



Republic of the Philippines

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES

COLLEGE OF INFORMATION TECHNOLOGY

TAGUIG CAMPUS

November 29, 2024

DR. ANNA RUBY P. GAPASIN

Vice President for Research, Extension, Planning, and Development

Polytechnic University of the Philippines - Sta. Mesa

Manila, Metro Manila-

Dear Dr. Gapasin:

Warmest greetings!

The Undesigned are 4th year Bachelor of Science Information Technology students from Polytechnic University of the Philippines College of Information Technology. As part of the prerequisites for the course Capstone Project 1, We are conducting research entitled **“Developing A Faculty Academic Requirements Management System at PUP Taguig.**

In connection with this, the undersigned students respectfully request permission to collect data at your reputable institution for this research. The sample for the study will consist of all faculty and administrative staff at PUP Taguig, regardless of their work positions. Participation in the study will be voluntary, and the researchers will collect data starting in the first week of January 2025 using a validated, self-made questionnaire.

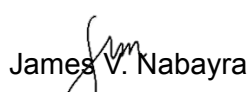
Rest assured that the participation of the respondents is voluntary, and all information derived from this research will be treated with utmost confidentiality.


Your favorable response on this matter will be highly appreciated. Thank you very much and have a nice day ahead.

Respectfully yours,


Diana Rose V. Fidel
Researcher


Ed Julian E. Mingo
Researcher


James V. Nabayra
Researcher


Villamarzo Kazel S.
Researcher

Noted by:

Dr. Gecilie Almirañez

Research Adviser