



**SRM Institute of Science and Technology,
Delhi-NCR Campus
Malpractice Punishment**



S. No	Case of Malpractice	Punishment
1	Appeal/threats / bribe offers to the Examiner, Use of abusive, obscene language or threatening remarks in the answer book etc.	1. Particular Subject will be cancelled.
2	Writing of Candidate's Name / Register Number in papers other than in the earmarked spaces / any other special marking, Using colour pencils or sketch pens or shades / Tearing off or spoiling the stationary supplied by the University.	1. Particular Subject will be cancelled.
3	Carrying or possession of material relating to the examination / writing on the desk / any part of the body / Writings on scale, calculator, handkerchief, Hall Ticket or any other electronic storing devices like electronic watches with memory calculators, walkie-talkie sets, mobile phones etc., into examination hall.	1. All Examinations taken up in the particular Internal Exam will be cancelled.
4	Helping others for copying or getting help from others in the examination hall in the form of writing on question paper or passing question paper / answer book to other candidates with anything written on it.	1. Particular subject will be cancelled.
5	Taking away the answer script.	1. All examinations taken up in the particular Internal Exam will be cancelled.
6	Insertion of additional sheets, graph sheets, drawing sheets, use of answer books which is not issued at the examination hall.	1. All examinations taken up in the particular Internal Exam will be cancelled.
7	Destroying or Attempting to destroy evidence pertaining to the malpractice.	1. All examinations taken up in the particular Internal Exam will be cancelled.
8	Manhandling / injuring personnel connected with examination	1. All examinations taken up in the particular Internal Exam will be cancelled.
9	Candidate involved in malpractice more than once in the same session or in the previous Examinations.	1. All examinations taken up in the particular Internal Examinations cancelled. 2. Transfer certificate will be issued.

**Chief Superintendent
Examination Cell
Delhi-NCR Campus**



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General instruction for students going to appear for examinations

1. Wearing an ID card is very important for the students failing which he / she will not be allowed to enter the examination hall.
2. **Entry Timings: 9:30am/1:30pm**
3. Identify the correct Hall Number from the display board before going to the examination hall. If your number is not displayed, contact the chief superintendent immediately.
4. Identify the seat number from the seating arrangement notice displayed outside the examination hall.
5. Do not come late for the examination. You are expected to be available in the examination hall at least half an hour before the commencement of examination. In rare situations, you will be permitted to enter into the examination hall during the first half an hour from the commencement of the examination. Students who are late to an examination do not get extra time.
6. Show your HALL TICKET and IDENTITY CARD to the hall invigilator before entering into the hall.
7. Before entering into the hall, check yourself to ensure you do not possess mobile phones, programmable calculators, electronic gadgets, any material notes pertaining to the examination etc.
8. Do not TALK / GESTURE inside the examination hall
9. During examinations students should not report in casual wear. For example, lowers, joggers or multi pocket pants etc.
10. **DO NOT WRITE ANYTHING ON THE QUESTION PAPER OTHER THAN YOUR REGISTER NUMBER. WRITING ANY HINT OR NOTE IN THE QUESTION PAPER IS ALSO A KIND OF MALPRACTICE.**
11. Put your signature and write the Answer Booklet Serial Number in the attendance sheet.
12. Do not tear any pages out of the answer book. Rough working may be done in the last page of the answer book. Clearly cross out rough work and blank pages before handing over your answer book.
13. Bring pen, pencil, scale, calculator, eraser etc that are required for the examination. **DO NOT BORROW ANY ARTICLES INSIDE THE EXAMINATION HALL**

14. Normally students will not be permitted to go outside the examination hall before handing over answer booklet. In rare situations, students will be permitted to go outside the examination hall for toilets, accompanied by a teacher / attendant
15. Do not leave the hall during the examination and sit for the whole duration.
16. Severe penalties apply for misconduct, cheating, possession of unauthorized materials, improper use of materials, and unauthorized removal of materials from examination rooms or ignoring the instructions given by supervisors. STUDENTS ARE REMINDED THAT CHEATING IS REGARDED AS AN ACT OF GRAVE MISCONDUCT FOR WHICH THERE ARE HEAVY PENALTIES APPLIED, INCLUDING A FAIL IN THE SUBJECT/CANCELLATION OF ALL SUBJECTS FROM THE INTERNAL EXAMINATION.
17. Any electronic gadget found to be possessed by you inside the examination hall will be considered as a malpractice and the confiscated gadget will not be returned before the enquiry committee.

**Chief Superintendent
Examination Cell
Delhi-NCR Campus**



SRM INSTITUTE OF SCIENCE AND TECHNOLOGY

(Deemed to be university u/s 3 of UGC Act, 1956)

OFFICE OF THE CONTROLLER OF EXAMINATIONS

List of Non- Programmable calculators allowed to be used

Examinees shall be allowed to bring in and use **ONLY** any of the following Calculators that were identified as non- programmable:

CASIO	CANON	CEBAR	CITIZEN	CALTRIX	HP	SHARP	TI
fx-82MS	F604	CD-402	SR-135	CX-82MS	HP10S	EL-509VM	TI 30SLR
fx-85MS	F717SGA		SR-260	CX-991S	HP10S+	EL-509WM	TI 30X IIB
fx-350MS	F720		SR-270		HP30S	EL-509X	TI 30X IIS
Fx-820MS	F720i				HP35S	EL-510R	TI 30XA
fx-901	F788DX				HP300S	EL-530VB	TI 34 II
fx-911W	F960SG					EL-W531S	TI 36XS
fx-991MS						EL-5312XM	
fx-991N						EL-558	
fx-992S						EL-771C	

Calculators whose brand and model number do not appear in the above list shall be prohibited inside the examination hall.

CONTROLLER OF EXAMINATIONS