

SCRUM MEETING WEEK 7

✓ Sprint planning checklist

Preparation	Meeting	Follow up
Implement user login page. Include HTML templates for main pages of the application. Create sequence diagrams and class diagrams. Describe test plan.	Discussed about the progress of the project.	Finalize user login page and ensure security. Confirm integration of HTML templates. Revise sequence and class diagrams as needed. Complete and schedule test plan. Assign deadlines for pending tasks. Plan next meeting to discuss test outcomes. Circulate summary and actions to team.

👥 Sprint team members

Name	Role
Sanjith Senthil	Team (Developer)
Reyhan Reginald	Team (Developer)
Rajveer Sodhi	Team (Developer)
Vanshika	Scrum Master (Developer)
Amey	Team (Developer)

✏️ Sprint planning meeting items

Previous sprint summary

Sprint theme	DFD and UML feedback.
Issues completed	13
Issues left	0
Team Capacity	100%

Summary	During this sprint focused on DFD and UML feedback, the team successfully completed all 13 assigned issues, utilizing the entire team capacity effectively.
----------------	---

Details Current sprint

Start date	29 th February, 2024
End date	7 th March, 2024
Sprint theme	Preparation of project components and progress discussion.
Team capacity	100%
Issues capacity	12
Individual capacity	Vanshika: 8 hours Sanjith: 8 hours Reyhan: 8 hours Rajveer: 8 hours Amey: 8 hours
Potential risks	Delay in component implementation, inconsistencies in HTML templates, inaccuracies in diagrams, incomplete test plan.
Mitigations	Regular communication and monitoring of progress, conducting thorough reviews of each component before integration, collaborative refinement of diagrams, proactive testing throughout development process

Sprint planning resources

- Slides uploaded on canvas.