

# Delegation Exercise

This exercise promotes critical thinking on team empowerment and leadership through delegation practice. Choose a task you currently handle that you could delegate.

1. Write down the name of a team members that is capable of taking on these new responsibilities.
2. For each, specify guidance needed for task success.

**Complete this table:**

Task(s) I Could Delegate	Subordinate	Special Guidance I Should Provide
[Task to Delegate]	[Name]	[Guidance to Ensure Success]
[Task to Delegate]	[Name]	[Guidance to Ensure Success]
[Task to Delegate]	[Name]	[Guidance to Ensure Success]
[Task to Delegate]	[Name]	[Guidance to Ensure Success]