

# Recommendation Form

Please type or write all responses clearly

To the recommendator:

Confidential

The CEIBS Finance MBA (FMBA) Programme is tailored to the needs of middle-level managers with high potential in financial institutions or finance-related functions in other industries. The FMBA Programme intends to offer them both solid knowledge of finance and a strong command of managerial skills, to help them become the future leaders in China's financial sector.

The recommender's perspective can provide new insight in assessing the applicant. Please attach your business card to the completed form and return them to the applicant in a sealed envelope with your signature written across the seal of the envelope. The applicant should then send the form and the other necessary application materials back to us. All information given here will be treated as strictly confidential. The school is very grateful for your full and candid assessment.

Name of Applicant: (Mr./Ms./Mrs) \_\_\_\_\_ Length of time you've known the applicant \_\_\_\_\_ Year(s) \_\_\_\_\_

In what capacity have you known the applicant? \_\_\_\_\_

## Recommendator's Information:

Are you a student/alumnus/alumna of CEIBS or CEMI? ☐ NO ☐ YES (Class): \_\_\_\_\_

Name: \_\_\_\_\_ (Mr./Ms./Mrs) Tel: \_\_\_\_\_

Company: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_ ZipCode: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Please attach your business card to the completed form)

Please provide concrete examples to support your points. If you need to use additional sheets, please attach them to this form.

1. Please describe the most outstanding talents or characteristics of the applicant.

2. In what areas do you think the applicant needs growth or improvement?

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3.If you are the applicant's supervisor, please describe a project in which she/he played an important role. What contribution did she/he make to this project? Please comment on the applicant's teamwork and other leadership competencies.

4.Please comment on the applicant's potential for career development.

Please give your appraisal of the applicant in regard to the following aspects:

	Excellent	Good	Average	Poor	Unable to judge
Leadership					
Strategic Insights					
Persuasiveness & Influence					
Imagination & Creativity					
Self Management & Maturity					
Professionalism					
Teamwork					
Motivation					

Please describe the reference group for above appraisal:

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For more information, please contact:

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