



USERS MANUAL

OBO RECORD SYSTEM

TABLE OF CONTENTS

1.0 GENERAL INFORMATION	1-1
1.1 System Overview	1-1
2.0 SYSTEM SUMMARY	2-1
2.1 System Configuration	2-1
2.2 Data Flows	2-2
2.3 User Access Levels	2-3
3.0 GETTING STARTED	3-1
3.1 System Menu	3-5
3.2 Exit System	3-6
4.0 USING the SYSTEM	4-1
4.1 Input Procedures and Expected Output	4-2

1.0 GENERAL INFORMATION

1.0 GENERAL INFORMATION

1.1 System Overview

Office of the building Officials is an office under The City administration of Cagayan de Oro that has a mission to provide for all buildings and structures a framework of minimum standards pursuant to sound environmental and social management and control, sustainable growth and development through honest, efficient and effective services with this , **OBO Record System** is a web-based application to store datas concerning to application on building permits.

1.1.1 Major function of the System

OBO Record System uses the CRUD system , to *Create Data , Read data ,Update and Delete files from the system . it also have the import and Export functionalities that let the user import CSV files directly to the database and to export data from databse to CSV file format.*

1.1.3 Graphical User Interface

OBO Record System has a user friendly GUI . The Graphical user interface of the system provides the easy access navigation tab for the user to have easy access to the system .

1.1.4 System Name

The name of the system is entitled “**OBO Record System**” OBO is the abbreviation of the office “**Office of the City Building Officials**” Thus, OBO Record System was the name to the Web Based Application.

1.1.5 System Code

For the System code please see the server or the developer of the system .

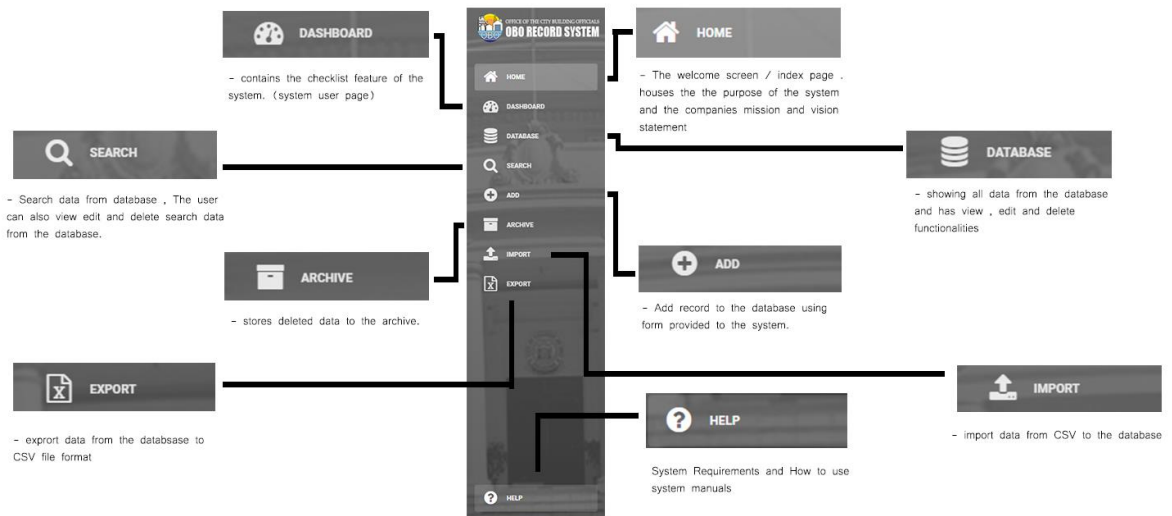
1.1.6 Operational Status

Currently, the application is operational. **OBO Record System** can operate the functionalities it is intended to do. However, **OBO Record System** can be developed more for future works.

1.1.7 General Description

OBO Record System is a Web Based Application to accommodate records in applying Building permit at Office of the City Building Official – Cagayan de Oro City .

(see photo for the navigation bar description)



1.1.8 System Environment

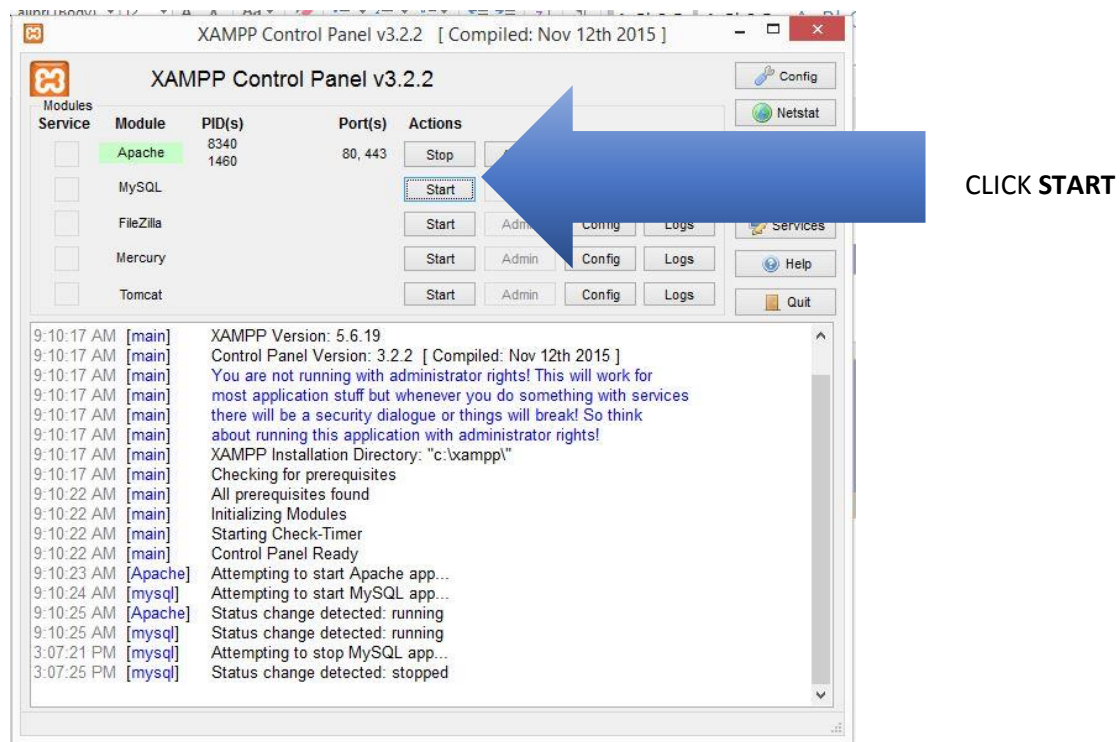
OBO Record System needs XAMPP and a bigger storage capacity in order to store data to the database . please see the link attached on what is XAMPP.

<https://www.apachefriends.org/index.html>

3.0 GETTING STARTED

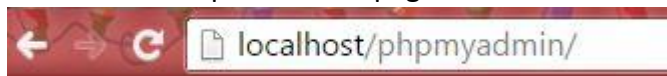
3.0 GETTING STARTED

The server must install XAMPP for the user to view the page . once the XAMPP was installed on the server . open XAMPP Control Panel and click “**start**” for both Apache and MySQL .

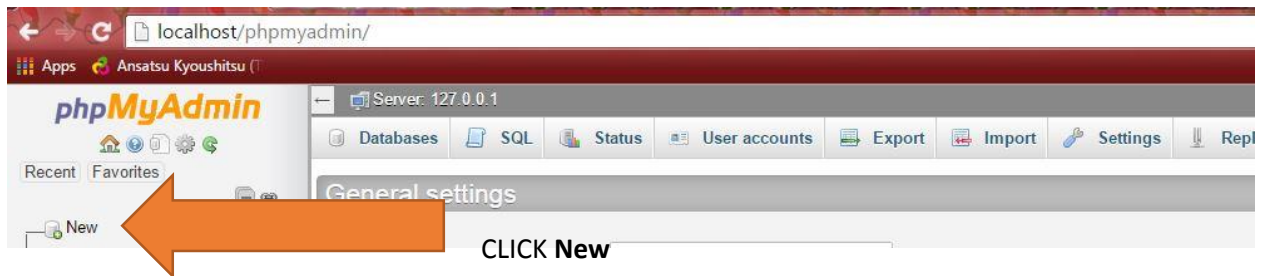


Install the system and place the folder name “OBORS” to htdocs located at **C:/XAMPP/htdocs**

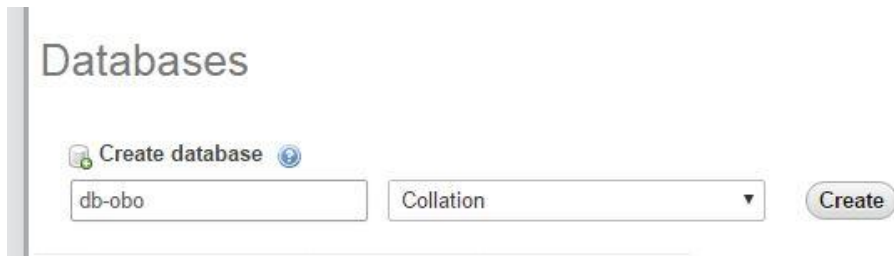
For database open the webpage and enter “localhost/phpmyadmin”



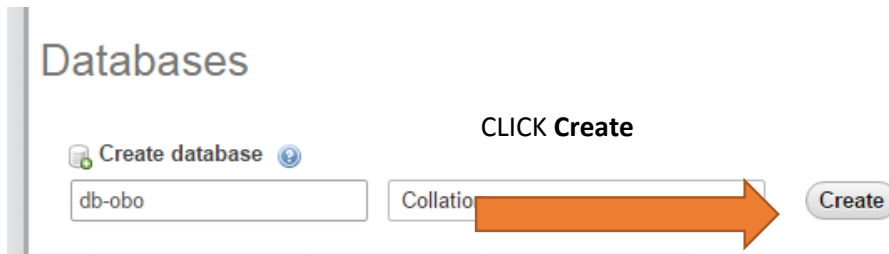
Click **new** located at the navigation tab of phpmyadmin page



Name the database into **“db-obo”**



and click **“create”**



locate **“import”** at the task pane . and click .



Under the division “File to import” click **choose file**”



Importing into the current server

File to import:

File may be compressed (gzip, bzip2, zip) or uncompressed.
A compressed file's name must end in `.[format].[compression]`. Example: `.sql.zip`

Browse your computer: No file selected (B)

You may also drag and drop a file on any page.

Character set of the file:

Optional imports:

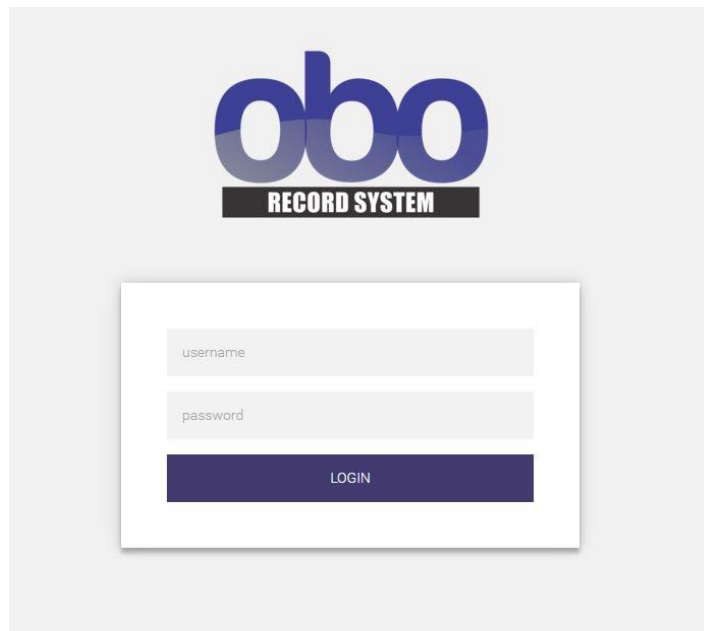
dialog box will appear . select file with the file name “db-obo.sql” and click open. Click **Go** to import files.

On the browser, enter “ **localhost/OBORS**”



And finally the system will appear.

To use the system you need to have a authentication details for you to proceed .



The image shows a login form for the 'obo RECORD SYSTEM'. The form is centered on a light gray background. It features the 'obo RECORD SYSTEM' logo at the top. Below the logo, there are two input fields: one for 'username' and one for 'password'. At the bottom of the form is a dark blue button labeled 'LOGIN'.

Once you have done with this security process the page will redirect the system to the home page .



Client :

(you have to **virtual host** the server setup for us to access the system from other Computer).

You need to know the servers IP address for you to access the system using the client computer

You need to connect your device at the same network for you to access the system.