

# Folder Structure

Folder structure is incredibly important when it comes to video editing, especially professional video editing. Every Editor has their own way of organizing and no one way is correct. The point to understand is having a well organized workflow can save you from editing disasters, it can literally save you hours upon hours.

Below you will find a professional folder structure to use when creating every new project:

**MAIN FOLDER** *(Give it a name; for example, "LPP Promo")*

In this main folder, you will place **ALL** of your content for the project into various folders such as:

**Footage** *(All of your video footage will go in this folder)*

**Images** *(Any images/pictures you have will go in this folder)*

**Music** *(Any music files that you have will go in this folder.)*

**Projects** *(Your Premiere Pro project file will be saved in here, as well as other program project files.)*

**Recordings** *(Place any screen capture recordings in here)*

Then, in the "**Projects**" folder it will look like this:

**After Effects** *(Save any Adobe After Effects Projects in here.)*

**Photoshop** *(Save any Adobe Photoshop Projects in here.)*

**Premiere Pro** *(Save any Adobe Premiere Pro Projects in here.)*

**\*\*Create all of these folders every time you start a new editing project\*\***