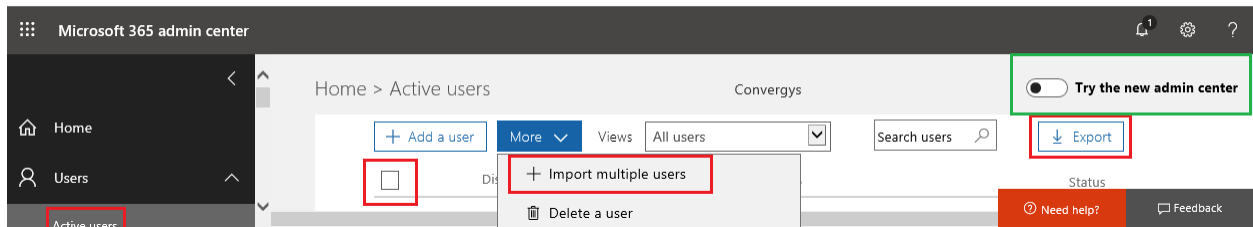You can export all users in the old tenant in the [Admin center](#)

Then keep the downloaded CSV file, create the new tenant and import the new users

However, the **formatting between exporting and importing is different**.

Please note the missing Spaces in the export CSV and the required spaces in the import CSV

UserPrincipalName exported in **column AE** will be "User Name" in **column A**

DisplayName column F → Display Name **column D**

FirstName column H → First Name **column B**

LastName column J → Last Name **column C**

Etc pp.

Template Downloadhttps://admin.microsoft.com/UserManagement/Templates/Import_User_Template_en.csv