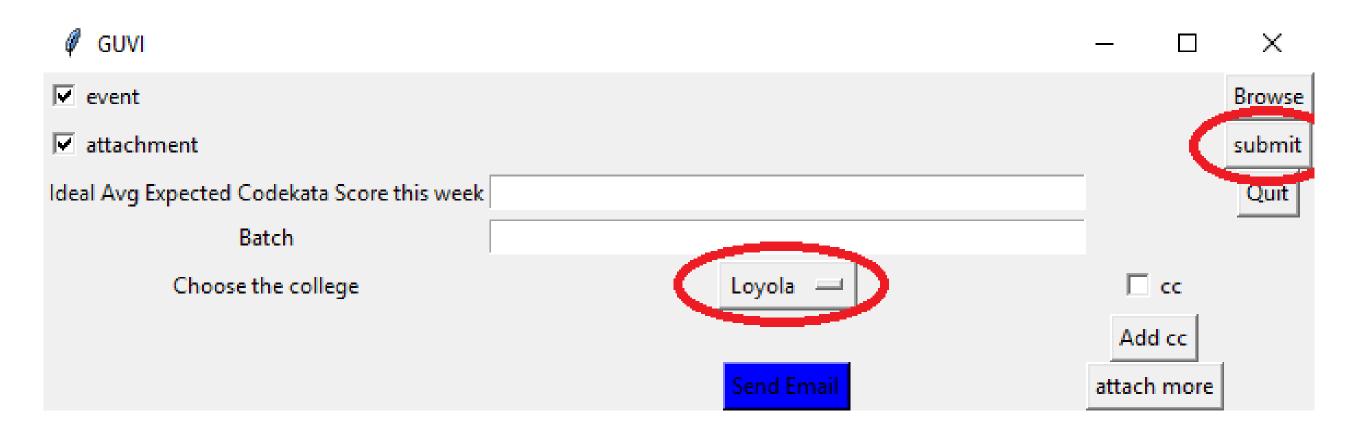


## Steps to send the event message with attachments.

i)Repeat the above steps. In addition, don't forget to check the attachment.

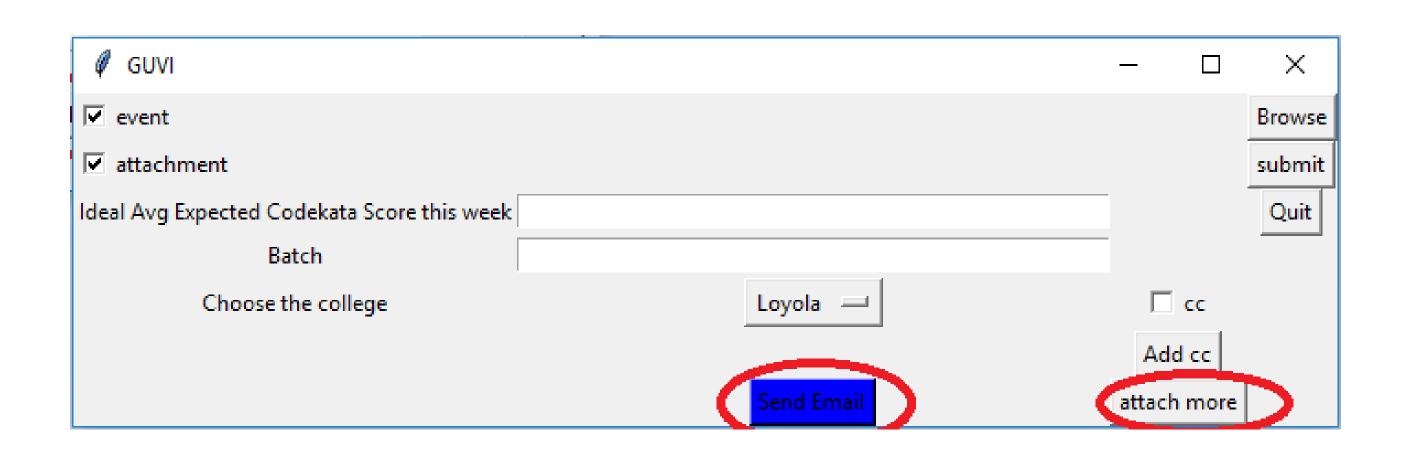


ii)Click submit thereby you could add a file to your mail.





iii)Click the attach more button if you need further attachment.

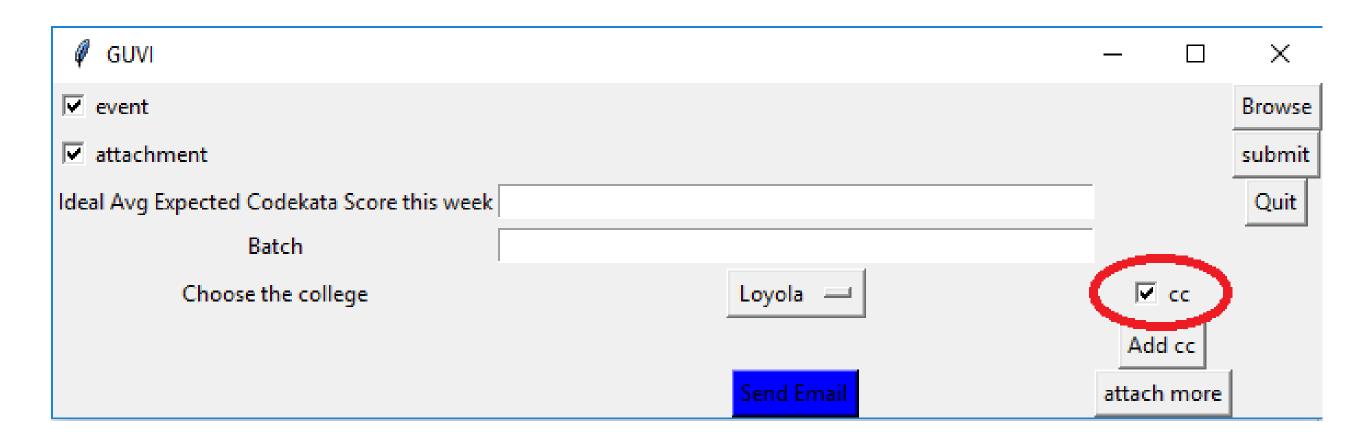


iv)At last, click on the send mail option to send your mail

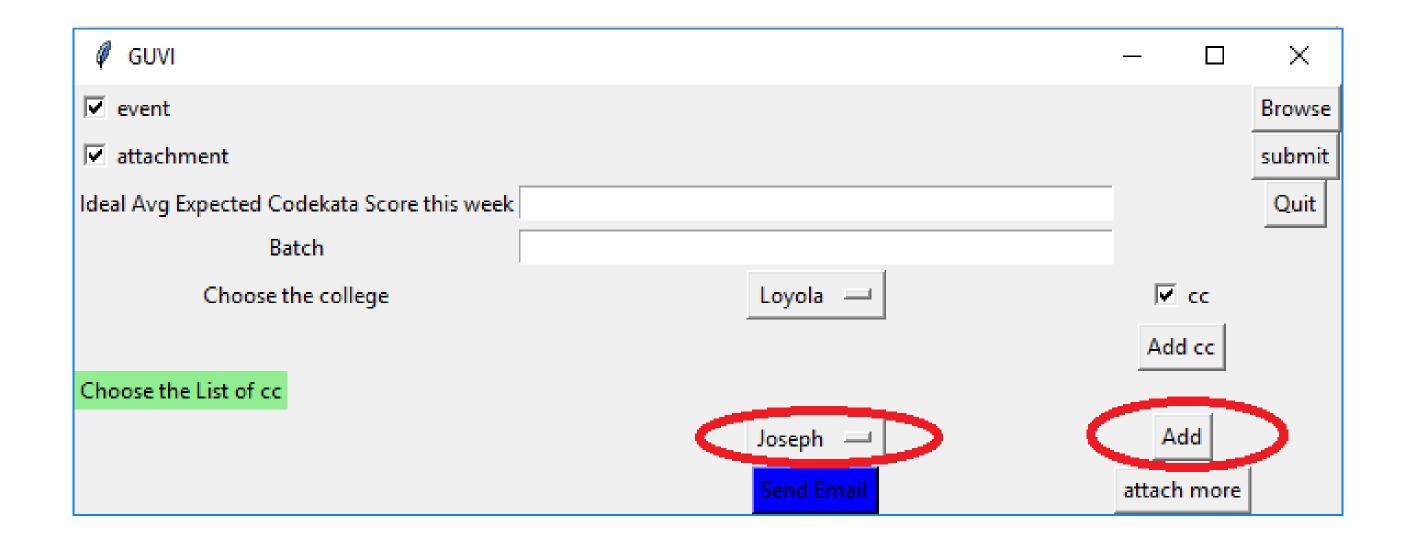


### Steps to send the event message with attachments and cc

i) Repeat the same step. In addition check the cc check box and click add cc button.



ii) Select the client and don't forget to click the add button.

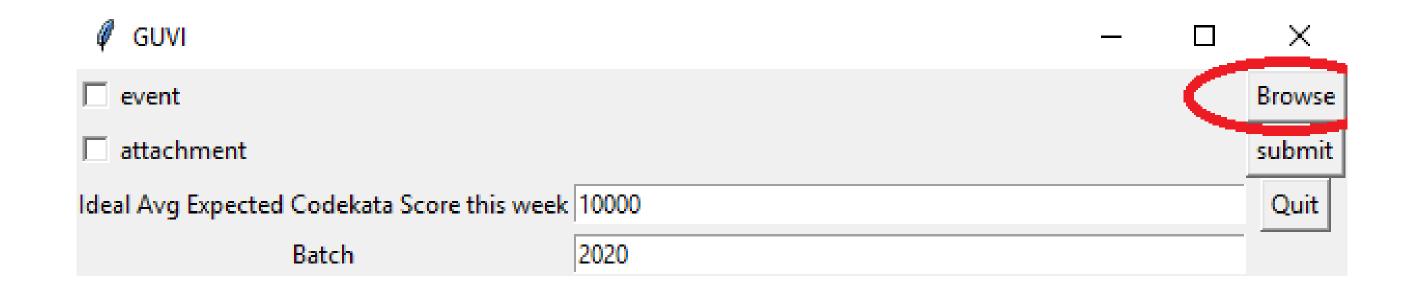


iii) Finally click the send button.

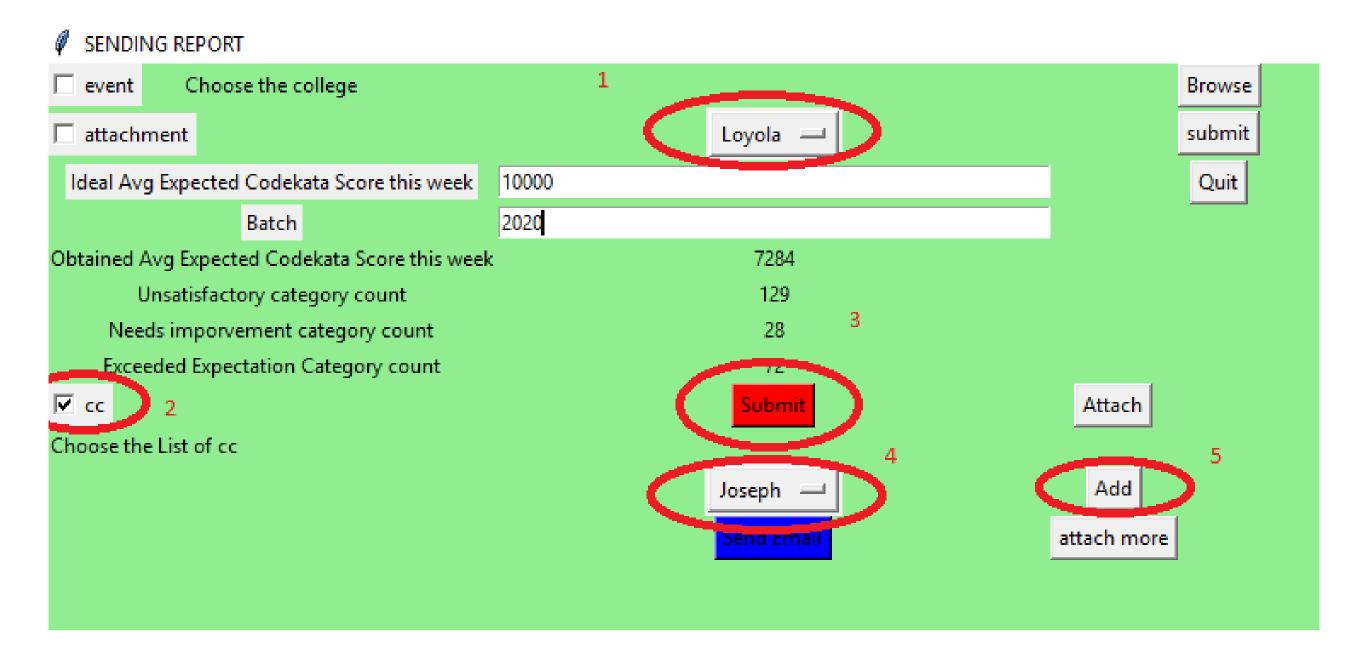


#### Steps to send the report.

- i) Make sure you haven't checked any of the check box.
- ii) Enter the values in the text box.
- iii) Click on the browse button.

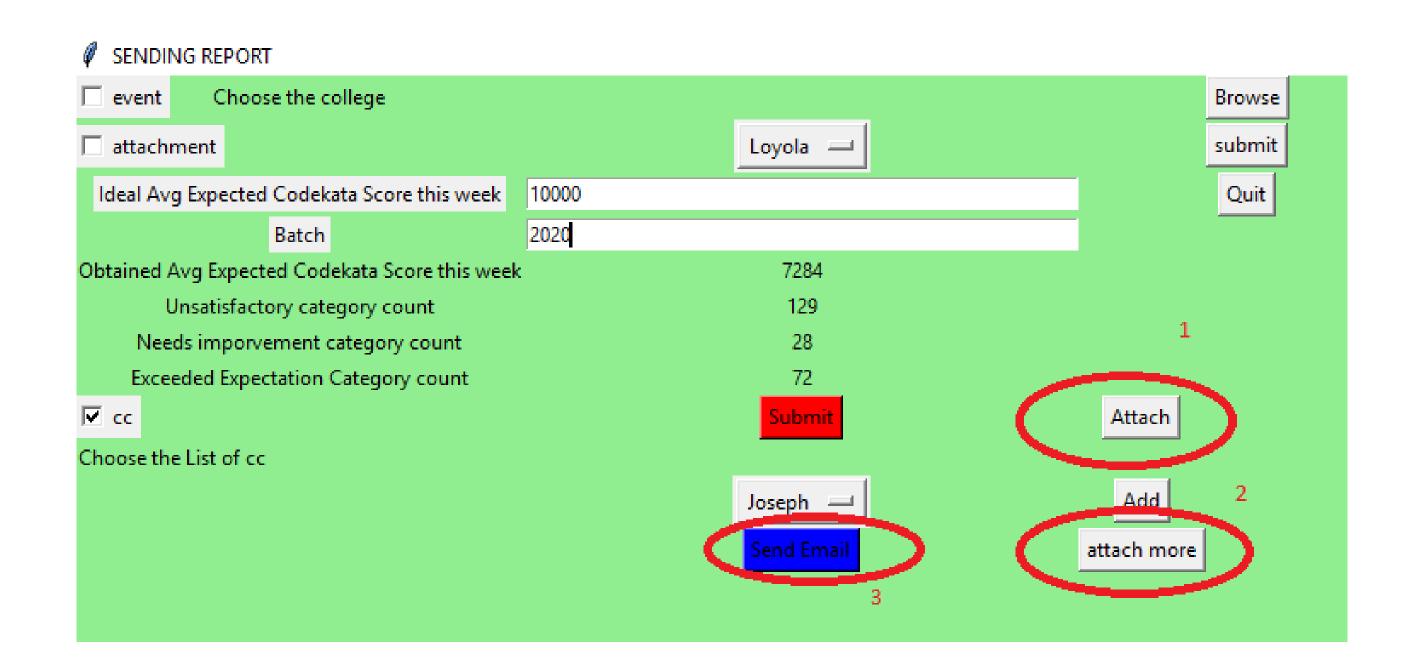


iv) This leads to the directory of the mail which automatically fetches the count and generated in the report space.





v) Follow the same step for adding the cc list and the attachment as said above.



vi) Finally click the send mail button.