Curam PI Planning:

104: Readout, Review and Readout

Cúram

May 2025

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How can you participate in this part of PI Planning?

Why do we have a readout, a review and a second readout?

Why 'review-readout-review'?

This is another feedback loop and an opportunity for teams to raise planning challenges and trade-offs for resolution

Draft Plan Readout

Teams share Objectives, Capacity and Load, Risks and Dependencies.

PI Risks are those that the team cannot resolve autonomously.

The plan is discussed with the leadership team and any stakeholders in attendance.

Management Review

The focus of the Management Review is to resolve any challenges with the Draft Plan. There may be prioritization calls, or action needed to resolve certain risks or dependencies.
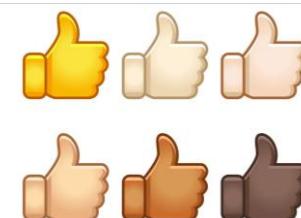
Any changes to plans are communicated immediately to teams.

Final Plan Readout

Final Plan Readout may be a straight-forward confirmation that nothing has changed since the draft readout.
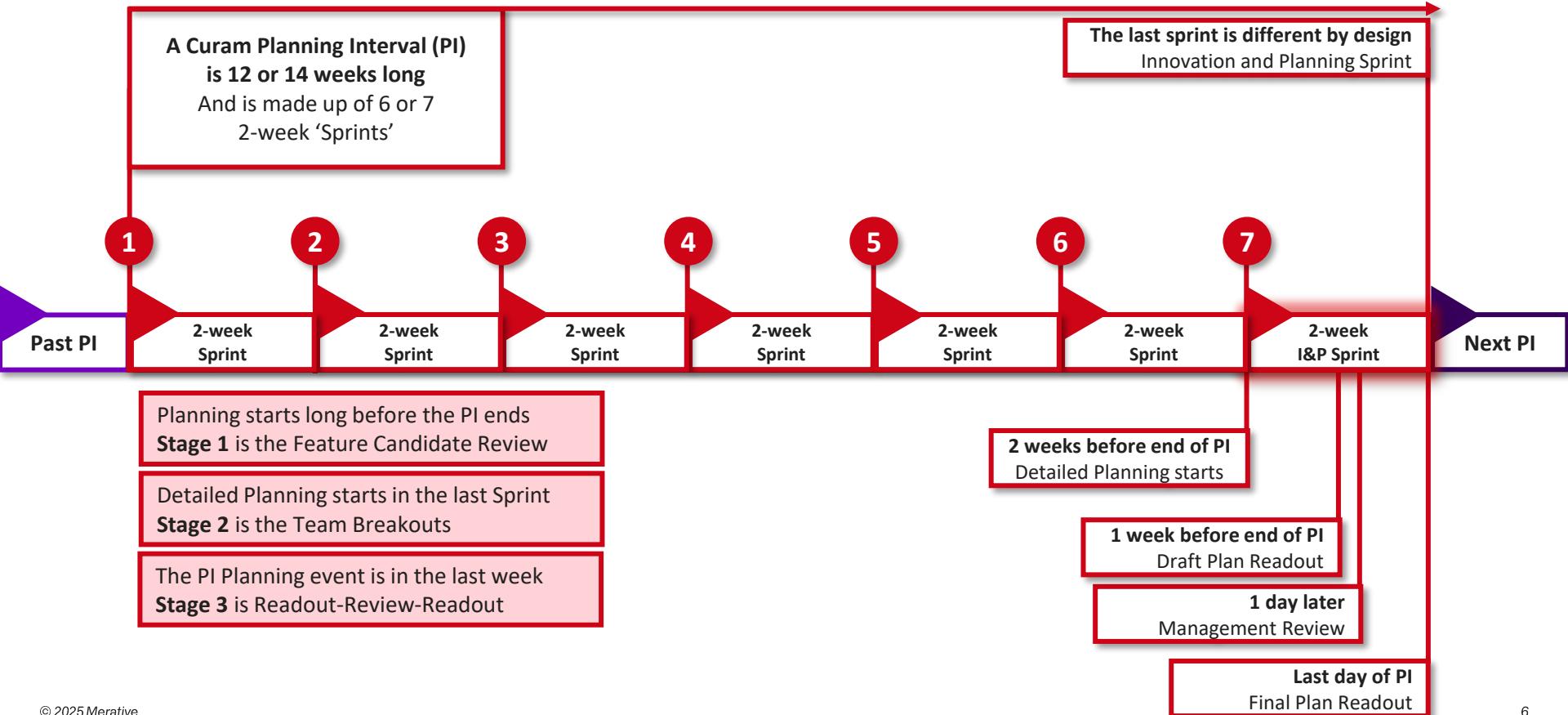
Alternatively, teams can discuss the delta here. What is different since the draft plan readout?

When does this happen?

When does this happen?

A Curam Planning Interval (PI) is 12 or 14 weeks long
And is made up of 6 or 7 2-week 'Sprints'

The last sprint is different by design
Innovation and Planning Sprint

| Past PI | ① 2-week Sprint | ② 2-week Sprint | ③ 2-week Sprint | ④ 2-week Sprint | ⑤ 2-week Sprint | ⑥ 2-week Sprint | ⑦ 2-week I&P Sprint | Next PI |

Planning starts long before the PI ends
Stage 1 is the Feature Candidate Review

Detailed Planning starts in the last Sprint
Stage 2 is the Team Breakouts

The PI Planning event is in the last week
Stage 3 is Readout-Review-Readout

2 weeks before end of PI
Detailed Planning starts

1 week before end of PI
Draft Plan Readout

1 day later
Management Review

Last day of PI
Final Plan Readout

What happens during this part?

| When?	What?	Why? Purpose of event.	Who presents?	Who attends?
6 weeks before PI ends	**Draft Feature Candidate Review**	**Readiness:** Discuss early feasibility of candidate features for the next PI, review the list with feedback and gather input.	Product Management	Curam Leadership Team
5 weeks before PI ends	**Feature Candidate Review**	**Readiness:** Share candidate features for the next PI for questions and feedback on desired outcomes and feasibility.	Product Management	Curam Teams, Stakeholders, Leadership
2 weeks before PI ends	**Detailed planning starts with team breakouts**	**Planning:** the last two weeks in the Program Increment are about closing the work of one PI, and planning the work for the next. Teams break out and work together to achieve this.	N/A	Teams
1 week before PI ends	**Draft Plan Readout**	**Planning:** Teams share structured readouts of their plan. Intended PI Objectives, Capacity and Load, Balance of Work, Risks and Dependencies	Team Leads (Dev Lead, PO)	Curam Teams, Stakeholders, Leadership
One day after Draft Plan Review	**Management Review**	**Planning:** Review risks or issues raised by teams that require management assistance. ROAM risks, discuss trade-offs, decide resolution or mitigation. Any guidance on plan changes are shared with teams.	Coach	Team Leads, Leadership
Last day of the PI	**Final Plan Readout**	**Planning:** Teams share their updated plans, focusing on changes since the Draft Plan Review.	Team Leads (Dev Lead, PO)	Curam Teams, Stakeholders, Leadership
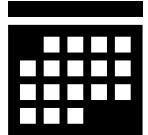
How can you participate?

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Draft Plan Readout:

This is a great session to attend to <u>understand</u> what teams intend to do in the next PI. If you want to <u>influence</u> the plans, this event is late in the planning cycle.

Management Review

PI Risks are discussed and ROAM'ed with the Cúram Leadership team. If any planning adjustments are needed, they are shared with teams as soon as possible.

Final Plan Readout

Really a confirmation. Unless…. The teams have had planning adjustments or were not complete at the Draft Plan Readout