Bocen Zhou

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People’s Republic of China

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Sir/Madam

the Scholarship Committee

Nanjing University

No22, Hankou Road

Nanjing,210008

People’s Republic of China

Dear sir/madam

I am a freshman of Nanjing University. My name is Bocen Zhou. I am writing this letter to explain my condition to you to equip myself with the qualification of the scholarship.

I am a diligent student who would do everything best through my constantly devotion. During the time of senior high school. I won a huge number of prices and got several time of praises by the principal. At leisure time, I help the one who traps in troubles frequently. Because of my enthusiasm, I was voted to be the monitor for three years.

Last summary, thank you for reading my letter. If I am considered as an eligible, I would do my best to become a role model. If I fail to be an eligible, I would not be upset. Instead, I will be more diligent to make me have the qualification of next opportunity. Again, I express my sincere gratitude to you for reading my letter and considering me for the opportunity. I am looking forward to your reply. I would cordially appreciate it if you can reply my letter at your convenience.

Your sincerely,

Bocen Zhou