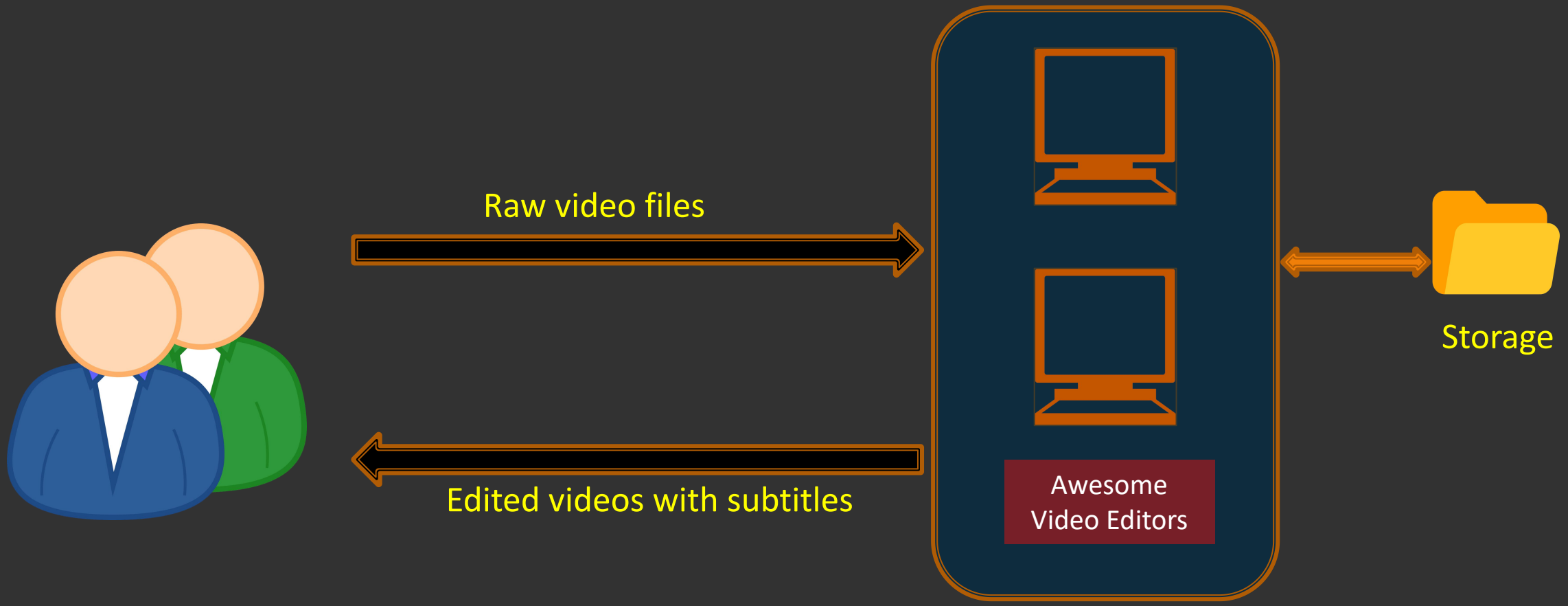
File Backup, Archival & Purge Operations

Importance of Backup, Purge & Archive



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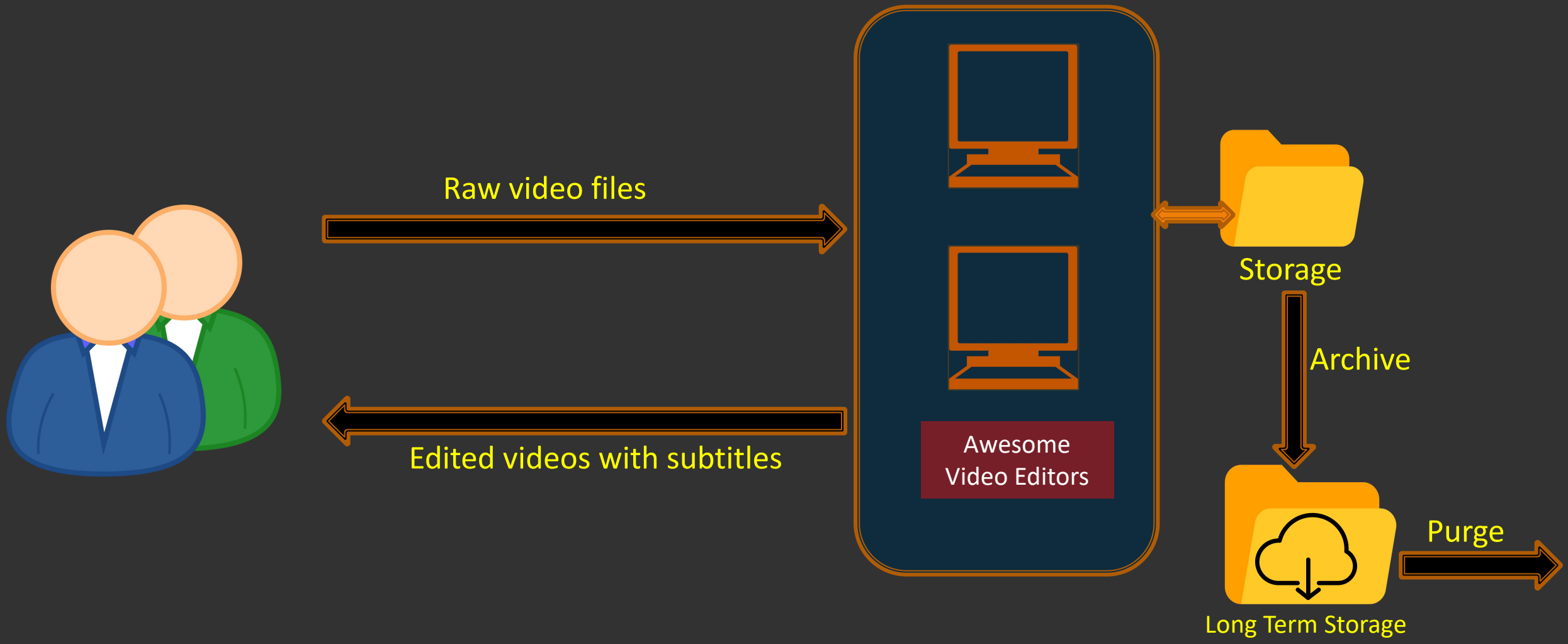

Why do we need a data archiving and purging strategy?

- Systems are bogged down with historical data
- We need faster servers and more storage capacity
- Handle the ever-growing data requirements
- Save Storage Cost
- Data Security

What Is a Backup?

A backup is a copy of your data that is made to protect against loss of that data.

Backup can be used to restore the original data in the event of data loss.

Typically, backups are made on a regular basis according to a time schedule or when the original data changes.

What is Archive?

An archive is a copy of data made for long-term storage and reference.

The archiving process relocates the data from your business's primary storage location and moving it on to less expensive and more long-term storage locations.

The original data may or may not be deleted from the source system after the archive copy is made and stored.

What is Purging?

Purging is the process of freeing up space in the database or of deleting obsolete data that is not required by the system.

The purge process can be based on the age of the data or the type of data.

Data Retention Policies

An effective data retention policy meets legal, regulatory, and business requirements.

Business needs and technical constraints.

Thank You

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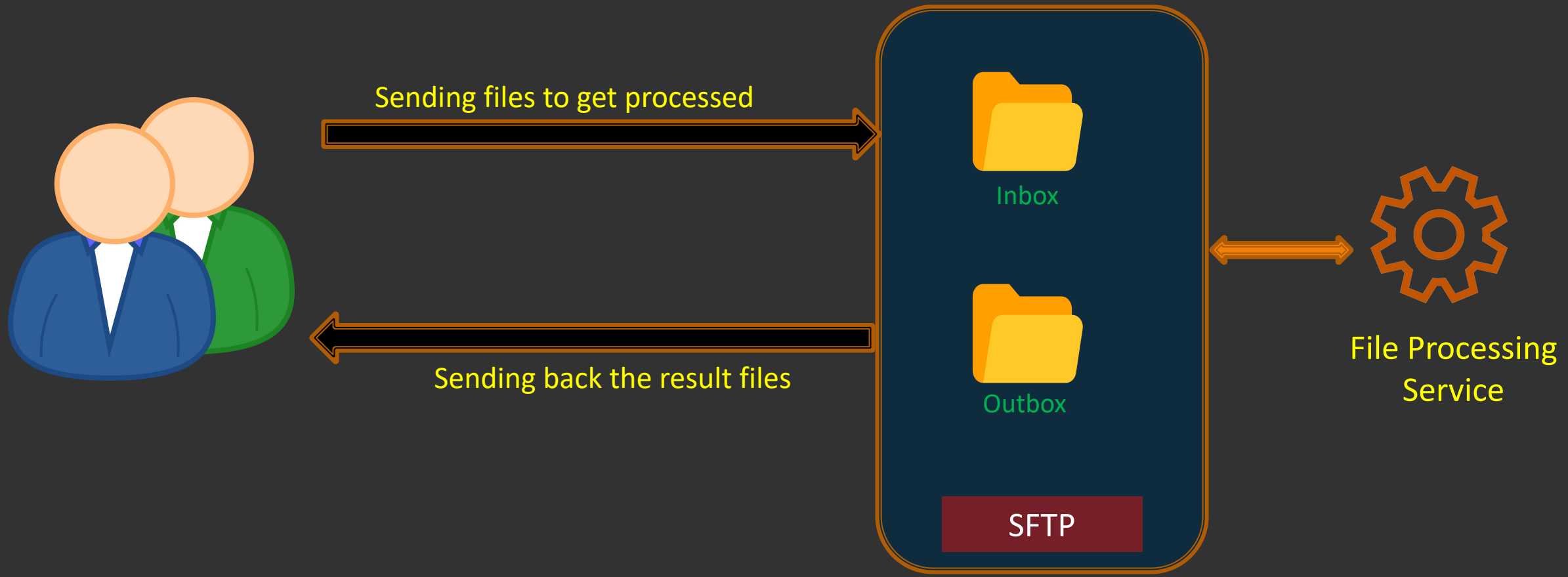
File Processing



Thank You