

OKR Template

Instructions:

1. Start with one clear, ambitious Objective for your company or team.
2. Define 3-5 Departmental Key Results that will contribute to achieving this Objective.
3. For each team member, create 3-5 Individual Key Results that align with and support the Departmental Key Results.

Objective: [Write your high-level, ambitious goal here]

Departmental Key Results:

1. [Specific, measurable result #1]
2. [Specific, measurable result #2]
3. [Specific, measurable result #3]

Individual Key Results:

1. [Action item or project to achieve Key Result #1]
2. [Action item or project to achieve Key Result #2]
3. [Action item or project to achieve Key Result #3]