

**REF: Admission Letter for {{StudentOtherNames}} {{StudentFirstName}}**

Dear {{ParentName}},

We are pleased to inform you that **{{StudentOtherNames}} {{StudentFirstName}}** has been granted admission to Lifeway Christian School. We warmly welcome your child to our school community and are excited about the journey ahead.

**Admission Details:**

* **Student Name:** {{StudentOtherNames}} {{StudentFirstName}}
* **Grade/Class Admitted To:** {{Grade}}
* **Admission Number:** {{AdmissionNumber}}

Please find attached fee structure including payment details and deadline.

To complete the admission process, kindly ensure the following:

1. Submission of required documents.
2. Payment of the term's fees..
3. Purchase of the school uniform and necessary materials (school uniform sold at school).

Should you have any questions or require assistance, feel free to contact the school office at {{SchoolContactNumber}} or {{EmailAddress}}.

We look forward to working with you to ensure **{{StudentOtherNames}}'s** success and happiness in their educational journey with us.

Warm regards,

{{HeadteacherSign}}

**{{HeadteacherName}}**

Headteacher,  
Lifeway Christian School  
{{HeadteacherContact}}