

PATRICK NOCON

English Student

CONTACT ME

PHONE
+951-691-3684

EMAIL
patrickpjnocon@gmail.com

ADDRESS
San Bernardino, CA

PROFILE ME

United States Air Force Veteran and English Major. Filipino-American that can speak and interpret in English and Spanish.

EDUCATION

2022-Current

BACHELOR OF ARTS- ENGLISH
California State University San Bernardino

EXPERIENCE

2019-2022

INTERIM / APPLEONE INC.

Responded to customer situations with sensitivity. Collected and verified tickets from event attendees. Assisted guests with locating exits and amenities such as restrooms and concession stands as well as guests with limited mobility and other disabilities to and from their seats.

2021-2022

CASHIER / NORA'S EMPANADAS

Built positive relationships with regular clients by getting to know their needs and generating repeat sales by encouraging customer return and also mastered how to manage and competently use a digital cash register to process customer transactions which include receipts, refunds, or change given back to clients.

2015-2019

MUNITIONS SYSTEMS TECHNICIAN / UNITED STATES AIR FORCE

Performed and oversaw management and procedural application of manual and automated inventory control and accounting functions. Accomplished requisitioning actions and maintained due-in, due-out, and status files. Maintained source document control and ensured validity and completeness. Recommended system and program changes to data processing methods.

SKILLS

- Proofreading
 - Problem-solving
 - Analytical Thinking
 - Writing and Editing
 - Time Management
 - Leadership Experience
 - Customer Service
 - Self-Management
 - Teamwork
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