

Hey!

I just wanted to add that the Sprint Backlog needs to include one improvement from the Sprint Retrospective with regards to how the team works. This is to ensure that each sprint is focussing on continuous improvement!

"To ensure continuous improvement, it includes at least one high priority way in which the team works, identified in the previous Retrospective meeting."

An example of this (from my previous projects) could be a decision to focus on :

- changing the room that Daily Scrum is held in to a more quiet one,
  - fixing a server that could speed up development,
  - building an automated test framework for higher quality, or
  - requesting that another team do not interfere with an important server during important demos
- every sprint meeting with another team regularly to share knowledge

I hope it helps

Paul.



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### Scrum To-do List

- Update list of impediments from daily scrum, emails and other contact
- Prioritize up to 10 impediments above
- Write up team impediment
- Write sprint report to client (once a sprint)
- Check up any information holding up sprint backlog. Send parts supplied unreturned
- Make sure team have and task board are visible in team room
- Arrange meetings and have a plan to reach any new or newly team members, product owners or stakeholders

**NOTE:** Want to learn how to optimize your team's productivity, get them solving their most issues and get them planned for the day? [Check out the Daily Scrum Checklist](#) so you can learn the steps you need to take to coordinate and communicate with your team every day! Get your Daily Scrum Checklist [now!](#)

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