

NCFCA Club Speech Ballot App – Absolute Final Specification

(November 26, 2025 – Truly minimal version for your club)

App States (only 3 possible global states)

State	Judges See When Opening the App	Competitors/Parents See
1. No tournament active	“No club meeting is currently active. Check back later.”	No access, no emails sent
2. Tournament active	Immediate access: Speaker dropdown only → Judge	No access yet
3. Tournament closed	“This meeting has ended and ballots have been released.”	Magic link works → view + download PDFs

Admin Functions (you only – one password in .env)

ID	Function	Description
A1	Start New Club Meeting	One click → creates fresh active tournament (auto-ends any previous one)
A2	Add/Edit Competitors	Simple list: First Name, Last Name, Email (parent or competitor)
A3	Close Tournament & Release Ballots	Big red button + confirmation → instantly sends magic-link emails + closes the tournament
A4	Resend Magic Link	Edit a competitor's email → click “Resend”
A5	View All Ballots (optional)	See every submitted ballot + optional bulk export as ZIP of PDFs

Removed: No events, no rounds, no speaker-to-event assignment.

Every speaker is simply “in today’s meeting.” Every judge picks any speaker from the full list.

Judge Workflow (100% open – no password, no login ever)



Step	Action
J1	Open yourapp.com on tablet or laptop
J2	If tournament active → immediately sees one dropdown: Speaker
J3	Select speaker → ballot opens (event is not asked – judge just judges)
J4	Type own name (free text – appears exactly as typed)
J5	Choose the Event they are judging from a dropdown on the ballot
J6	Fill official 2025–2026 NCFCA 5-category rubric, time, comments
J7	Everything auto-saves instantly
J8	Click “Submit Ballot” → big green confirmation → done
J9	Close browser mid-ballot → reopen same device within 48 h → resume
J10	If no tournament or closed → friendly message

Competitor / Parent Access (only after “Close Tournament & Release Ballots”)



ID	Feature	Details
C1	Automatic Email	One email per competitor/parent with personal magic link
C2	Magic Link View	Click link → see only their own ballots (all events, all judges)
C3	Ballot Display	Shows: event, judge name (as typed), all 5 scores, comments, rank, time
C4	Download PDF	Button → pixel-perfect replica of official 2025–2026 NCFCA ballot
C5	Link Expiration	Works for exactly 1 year after the meeting date

Non-Functional Requirements (final)

ID Requirement

N1 Tablet / computer-first design (optimized for 10–13" tablets & laptops). Fully usable on mobile but not mobile-first

N2 Auto-save every keystroke while judging

N3 PDF output must be visually identical to official NCFCA 2025–2026 sample ballots

N4 Only one tournament exists at any time

N5 Old tournaments auto-archived but still accessible via magic links

N6 No user accounts or passwords for judges or families

N7 Admin panel protected only by one hard-coded password in .env

This is now the absolute simplest possible version that still works perfectly for your club.

Copy-paste this entire document into your repo's `README.md` — you are 100% ready for development.

↳ Provide NCFCA rubric details

↳ Suggest Stoa ballot app

↳ Make spec more concise