* Documents -> accounting -> automations -> ku to qb import -> October 2024 – sl23 borderdereau.xlsx, deposit listing for pm payment import
* Documents -> accounting -> automations -> quickbooks payment import file -> quickbooks payment import file – created from json.xlsx
* Documents -> accounting -> automations -> billing data 2024 updated 8.13.24 – copy1
* Documents -> accounting -> deposit detail -> boardereau reports -> 2024 boardereau reports -> 10-october 2024 boardereau reports -> oct24 5Rivers boardereau report -> [marketing + underwriter fee] = total ICE, else total ICE = underwriter\_fee

1. [Billing\_data].[effective\_date] == [deposit\_listing] & [October 2024].[effective\_date]
2. Select [group\_name] from [billing\_data] file, (but a single group can have multiple effective\_date), where [effective\_date] == [latest one], and [account\_name] = [‘SMR Pgm Mgmt’] and [account\_name] not like [‘%premium%’], (using SMR can be captured the correct customer).
3. Customer (TPA + group\_name) in quickbooks == group\_name in billing \_data
4. Format and header will be as same as Quickbook file
5. Reference\_no format like (treaty + month/year)

They generate one report for a date range per treaty per month (last day of that month)

Deposit\_listing is a standered file, there are multiple treaty

In this file they are particularly looking for - group\_name, check\_number, amount, amount\_received\_date

Amount never changed for old / new plan