



LOKNETE DR. BALASAHEB VIKHE PATIL
(PADMA BHUSHAN AWARDEE)
PRAVARA RURAL EDUCATION SOCIETY'S

SIR VISVESVARAYA INSTITUTE OF TECHNOLOGY
PRAVARA TECHNICAL EDUCATION CAMPUS NASHIK
NASHIK

2.5.2. Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Sir Visvesvaraya Institute of Technology Engineering College is an affiliated under the University of SPPU Pune and therefore it follows the guidelines set by the University for the Conduct of examinations. For every Semester University conduct two examinations. First examination (INSEM) for 30 marks and at the end of the semester (ENDSEM) 70 marks final examination is conducted.

The Internal Assessment forms a part of a continuous evaluation system conducted through Class Tests, Tutorials, Assignments, Projects selection and progressive presentations. All of these together constitute an integral part of Internal Examination which is carried out in a well-planned and systematic manner.

The institution has a well-defined system in place to deal with examination related grievances. The College has adopted an online system where each student can view their total assessment marks at the end of each semester and can report discrepancies, if any, within a specified time period after which the marks are finally uploaded on the University portal.

Assignment and test / project marks are displayed on the notice board and the test/assignment are return to students. The students can check their marks and approach the concerned teacher directly in case of any clarification or discrepancy.

The faculty addresses the rightful grievances of the students pertaining to the marks obtained in the internal assessment. The evaluated papers related to internal examination consisting of class tests, assignments, projects, etc. are returned to students with detailed remarks and suggestions for improvement. Any query of students regarding the feedback and evaluation is thoroughly addressed by the respective teachers.

The marks are sent to the university only after each student has been given ample opportunity and time to review and register her complaint, if any.

The final Internal Assessment marks are reviewed by the Departments. There is a Moderation Committee at the college level that looks into any discrepancies in Internal Assessment marks and takes requisite steps to ensure transparency and objectivity. If any error is detected in the final mark-sheet in spite of rigorous scrutiny, it is promptly reported to the University by the College. Hence the College employs a robust multi-tiered mechanism to ensure transparency and objectivity in dealing with grievances related to internal examinations.