Exercise: Understanding and Defining a Decision/Problem/Situation

Instructions: Identify an important decision or problem that you or your team must address soon. Use the questions below to create context for that decision.

Describe the Decision/Problem:

(Write a brief description here)

Contextual Questions:

1. What specific issue are we dealing with?

   - Focus on the core problem, not just the symptoms.

2. What is the broader context of this issue?

   - Consider the environment, stakeholders, and external pressures.

3. What are the critical elements of this situation?

   - Identify the most relevant aspects needing attention.

4. What is the root cause of this problem?

   - Distinguish between root causes and symptoms.

5. What are the immediate and long-term consequences if this issue remains unresolved?

   - Understand the impact on the team, project, and organization.