**Scrum Meeting Minutes -- 1**

**Date:** March.23, 2017

**Time:** 12:00-12:30

**Location:** NSCC\_IT Room\_C221

**Purpose:** The purpose of this meeting is to establish the beginning of our Final project

**Attendees**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **✓** | **Contact** | **Capacity** |
| Yan Liu | **✓** | [w0122904@nscc.ca](mailto:w0122904@nscc.ca) | NSCC-IT campus |
| Paddy V | **✓** | [w0277831@nscc.ca](mailto:w0277831@nscc.ca) | NSCC-IT campus |
| Minsu Lee | **✓** | [w0293156@nscc.ca](mailto:w0293156@nscc.ca) | NSCC-IT campus |
| Joey | **✓** | [W0295155@nscc.ca](mailto:W0295155@nscc.ca) | NSCC-IT campus |

**Agenda**

1. Meet every week during the first C# class for 20 min.
2. All group members are expected to attend, or email if they are unable to attend.
3. Discuss how we will share our code (Github).

**Discussion**

1. Overview the final project requirements
2. Chose a topic we are interested in (open library search API)
3. Begin wire frame design document writing.

**Action Items**

| **Item** | **Action Item** | **Date Added** | **Assigned To** | **Date Due** | **Status** |
| --- | --- | --- | --- | --- | --- |
| 1-01 | Create proposal format template | March 24 | Yan | March 27 | Open |
| 1-02 | Create Github team account to share | March 25 | Yan | March 26 | closed |
| 1-02 | Create journey template (scrum minutes) | March 24 | Yan | March 27 | Open |
| 2-01 | Do search on potential api topics search | March 24 | Paddy,Joey, Yan, Minsu | March 27 | Closed at Mar.25 |
| 2-02 | Background document and Wireframe | March 25 | Paddy, Joey | March 27 | Open |
| 2-03 | Finalize proposal and final document | March 27 | Yan, Paddy | March 28 | Open |