



FACULTY OF COMPUTER SCIENCE  
CSE702013 - Senior Project

Meeting Minutes Document

<b>Team ID:</b>	Management Software 3		
<b>Project Name:</b>	Building online sales management application on Web platform		
<b>Date of Meeting:</b>	10/01/2025	<b>Time:</b>	09:30

### 1. Meeting Objective

Pay attention to the content that team members have researched over the past week.  
Team members listen and give feedback on the shortcomings and areas that need improvement for each member.  
Assign tasks and plan the work for the following week.

### 2. Attendance at Meeting

<i>Student ID</i>	<i>Name</i>	<i>E-mail</i>	<i>Attended (Y/N)</i>
22010380	Trịnh Thị Ngọc Anh	22010380@st.phenikaa-uni.edu.vn	Y
22010197	Phạm Vĩnh Khang	22010197@st.phenikaa-uni.edu.vn	Y
22010422	Lương Trung Hiếu	22010422@st.phenikaa-uni.edu.vn	Y
22010404	Vũ Xuân Hoan	22010404@st.phenikaa-uni.edu.vn	Y
Supervisor	ThS.Vũ Quang Dũng	dung.vuquang@phenikaa-uni.edu.vn	Y



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*Write down the subjects discussed during the meeting and clearly indicate assigned tasks, actions planned, deadlines that is advised/planned to be executed below.*

3. Topics, Issues discussed during the meeting and Decisions taken
1. Content that group members learned in task 1.
2. Add and edit each member's presentation.
3. Adjust the plan based on the actual situation.
4. Continue to complete the project.

4. Next Meeting (if planned)			
<b>Date:</b>	24/02/2025	<b>Time:</b>	10:00
<b>Objective:</b>	Summary of task 1. Implement functions: book search, shopping cart management, payment. Conclude ideas for the illustration application to be built.		

*\*Please fill this form, convert it to pdf and rename it, then submit it to supervisor via e-mail, no later than 24 hours after the meeting.*

*\*\*Naming of the document:*

*TeamID\_MeetingMinutesReport\_MeetingNo\_Date\_documentversion.pdf*

*(Example: T2301\_MeetingMinutesReport\_01\_15102022\_v1.pdf)*