

PAIGE TALBOT-ANNE PONZEKA

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EDUCATION:

New York University, New York, NY
Major: Computer Science Minor: Web Programming and Development
(Current 3.5 GPA), May 2011
Saint Anthony's High School, South Huntington, NY
Advanced Regents Diploma, June 2007

EXPERIENCE:

NYU University Relations and Public Affairs <i>IT Help Desk</i>	New York, NY 2008- Present
Maintained over 210 office machines with both Apple and Windows Operating Systems. Provided on-call customer service and troubleshooting for both hardware and software issues. Created and installed customized PCs. Assisted and trained new students on given projects.	
Museum of Modern Art <i>Student Research Intern</i>	New York, NY Fall 2009
Conducted artist interviews to gain a deeper understanding of their works. Researched the coding and digital components of each work. Cooperated with other teams of various skill sets in order to complete a coherent guide to be used by future MoMA Curators and employees. Provided the museum with advice about obtaining and documenting similar pieces in the future.	
Modell's Sporting Goods <i>Sales Associate</i>	Centereach, NY 2006-2008
Provided customer service while maintaining an impeccable sales environment. Collaborated with fellow employees on creation of store displays.	

SKILLS:

Experience with Windows 7, Windows Vista, and Windows XP.
Experience with computer hardware and components.
Experience with Macintosh & Bootcamp.
Familiar with Adobe CS3 however more experienced with Adobe CS4.
Experienced with HTML, CSS and Web Design.
Educated in OOP.
Experience with Microsoft Office including Outlook setup and Configuration.
Experience with C, Java, Javascript, JQuery, MySQL, PHP, Python.