

# Meeting Evaluation

We value your feedback and would appreciate your responses to the following statements and questions about the meeting. Your input will help us continuously improve our meetings.

1. The purpose of the meeting was clearly communicated at the beginning.	<input type="checkbox"/> Agree <input type="checkbox"/> Disagree
2. The meeting's agenda was made available to all attendees.	<input type="checkbox"/> Agree <input type="checkbox"/> Disagree
3. The agenda was adhered to throughout the meeting.	<input type="checkbox"/> Agree <input type="checkbox"/> Disagree
4. The meeting's objectives were achieved.	<input type="checkbox"/> Agree <input type="checkbox"/> Disagree
5. Your personal objectives for the meeting were met.	<input type="checkbox"/> Agree <input type="checkbox"/> Disagree
6. All attendees were encouraged to actively participate in the meeting.	<input type="checkbox"/> Agree <input type="checkbox"/> Disagree

7. Which aspects of the meeting did you find most valuable?

8. Which aspects of the meeting did you find least valuable?

9. Please share any recommendations you have for improving future meetings.

Thank you for taking the time to provide your feedback. Your input is greatly appreciated and will be taken into consideration as we plan and conduct future meetings.