

Experiment (5)

Cleaning Data with Text Functions.

Use of UPPER and LOWER, TRIM function, Concatenate.

1. UPPER function: Converts text to uppercase.

Eg. =UPPER("hello")
returns "HELLO".

2. LOWER function: Converts text to lowercase.

Eg. =LOWER("HELLO")
returns "hello".

3. TRIM function: Removes extra spaces from text.

Eg. =TRIM("hello world")
returns "hello world".

4. Concatenate function: Combines text strings.

Eg. =CONCATENATE("Hello", " ", "world")
returns "Hello world".

5. PROPER Function: A text function that converts text to proper case, capitalizing the first letter of each word and making all others lowercase.

Formula: =PROPER (text)

eg. =PROPER ("hello world") returns "Hello world".

Note Commonly used for formatting names, titles, and other text data.