

## PERIODIC REPORT ON DAILY ACTIVITY

### FOR THE TRAINING CENTRE:

Mr/Ms: JOSE LUIS ZIMMERMANN SERRET As Principal of the training centre: JESÚTES CLOT - EL CLOT  
Tutor at the training centre: BEATRIZ FEJOO NOVOA

### FOR THE HOST ORGANISATION/COMPANY

Mr/Ms: DANIEL HAYES As: OWNER  
Of the firm: CELIGNIS (HEAD QUARTERS)  
Tutor at the Company/Organisation:

### FOR THE STUDENT:

Name/Surnames: PRIETO DIAZ, PABLO  
Course: ADMINISTRATION OF NETWORK-BASED IT SYSTEMS

ID No.: 45127903V

Period covered by this report: from 01/07/2025 to 31/07/2025

Evaluation is rated as follows:

| Student | Not rated | NOT AT ALL APPROPRIATE | NOT VERY APPROPRIATE | APPROPRIATE    | VERY APPROPRIATE |                  |
|---------|-----------|------------------------|----------------------|----------------|------------------|------------------|
| Company | Not rated | NEGATIVE (0-2)         | PASSIVE (3-4)        | SUFFICIENT (5) | GOOD (6-8)       | VERY GOOD (8-10) |

1. Reference training activities related to determining the characteristics of the installation based on the functionalities and established needs.

1.1. Specification of the characteristics of equipment and accessories depending on their purpose and the software to be implemented and used. (Dimensioning of the equipment and elements that make up the installation based on the requirements of the operating system and software to be used. Carrying out the inventory of the programs and components of the installation according to the established specifications).

67h 30min

APPROPRIATE

Very Good

1.2. Description of the main security measures to be adopted. (Identification of risks. Application of risk prevention regulations. Knowledge of regulations applicable to the installation).

22h 30min

APPROPRIATE

Very Good

2. Reference training activities related to determining the characteristics of the installation based on the functionalities and established needs.

2.1. Prior analysis of the installation. (Adaptation of the work plan to the established quality standards. Development of the installation plans defining stages, relationship of tasks and expected times. Interpretation of technical documentation of the installation).

30h

VERY APPROPRIATE

Very Good

3. Reference training activities related to determining the characteristics of the installation based on the functionalities and established needs.

3.1. Identification of users' needs (description of the processes carried out by the system with understandable instructions for users).

42h 30min

VERY APPROPRIATE

Very Good

In witness thereof this evaluation is validated by the interested parties.

1. For the training centre

2. For the host company/organisation

*Petr Dobeky*

Work experience tutor: BEATRIZ FEJOO NOVOA  
BID Integrated Data Bank

Tutor at the host company/organisation: DANIEL HAYES

3.2. Resolution of incidents in the expected times (carrying out interventions on user processes in accordance with the established procedure. Allocation of system resources in an appropriate way to the needs of users). 9h

APPROPRIATE

*Very Good*

**Absences.**

*Without absences*

**Total hours:** 171h 30min

**Student comments:**

**Enterprise remarks:**

*The student is very good and professional.*

**Tutor comments**

In witness thereof this evaluation is validated by the interested parties.

1. For the training centre

2. For the host company/organisation

*Pioti Dobkowski*

Work experience tutor: BEATRIZ FEIJOO NOVOA

BID Integrated Data Bank

Tutor at the host company/organisation: DANIEL HAYES