Programme Builder – Beyond Blended Curriculum design at Queen's.

Standard pilot:

Session type	Approx delivery time	Most useful for	Objective	Activity	Resources
1: Pre-workshop engagement	Offline asynchronous activity, compiling information into shared folder	Full course delivery team, including relevant leads	- To provide guidance to participants on expectations - Guide participants on collation of relevant information - Provide relevant information on pilot programme - Signpost to support	Prepare for curriculum design with all relevant information (e.g. student data, feedback, regulatory information)	- Guidance notes on pilot participation - Checklist of information to collate - List of support services - Links to Canvas course
2: Planning and Diagnostic review	1-2 hours live in person or online	Full course delivery team, including relevant leads	- Identify key drivers for change and goals for design (e.g. approval to proceed) - Collate overview of course aims, learning outcomes, primary and secondary goals - Identify relevant constraints, areas of challenge and opportunities to explore	Facilitated discussion and guided conversation Critically evaluate programme Identify key actions and provide relevant signposting/support	- Facilitation guide - Course evaluation document - Action plan - Approval forms as required

3: Curriculum design workshop (can be repeated as required)	2-4 hours live in person or online per session.	Course delivery teams	- Exploring 6 pillars - Develop relevant documentation as part of process (e.g. approval to proceed, PEM) - Identify key decisions and impact on curriculum design (e.g. additional support, further development, completion of relevant documentation)	Facilitated discussion and guided conversation Identify key actions and provide relevant signposting/support	- Course Builder portfolio - Approval forms as required
4: Review and action planning	2-3 hours live in person or online	Programme leads	- Collating curriculum development implications and design to date - Identify next steps (e.g. additional support, approval to proceed, PEM etc)	Make key decisions to move forward	- Course builder portfolio - Approval forms as required