**Adventure Works Requirement Analysis and Questionnaire**

Version 1.0

**Classification:**

**Confidential**

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| Version | Date | Modified By | Summary of Changes | Approved by |
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1. HIGH LEVEL BUSINESS OBJECTIVES
   1. What are the objectives of this project?
   2. What are the organization's goals regarding innovation and product development?
   3. What are your top priority business metrics that the organization can use to measure success?
   4. Who are the users running this dashboard?
   5. What is the frequency at which dashboard will be used?
   6. Do you need to hide data based on user roles or location for the reports?
2. ANALYSIS AND CONTENT REQUIREMENTS
   1. Do you need to do trend analysis? If so, at what granularity? Year, Quarter, Month?
   2. Any specific hierarchy your organization needs to have for the report?
   3. Which user security roles are needed for report viewing? Any Power Users from your organization?
   4. Do we need to enable any schedules refreshes for these reports?
   5. Are there any specific security measures in place to protect sensitive data (using Row level Filter)?
   6. What is the use of Alternate key in every table in spite of having a primary key for joining and unique identifying?
   7. Which type of year (Fiscal or Calendar year) needs to be selected for running the report?
3. LOOK AND FEEL REQUIREMENTS
   1. Which type of screen will the user use for running the reports?
   2. Would you like to include any images or visual elements in the reports? If yes, please specify the type of images or visual elements.
   3. What should be the text alignment for the title and data in report?
   4. Do you have any specific font or typography preferences for the reports? If yes, please provide the font details or guidelines.