

Pablo I. Ginebra

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CAREER OBJECTIVE

I am a bilingual Computer Engineering student, looking for an internship to broaden my horizons and give an opportunity to get valuable hands on experience. I am currently in my 4th semester, and I have taken program design courses, as well as data structures, electrical circuit theory, and digital design, to name a few.

CORE COMPETENCIES

- C++
- Python
- MATLAB
- LabVIEW
- Circuit Construction
- GML

PROFESSIONAL EXPERIENCE

TS ADMINISTRATION

Personal Assistant, June 2018

- Data entry, inventory consolidation and logging of personal items.
- Assist in the daily operation and maintenance of the residency.
- List and update individual items for sale while communicating with potential customers.

TEXAS A&M INFORMATION SERVICES (IT)

Student Technician, January 2018 – May 2018

- Provide customer tech support promptly, with a focus on quality and on first call resolution to the university community.
- Assist in troubleshooting on site (classrooms or offices) on hardware/software problems on university/personal PC's.
- Support employees and students with day to day IT related issues including but not limited to repairing laptops and printers, replacing hard drives, operating systems, and other topics as needed.

INVUM THREE LLC

Administrative Assistant, July 2016 – Current (Seasonal)

- Perform data entry and log transactions into the system.
- Translate documentation from Spanish to English.
- File and organize checks and other documents while maintain the Excel database.
- Perform other duties as assigned and required to maintain unit operations.

EDUCATION

TEXAS A&M UNIVERSITY, College Station, TX

Bachelor of Science in Electrical and Computer Engineering, May 2021

- GPA: 3.3

RIVERSIDE MILITARY ACADEMY, Gainesville, GA

JROTC Liaison Officer of Public Relations, May 2017

- GPA: 4.1

ADDITIONAL SKILLS

I enjoy Photoshop, video editing, as well as creating indie videogames in my free time. I have coded in C++, MATLAB, LabVIEW, and Python, as well as built a computer from scratch, sourcing all the parts independently.