Generalitat de Catalunya
Departament d'Educació
i Formació Professional

REF17/Periodic report
Reg.no.: 2024287399
Extension no.: 0

PERIODIC REPORT ON DAILY ACTIVITY

FOR THE TRAINING CENTRE:
Mr/Ms: JOSE LUIS ZIMMERMANN SERRET   **As Principal of the training centre:** JESUÏTES CLOT - EL CLOT
Tutor at the training centre: BEATRIZ FEIJOO NOVOA

FOR THE HOST ORGANISATION/COMPANY
Mr/Ms: DANIEL HAYES   **As:** OWNER
Of the firm: CELIGNIS (HEAD QUARTERS)
Tutor at the Company/Organisation:

FOR THE STUDENT:
Name/Surnames: PRIETO DIAZ, PABLO   **ID No.:** 45127903V
Course: ADMINISTRATION OF NETWORK-BASED IT SYSTEMS

Period covered by this report: from 16/06/2025 to 30/06/2025

Evaluation is rated as follows:

Student	Not rated	NOT AT ALL APPROPRIATE	NOT VERY APPROPRIATE	APPROPRIATE	VERY APPROPRIATE
Company	Not rated	NEGATIVE (0-2)	PASSIVE (3-4)	SUFFICIENT (5)	GOOD (6-8)	VERY GOOD (8-10)

			Student	Company
1. Reference training activities related to determining the characteristics of the installation based on the functionalities and established needs.				_____
1.1. Specification of the characteristics of equipment and accessories depending on their purpose and the software to be implemented and used. (Dimensioning of the equipment and elements that make up the installation based on the requirements of the operating system and software to be used. Carrying out the inventory of the programs and components of the installation according to the established specifications).	25h		APPROPRIATE	*Very good*
2. Reference training activities related to determining the characteristics of the installation based on the functionalities and established needs.				_____
2.1. Prior analysis of the installation. (Adaptation of the work plan to the established quality standards. Development of the installation plans defining stages, relationship of tasks and expected times. Interpretation of technical documentation of the installation).	30h	30min	VERY APPROPRIATE	*Very good*
2.2. Performing the system installation. (Performing the installation and/or configuration of the operating system and the necessary applications. Resolution of incidents related to the software involved).	2h		APPROPRIATE	*Very Good*
2.4. Computer system administration. (Administration of the computer system from the side of the operating system. Control of permissions. Management of users. Management of resources. Maintenance of services linked to the operating system).		30min	VERY APPROPRIATE	*Very Good*
3. Reference training activities related to determining the characteristics of the installation based on the functionalities and established needs.				_____

In witness thereof this evaluation is validated by the interested parties.

1. For the training centre   2. For the host company/organisation

Work experience tutor: BEATRIZ FEIJOO NOVOA   Tutor at the host company/organisation: DANIEL HAYES
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3.1. Identification of users' needs (description of the processes carried out by the system with understandable instructions for users).	6h 30min	VERY APPROPRIATE	*Very Good*
3.2. Resolution of incidents in the expected times (carrying out interventions on user processes in accordance with the established procedure. Allocation of system resources in an appropriate way to the needs of users).	7h 30min	APPROPRIATE	*Very Good*
3.3. Documentation of incidents produced during assistance to users (production of service instruction manuals and maintenance of facilities).	10h 30min	APPROPRIATE	*Very Good*

Absences.

Without absences

Total hours: 82h 30min

Student comments:

Enterprise remarks:

Tutor comments

Pablo is an exceptional individual with a lot of curiosity and will to learn. He is eager to take innitiative. He has positive attitude. Moreover he demonstrated excellent punctuality making him a reliable professional

Piotr Dobrowolski

In witness thereof this evaluation is validated by the interested parties.
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