

**Date:** February 4, 2026 **Location:** Coimbatore, Tamil Nadu

**To:** The Principal / The Registrar, [College Name],

**Subject:** Request for Bonafide Certificate for Internship Purpose.

**Respected Sir/Madam,**

I am **Arun K.**, currently pursuing my **B.E. in Information Technology (5th Semester)**.

I am writing this letter to request a Bonafide Certificate to submit as part of my application for a summer internship program at a private tech firm. I kindly request you to issue the certificate at the earliest.

Thanking you,

**Yours sincerely,**

**Arun K.**