23-04-2011

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**Advertising on the PMI KPC Website SOP**

Name of the Function: Communication

SOP #: COM-006

The title of the SOP: Advertising on the PMI KPC Website.

Revision History:

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| --- | --- | --- | --- | --- | --- |
| S# | Date: | Proposed by: | Approved by: | Date Approved: | Version# |
| 1 | 24-April-2011 | Shuja Khan (VP) | S. M. Mumtaz (President) | 24-April-2011 | 1.0 |
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The purpose of the SOP: To define the protocol to Manage the Advertising on the PMI KPC website.

References: None.

Authorized personnel to change: VP Communication, President

A link to the process referenced (if applicable): [None](http://www.pmi.org/sop/finance_dept/payment.doc)

SOP Description / Steps:

1. Job Portal:
2. The Job Portal is developed to help our members seek project management jobs.
3. The Job Portal is accessed by the members when they enter into the Members’ area using their email IDs and passwords.
4. There are Links of various Jobs available with deadlines to apply by, defined in front of each.
5. Members who are interested to apply for a pa