Addressed to: Floris Fennema  
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Date: Friday 8th April 2022

Subject: Debriefing for website and application “De Fluitende Fietser”

Dear Mr. Floris Fennema,

Last you gave a briefing on the project “De Fluitende Fietser” and I am writing you back to make sure that I understood you properly. Please do let me know if I miss anything or any addition you would like to make.

The project “De Fluitende Fietser” is commissioned by the co-owner Floris Fennema with the goal of attracting more customers by modernizing the company. The project consists of two parts the website to reach more customers and the application that will assist on the financial side. The planning of this project is as follows on Monday 11th April summary of the briefing in the form of debriefing, in the week of 25th April presentation of the website and application and finally the official launch on Friday 29th April.

The layout of the website will be as follows, the layout out of the website should fit the company with blue color. The landing page of the website should be homepage, with 5 navigation bars (home, bikes, contact, about us), the whole should be user friendly but most importantly the rental page as that’s the page we want to push the user to, on the rental a contact form will be available for the user to fill in. Font style options are Arial, Helvetica, Verdana, and Calibri any of these that suits the layout.  
The application of the project deals with the financial side calculating everything, all information available should be accessible by the manager, it should be user friendly, window closes automatically if not used for 60 seconds. The Budget of building the website and application is €30.000

This was my summary of the briefing; I hope this checks all the marks regarding the website and the application, if I miss anything or any changes are needed, please do let me know. I am very much looking forward to working on this project that will help you grow your company.

Sincerely yours,

Daniel Shahzada