

Date: February 4, 2026 **Location:** Coimbatore, Tamil Nadu

To: The Principal / The Registrar, [College Name],

Subject: Request for Bonafide Certificate for Internship Purpose.

Respected Sir/Madam,

I am **Arun K.**, currently pursuing my **B.E. in Information Technology (5th Semester)**.

I am writing this letter to request a Bonafide Certificate to submit as part of my application for a summer internship program at a private tech firm. I kindly request you to issue the certificate at the earliest.

Thanking you,

Yours sincerely,

Arun K.