

# How to Create Subaccounts in SAP BTP

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# Step 1: Accessing the SAP BTP Cockpit

## Open Web Browser

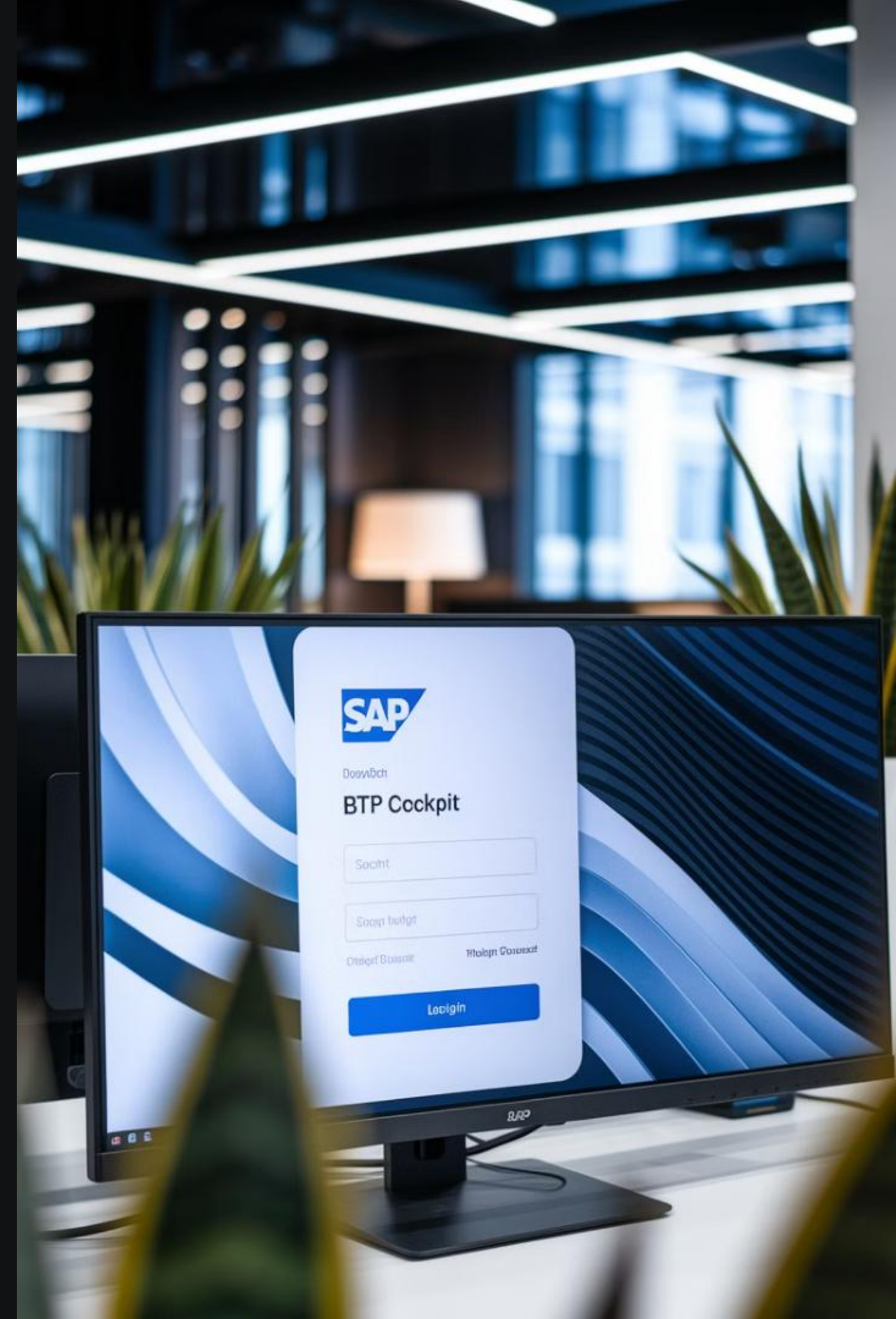
Launch your preferred web browser (Chrome, Firefox, etc.).

## Navigate to SAP BTP Cockpit

Go to your SAP BTP cockpit and log in with your credentials.

## Enter the Cockpit

You should now see the SAP BTP cockpit—this is where all the magic happens!





## Step 2: Creating a Subaccount

1

### Access Account Explorer

In the cockpit, click on **"Account Explorer"** in the left-hand menu. Click on your global account name to see existing subaccounts.

2

### Initiate Subaccount Creation

Look for a blue button that says **"Create"** or **"Create Subaccount"**, and click it!

3

### Fill Out the Form

Complete the form with Display Name, Description, Region, Subdomain, and Beta Features. Be creative with your naming!

4

### Finalize Creation

Once you've filled it out, click **"Create"**—boom! You've just created a subaccount. How awesome is that?

# Step 3: Setting Up for Different Approaches

## Staged Development Environment

Create three subaccounts:  
**DevSubaccount** for development,  
**TestSubaccount** for testing, and  
**ProdSubaccount** for production.

## CI/CD Setup

Create subaccounts for each project  
(e.g., **Project1Dev**, **Project2Dev**) plus  
shared **TestSubaccount** and  
**ProdSubaccount**.

## Functional Area-Based Setup

Set up subaccounts for each  
department and stage (e.g., **HRDev**,  
**HRTest**, **HRProd** for HR).



# Step 4: Assigning Entitlements

1

## Access Entitlements

In your global account, click on **"Entitlements"** in the left-hand menu.

2

## Select Entity Assignments

Click on **"Entity Assignments"**. Select your new subaccount and click **"Go"**.

3

## Edit and Add Service Plans

Click **"Edit"**, then click **"Add Service Plans"**.

4

## Choose Services

Choose the services you need and click **"Add Service Plans"**.





# Conclusion: Your SAP BTP Journey Continues

## Accomplishments

You've created subaccounts, learned different setup approaches, and assigned entitlements. You're on your way to becoming an SAP BTP architect extraordinaire!

## Practice Makes Perfect

Keep creating more subaccounts—experiment with names, regions, and entitlements. The more you practice, the more comfortable you'll become.

## Next Steps

In our next lesson, we'll explore best practices for managing your new subaccounts. Get ready for even more exciting SAP BTP adventures!