



MyWorkSpace 2.2 Administration Manual

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Table of Contents

Introduction	1
MyWorkSpace Architecture	
Hardware and Software Requirement	
Prerequisites	
CentOS 5	
Apache	6
Postfix.	6
DBMail	
MySQL	
Administration Guide	
User Management	
Add User	
Modify User	
Delete User:	
Maintenance	



Introduction

MyWorkSpace is a collaboration suite which provide calendar, address book, notes and task todo. MyWorkSpace consists of this following components:

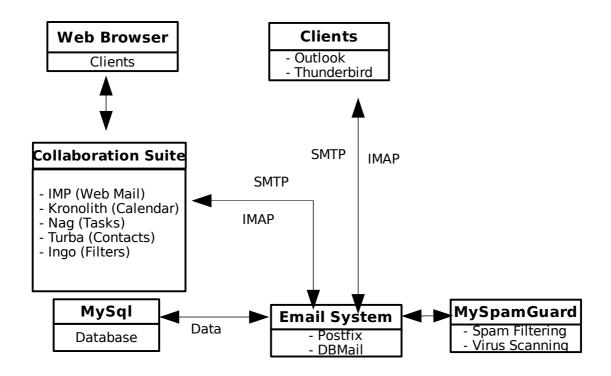
- · Web User Interface
- Mail Server component
- Virus Scanning component
- SPAM Filtering component
- Users Administration component

Features:

- Public and shared resources
- Integrated user management, group support and permission system with the tools from third party
- Synchronization with PDAs, mobile phones and groupware client
- Message filtering and searching
- Spell checking
- Quota support



MyWorkSpace Architecture





Hardware and Software Requirement

Hardware

- · Pentium IV and above
- 512MB RAM and above
- · 10GB HD and above

Software

- CentOS 5 / Red Hat Enterprise Linux Operating System
- Apache Web Server
- Postfix Mail Transport Agent (MTA)
- MySql Database
- DBMail open source IMAP server-side email solution
- MySpamGuard Email Spam Filtering and Virus Scanning

Prerequisites

CentOS 5

CentOS is an Enterprise-class Linux Distribution derived from sources freely provided to

the public by a prominent North American Enterprise Linux vendor. CentOS is perfect for

servers and cluster nodes where newer software is not a requirement.

CentOS preferred software updating tool is based on yum, although support for use of an

up-to-date variant exist. Each may be used to download and install both additional

packages and their dependencies, and also to obtain and apply periodic and special

(security) updates from repositories on the CentOS Mirror Network. The current version of

CentOS is CentOS 5.0 and it was released on April 12 2007.

How to install CentOS 5.

1) Place the DVD/CD-ROM in your DVD/CD-ROM drive and boot your system from

the DVD/CD-ROM. If the DVD/CD-ROM drive is found and the driver loaded, the

installer will present you with the option to perform a media check on the DVD/CD-

ROM. This will take some time, and you may option to skip over this step.

2) The welcome screen will appear and click 'Next' to proceed.

3) Language selection - Select the language and it will become the default language

for the operating system once it is installed. Selecting the appropriate language also

helps target your timezone configuration later in the installation. The installation

program tries to define the appropriate time zone based on what you specify on this

screen. Once you select the appropriate language, click 'Next' to continue.

4) Keyboard Layout Selection - Select the correct layout type for the keyboard you

would prefer to use for the installation and as the system default. Click 'Next' to

continue installation.

5) Setup your disk partitioning, the first three option will perform automatic partitioning

while 'Create customs layout' will perform manual partition.

6) For Network configuration, the installation program will automatically detects any network devices and its hostname. You can edit its configuration or just click 'Next'

to continue.

7) Set your time zone by selecting the city closest to your computer's physical location.

Select 'System Clock uses UTC' if your system is set to UTC. (for this installation,

unselect it)

8) Set root password. This is the most important steps because root account is

used for system administration.

9) You can customize software selection of your system or do it after installation.

10) A screen preparing the installation will be appear. For your reference, a complete

log of your installation can be found in /root/install.log once you reboot your system.

11) This step is when the installation program installing all the packages. How quickly

this happens depends on the number of packages you have selected and your

computer's speed.

12) Now your installation is complete. The installation program prompts you to prepare

your system for reboot.

13) Then, start your CentOS 5 in run level 5 (graphical run level), the Setup Agent is

presented, which guides you through the CentOS configuration. Using this tool, you

can set up your system time and date, install software, register your machine with

CentOS Network and more.

Taken from: http://www.centos.org/docs/5/html/Installation-Guide-en-US/

Reference: http://www.howtoforge.com/perfect server centos4.5

Apache

The Apache HTTP Server Project is an effort to develop and maintain an open-source

HTTP server for modern operating systems including UNIX and Windows NT. The goal of

this project is to provide a secure, efficient and extensible server that provides HTTP

services in sync with the current HTTP standards.

Postfix

Postfix is a free software/open source mail transfer agent (MTA), a computer program for

the routing and delivery of email. It is intended as a fast, easy to administer and secure

alternative to the widely-used Sendmail MTA. The strengths of Postfix are its resilience

against buffer overflows and also its handling of large amounts of e-mail.

Website: http://www.postfix.org

DBMail

DBMail is the name of a group of programs that enables the possibility of storing and

retrieving mail messages form a database. In our application, we are using MySQL as

database backends. DBMail is made up of several components. A normal MTA (Postfix) is

used for accepting messages. Postfix hands the messages over to dbmail-smtp, using a

pipe interfac, or dbmail-lmtpd, using LMTP (Local Mail Transport Protocol). These

programs take care of delivering the message into the database. Messages can be

retrieved from database using dbmail-pop3d (POP3 protocol) and dbmail-imapd

(IMAP4Rev1 protocol).

Page 6

Last Updated: Tuesday, July 7th, 2009

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The whole email is stored in the database, that includes attachments. The DBMail

programs do not have to touch the filesystem to retrieve or insert emails. User information

is also stored in the database, so users do not need an account on the machines DBMail

is running on.

The advantages of DBMail:

Scalability

Dbmail is as scalable as the database system that is used for the mail storage. In

theory millions of accounts can be managed using dbmail. One could, for example,

run 4 different servers with the pop3 daemon each connecting to the same

database (cluster) server.

Manageability

Dbmail is based upon a database. Dbmail can be managed by changing settings in

the database (f.e. using PHP/Perl/SQL), without needing shell access.

Speed

Dbmail uses very efficient, database specific queries for retrieving mail information.

This is much faster then parsing a filesystem.

Security

Dbmail has got nothing to do with the filesystem or interaction with other programs

in the Unix environment which need special permissions. Dbmail is as secure as

the database it's based upon.

Flexibility

· Changes on a Dbmail system (adding of users, changing passwords etc.) are

effective immediately. Users can be stored in the database, or managed separately

in an LDAP server such as OpenLDAP or Active Directory.

Page 7

Last Updated: Tuesday, July 7th, 2009



Website: http://www.dbmail.org/index.php?page=overview

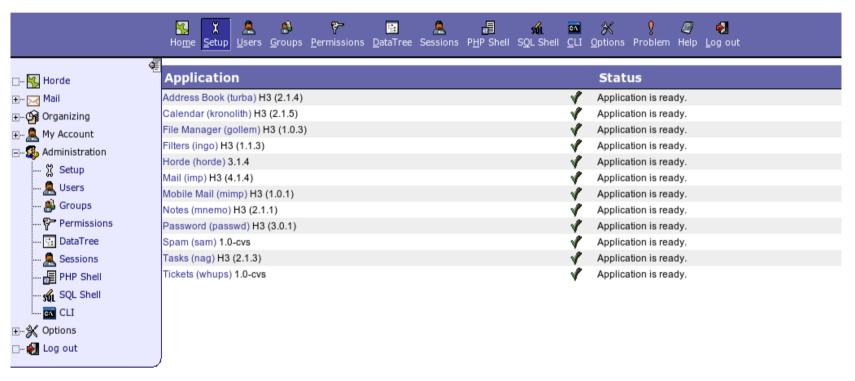
MySQL

The MySQL database has become the world's most popular open source database because of its consistent fast performance, high reliability and ease of use.





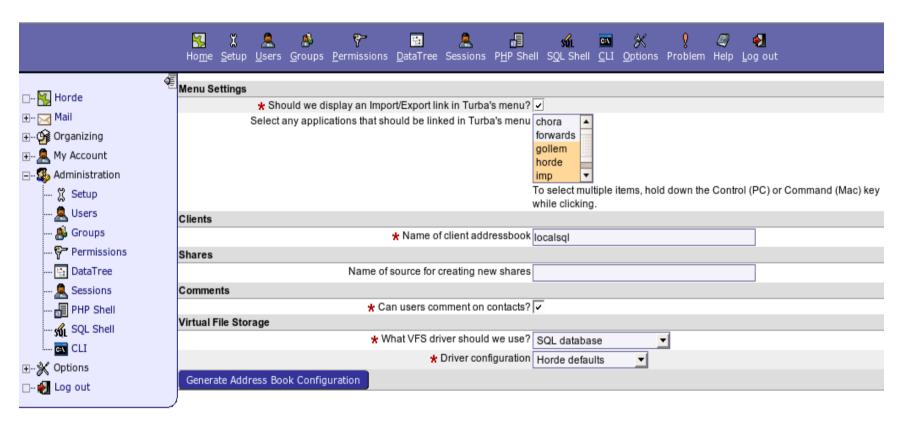
Administration Guide



Administration Setup Page

Page 9 Last Updated : Thursday, Feb 19th, 2009

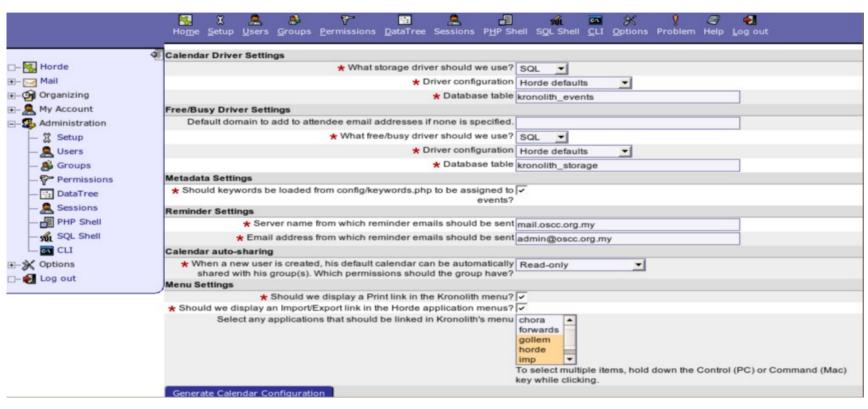




Address Book Configuration

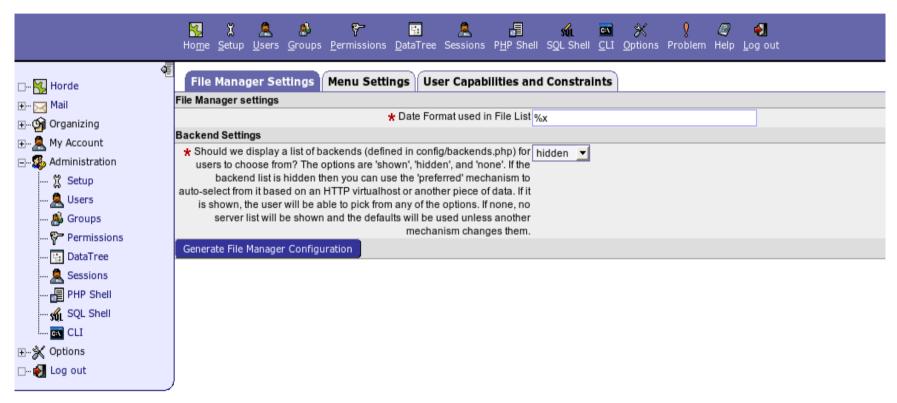
Page 10 Last Updated : Thursday, Feb 19th, 2009





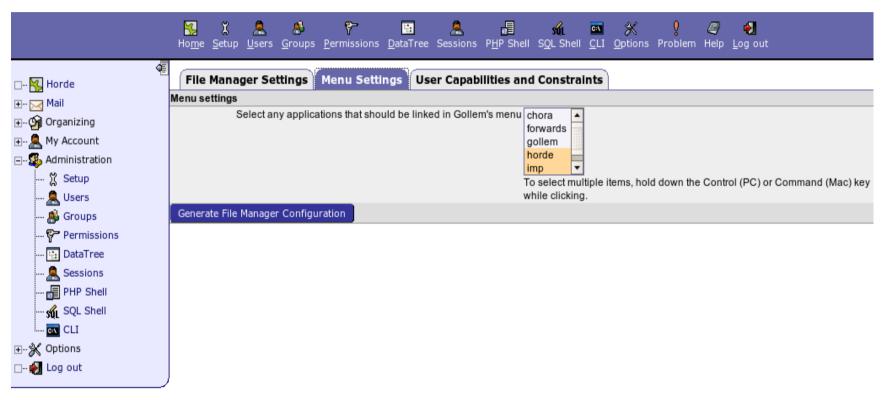
Calendar Configuration





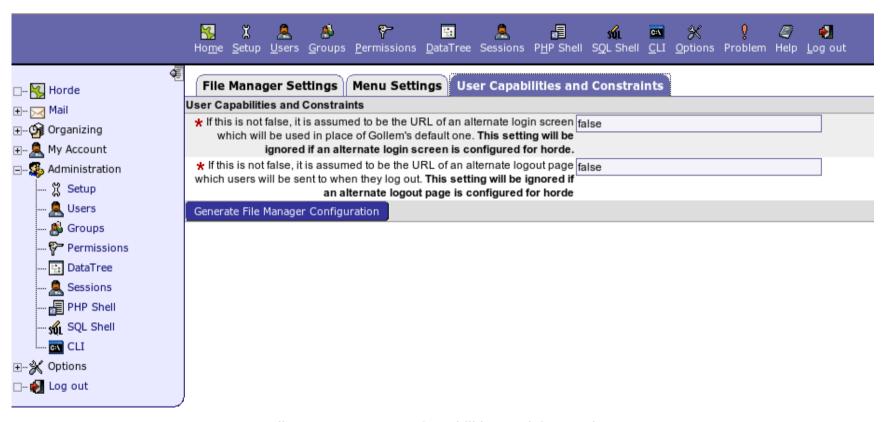
File Manager Configuration – File Manager Settings





File manager – Menu Settings



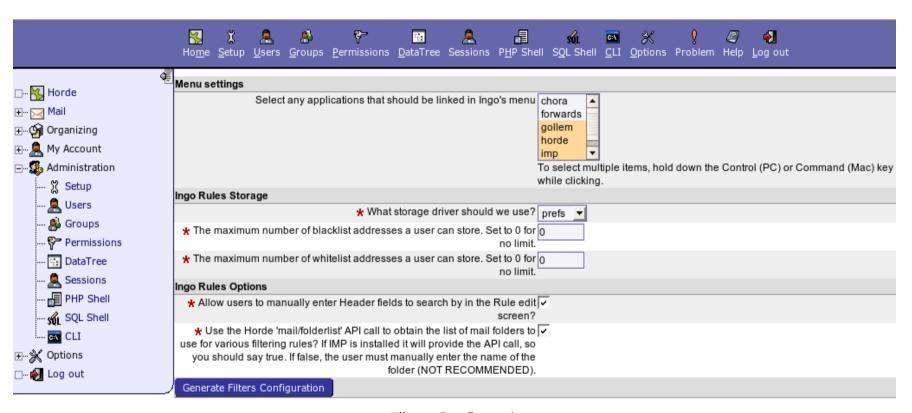


File Manager – User Capabilities and Constraints

Page 14

Last Updated: Thursday, Feb 19th, 2009





Filters Configuration

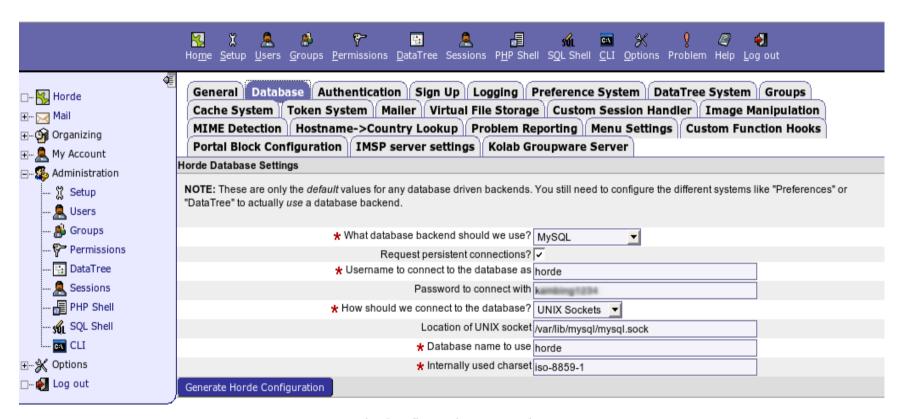


General Database Authentication Sign Up Loggi Cache System Token System Maller Virtual File Sign				
MIME Detection Hostname->Country Lookup Problem	em Reporting	Menu Settings	Custom Function Hooks	
Portal Block Configuration IMSP server settings Ko	lab Groupware	Server		
PHP Settings				
* The value to set error_reporting() to. See	E_ALL			
http://www.php.net/manual/function.error-reporting.php for more information and possible values.	Enter a valid PHF	expression.		
★ If we need to perform a long operation, what should we set				
max_execution_time to (in seconds)? 0 means no limit; however, a				
value of 0 will cause a warning if you are running in safe mode. See http://www.php.net/manual/function.set-time-limit.php for more				
information				
* If this option is set to true, and you have the php zlib extension				
pages over a certain size will be compressed and sent to the browser				
as gzip-encoded data in order to save bandwidth. There is a CPU-usage penalty to pay for this, but the decrease in page size can				
be dramatic (70k to under 10k for a full mailbox page), and is more than				
worth it over anything but an extremely fast link				
* What umask should we run with? This will affect the permissions on				
any temporary files that are created. This value is an integer If you want to use a temporary directory other than the system default or				
the one specified in php's upload_tmp_dir value, enter it here.				
JRL Settings				
★ Determines how we generate full URLs (for location headers and	Attempt to auto-	detect, and generate	URLs appropriately	1
such).				
NOTE: If you choose to always generate https URLs, you MUST				
hardcode the correct HTTPS port number in the server port setting below. Otherwise Horde will be unable to generate correct HTTPS				
URLs when a user tries to access Horde via a non-HTTPS port.				
★ What server name should we use? You'll probably know if you need	\$_SERVER[SER	RVER_NAME']		
to change this default; only in situations where you need to override	Enter a valid PHF	expression.		
what Apache thinks the server name is. ★ What port number is the webserver running on? Again, you shouldn	e eenvengee	VED DODTI		
need to change the default, and you probably know it if you do. The	Enter a valid DHE	O expression		
exception is if you have chosen to always generate https URLs, as		expression.		
described above.				
Session Settings	-			
What name should we use for the session that Horde applications share? If you want to share sessions with other applications on your				
webserver, you will need to make sure that they are using the same				
session name. Note: Session names must consist of only alphanumeric	:			
characters.				
Should we only allow session information to be stored in a session cookie and not be passed by URL (GET) parameters? This is on by				
default because passing session information in the URL is a security				
risk. Consider carefully before turning it off. Cookies must be working				
and enabled in the browser though, or you won't be able to login to				
Horde.				
What caching level should we use for the session? DO NOT CHANGE THIS UNLESS YOU REALLY KNOW WHAT YOU ARE				
DOING. Setting this to anything other than 'nocache' will almost				
certainly result in severely broken script behavior.				
* How long should sessions last (in seconds)? 0 means that the				
session ends when the user closes their browser. Set other values with care - see				
http://www.php.net/manual/en/function.session-set-cookie-params.php.				
* What domain should we set cookies from? If you have a cluster that	\$ SERVER[SER	RVER NAME]		
needs to share cookies, this might be '.example.com' - the leading '.' is	Enter a valid PHF	expression.		
important. If you only use session cookies (see above), but your are running Horde on an intranet server without a domain part, i.e.				
http://horde/, you need to set this value to ". Most likely, though, you				
won't have to change the default.				
* What path should we set cookies to? This should match where				
Horde is on your webserver - if it is at /horde, then this should be				
horde'. If Horde is installed as the document root, then this needs to be!" - NOT ".				
BUT, if IE will be used to access Horde modules, you should read this				
first (discussing issues with IE's Content Advisor):				
http://lists.horde.org/archives/imp/Week-of-Mon-20030113/029149.html				
Generate Horde Configuration				

Horde Cofiguration – General



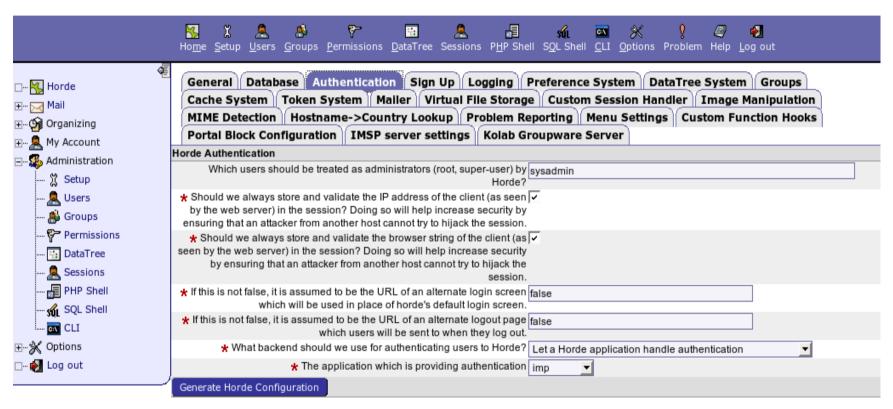




Horde Configuration – Database

Page 17 Last Updated : Thursday, Feb 19th, 2009

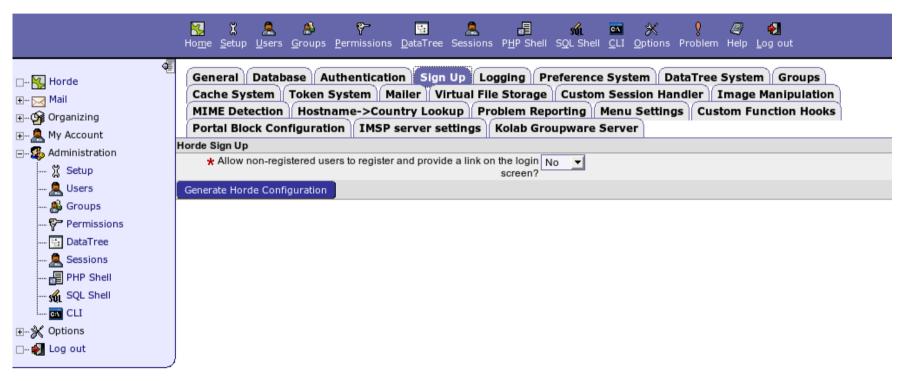




Horde Configuration – Database

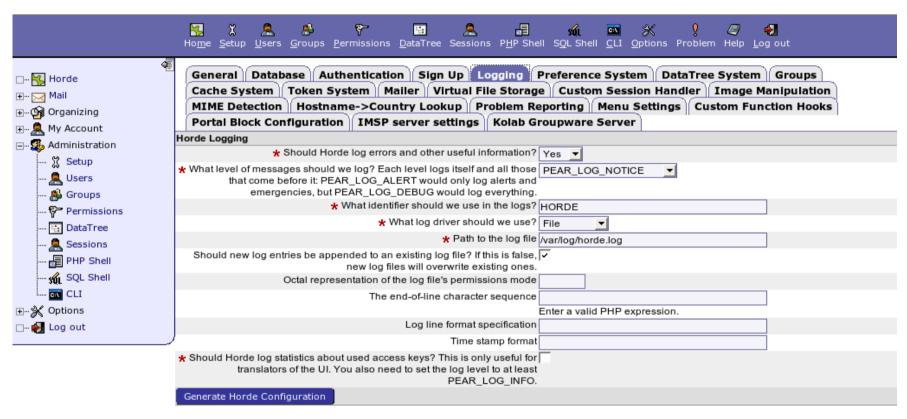
Page 18 Last Updated : Thursday, Feb 19th, 2009





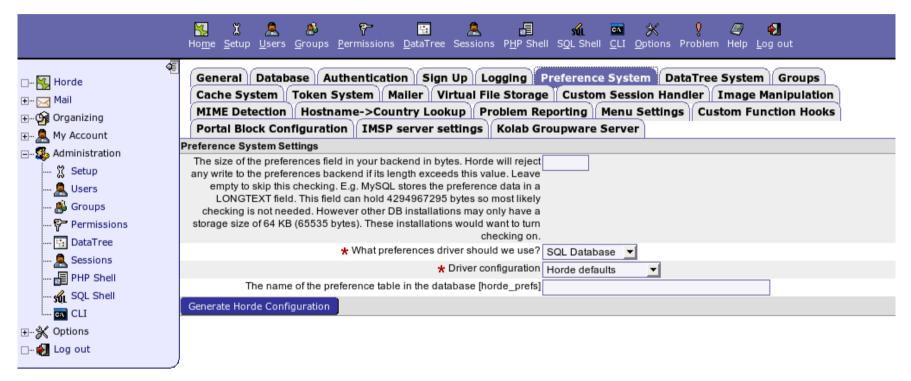
Horde Configuration - Sign Up





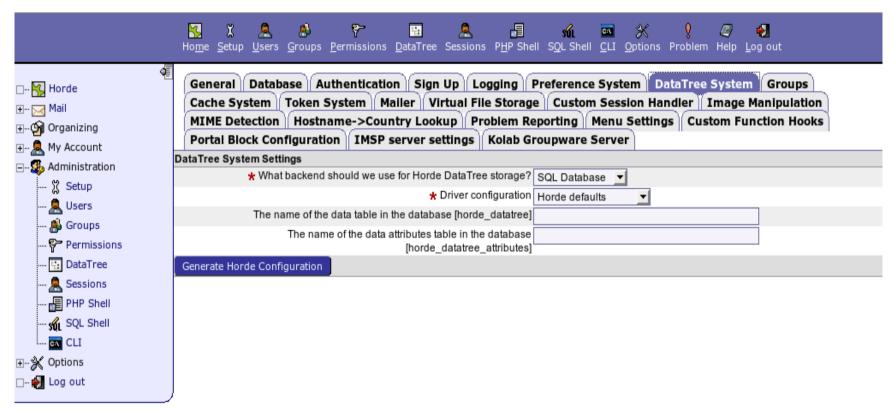
Horde Configuration – Logging





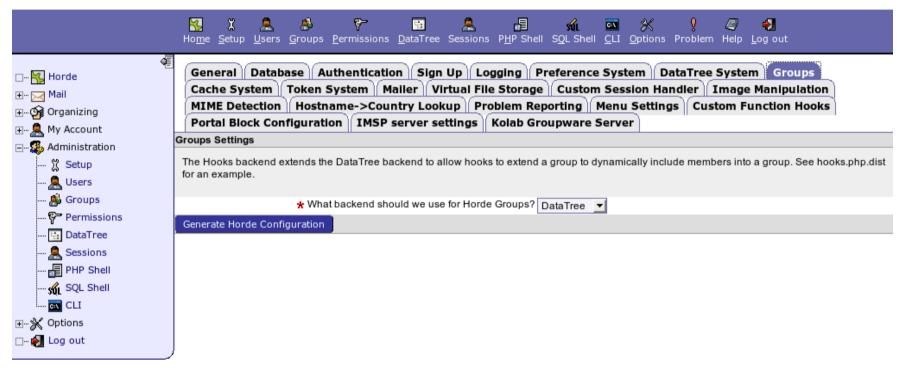
Horde Configuration - Preferences System





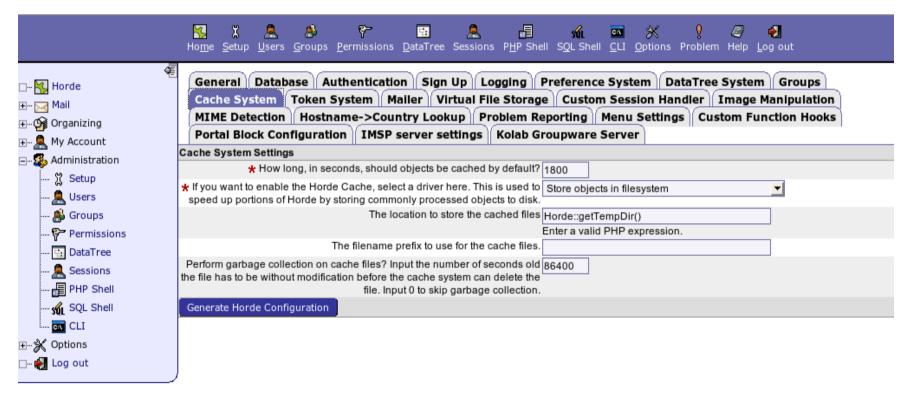
Horde Configuration - DataTree System





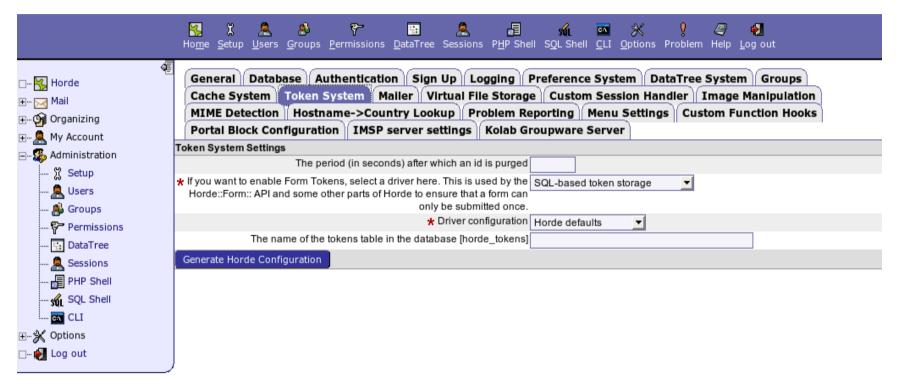
Horde Configuration – Group





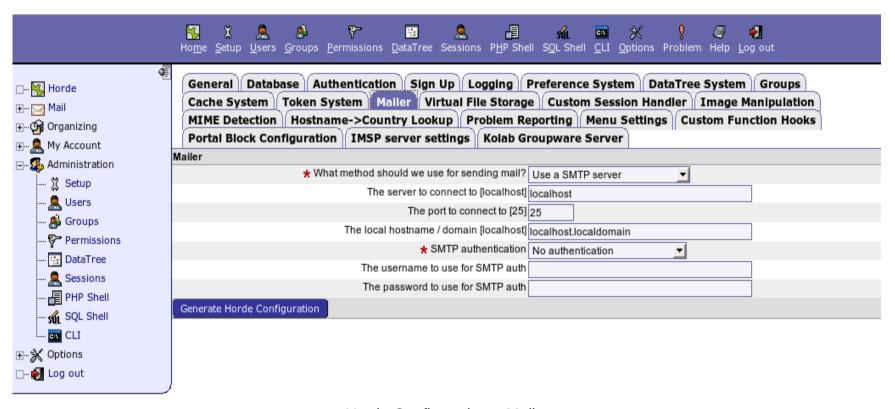
Horde Configuration – Cadche System





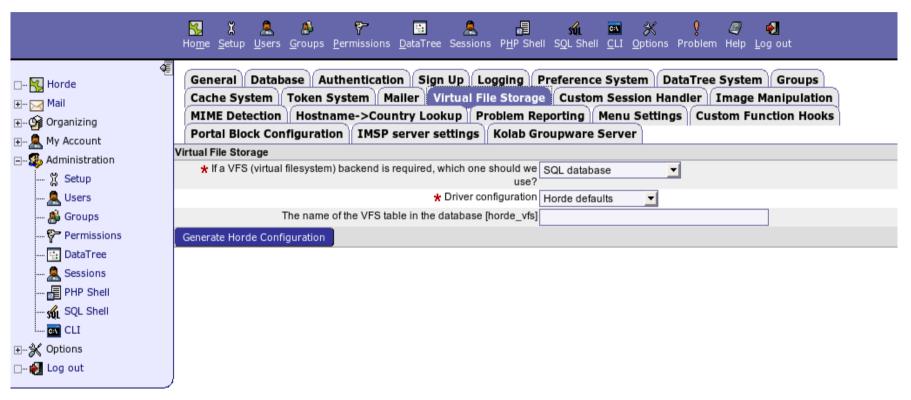
Horde Configuration – Token System





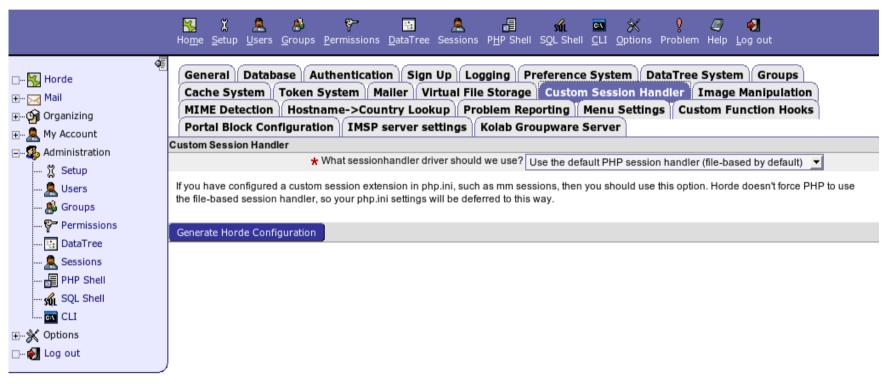
Horde Configuration – Mailer





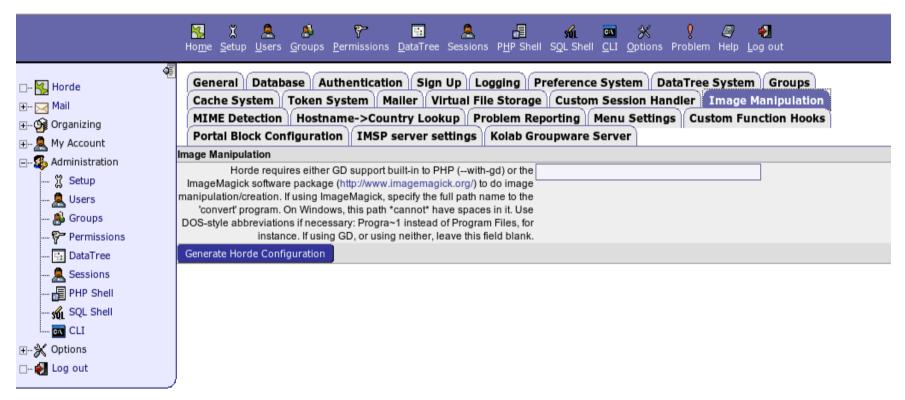
Horde Configuration – Virtual File Storage





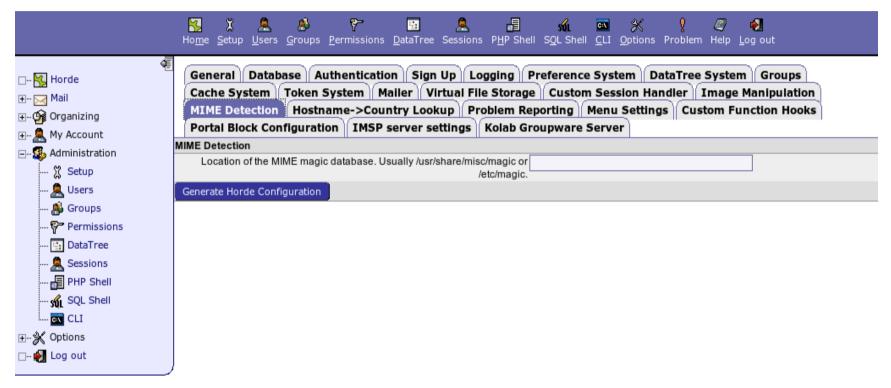
Horde Configuratio - Custom Session Handler





Horde Configuration – Image Manipulation

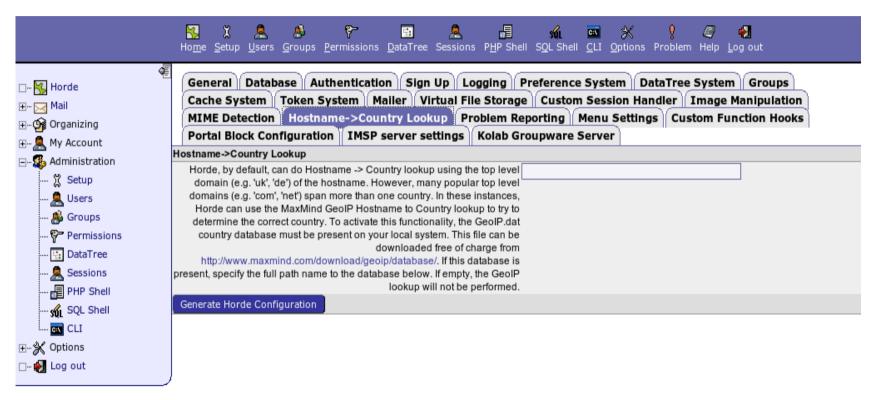




Horde Configuration – MIME Detection

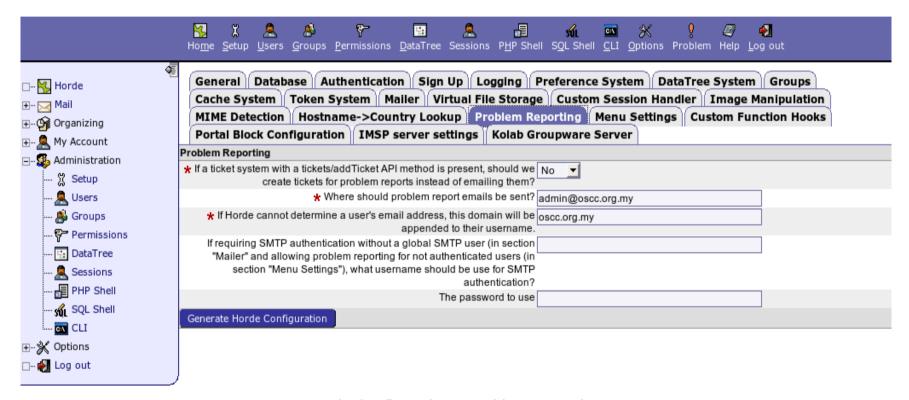
Last Updated: Thursday, Feb 19th, 2009





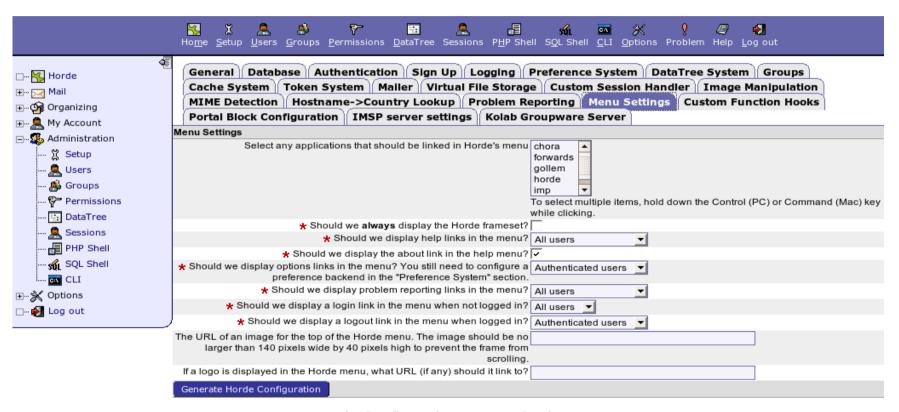
Horde Configuration - Hostname->Country Lookup





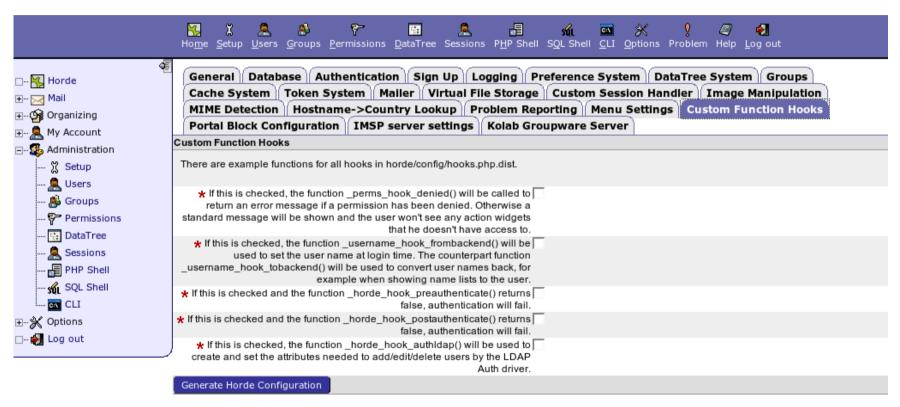
Horde Configuration – Problem Reporting





Horde Configuration – Menu Settings

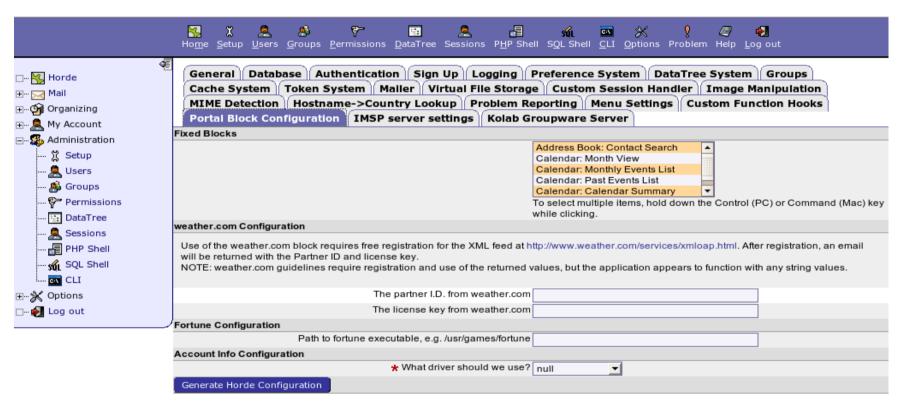




Horde Configuration – Customs Function Hooks

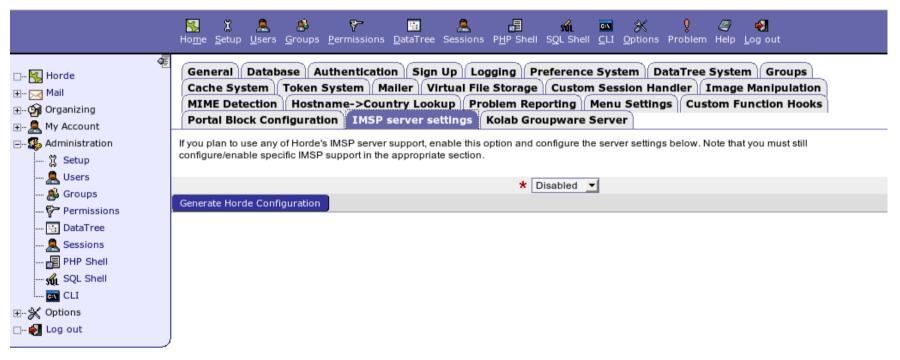
Page 34





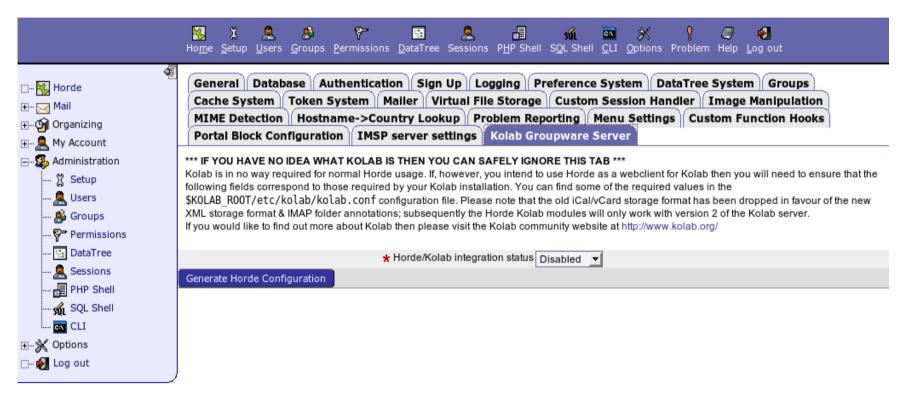
Horde Configuration – Portal Block Configuration





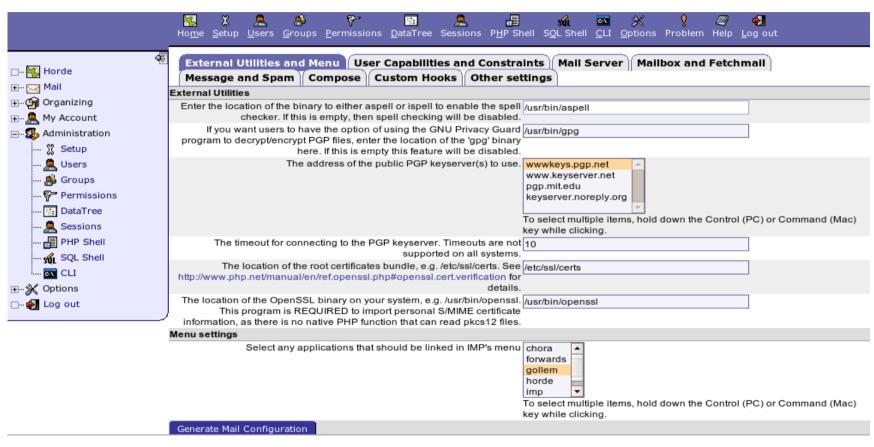
Horde Configuration – IMSP server settings





Horde Configuration – Kolab Groupware Server

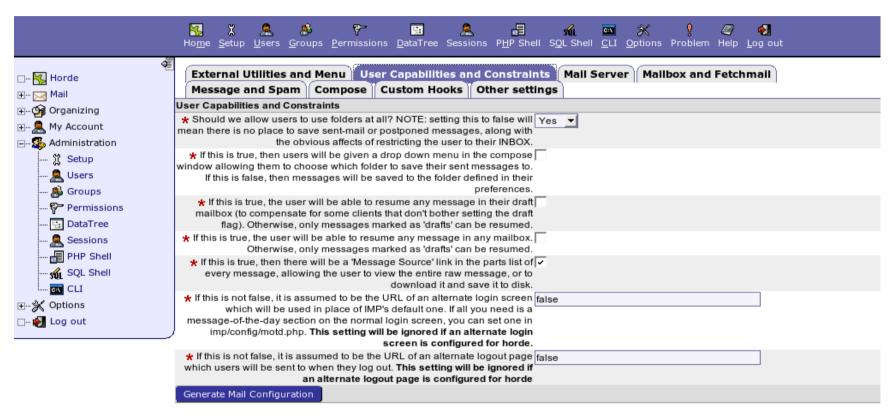




Mail Configuration - External Utilities and Menu

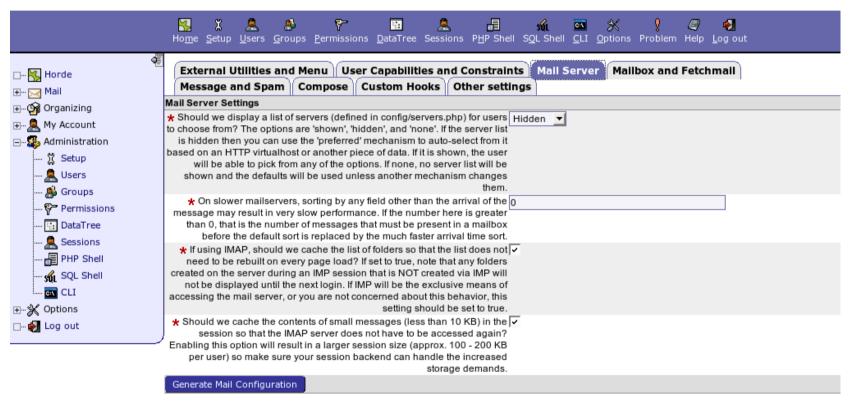
Page 38





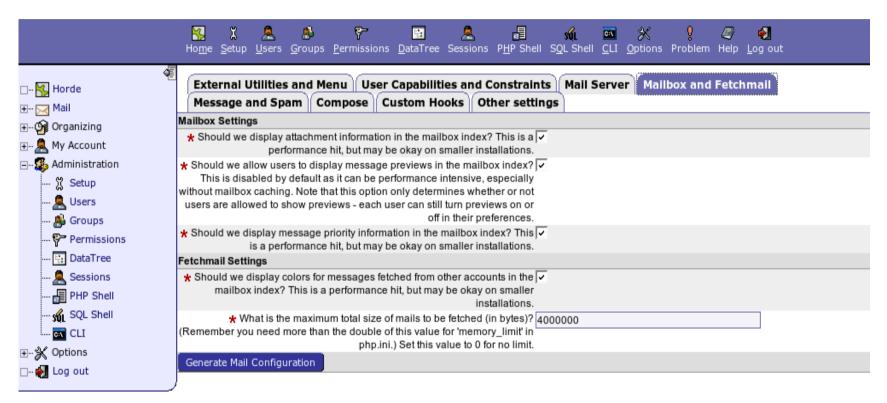
Mail Configuration – User Capabilities and Constraints





Mail Configuration – Mail Server





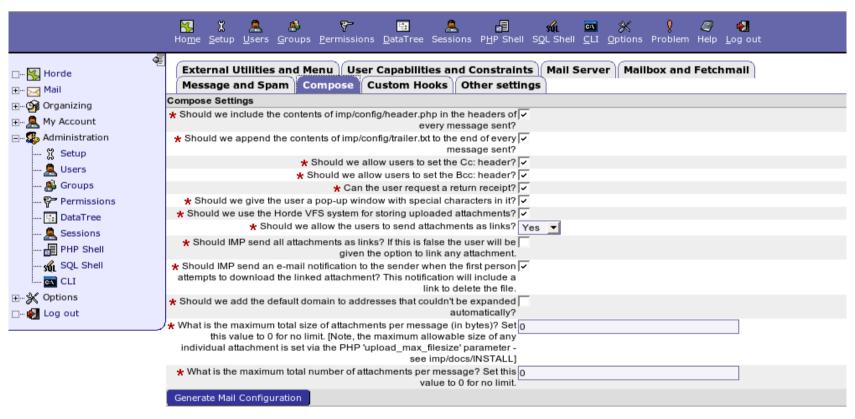
Mail Configuration - Mailbox and Fetchmail



Home Setup Users Groups Permissions DataTree Sessions PHP Sh	sol SQL Shell <u>C</u> LI <u>O</u> ptions Problem Help <u>L</u> og out
External Utilities and Menu User Capabilities and Constra Message and Spam Compose Custom Hooks Other set	
Message Settings	
★ If filtering of message content is turned on, where should we find the list of words to filter out?	/config/filter.txt
★ What should we replace filtered words with?	****
Spam Reporting	
★ Should we display a 'report this message as spam' link?	Yes ▼
★ Should the link also appear in the user's spam folder?	<u></u>
Should we report spam messages via email? The messages will be sent to this address in a single multipart/digest message (useful for reporting to an admin user, for example).	
Should we bounce the spam message to an email address? This is useful for automated spam processing programs that need the original message. If you need to dynamically set the email address for each user (e.g. DSPAM), this setting should be empty and you should look at theimp_hook_spam_bounce hook instead.	
Should we report the spam message via an external program (e.g. /usr/local/bin/spamassassin -r)? If you include the placeholder %u in this string, it will be replaced with the current username.	/usr/bin/spamassassin -r
	Yes ▼
★ Should the link only appear in the user's spam folder?	
Should we report innocent messages via email? The messages will be sent to this address in a single multipart/digest message (useful for reporting to an admin user, for example).	
Should we bounce the innocent message to an email address? This is useful for automated spam processing programs that need the original message. If you need to dynamically set the email address for each user (e.g. DSPAM), this setting should be empty and and you should look at the _imp_hook_spam_bounce hook instead.	
Should we report the innocent message via an external program (e.g. /usr/local/bin/spamassassin -k)? If you include the placeholder %u in this string, it will be replaced with the current username.	/usr/bin/spamassassin -k
Generate Mail Configuration	

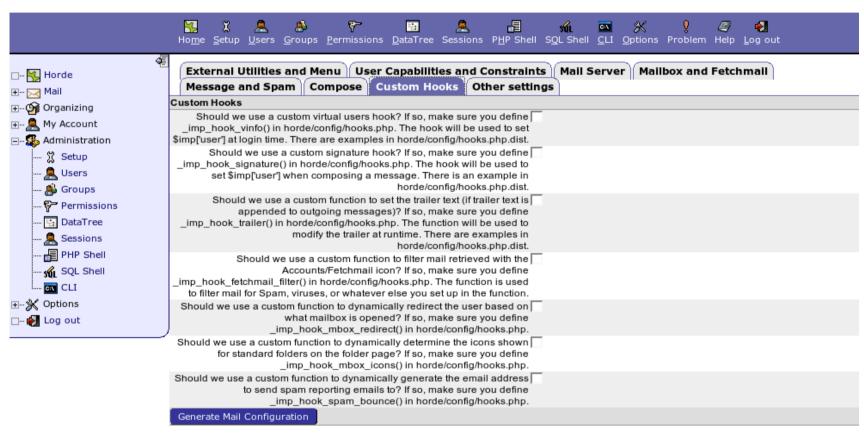
 $\label{eq:mail_configuration} \textbf{Mail Configuration} - \textbf{Message and Spam}$





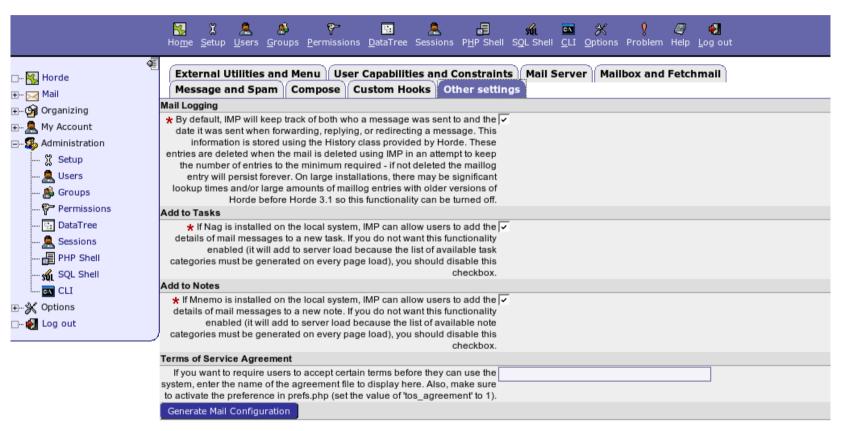
Mail Configuration - Compose





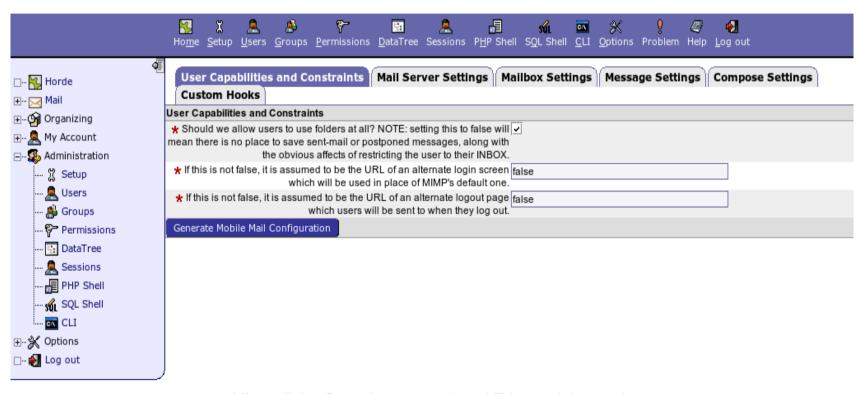
Mail Configuration – Custom Hooks





Mail Configuration – Other settings

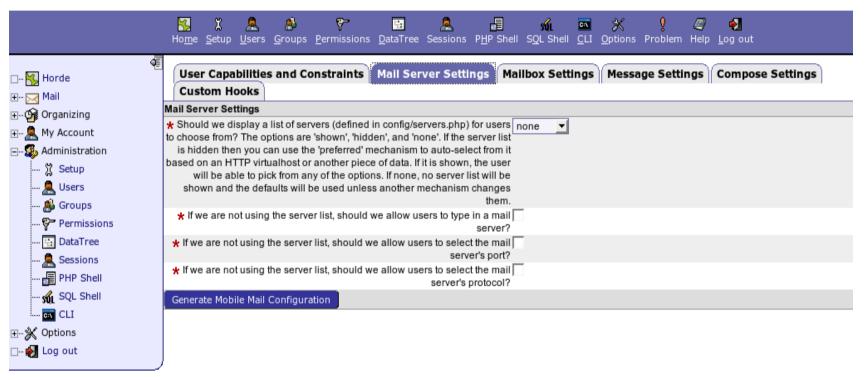




Mobile Mail Configuration – User Capabilities and Constraints

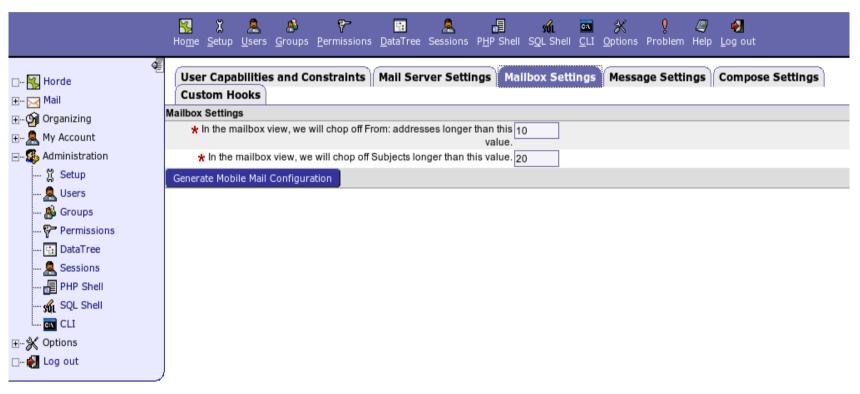
Page 46





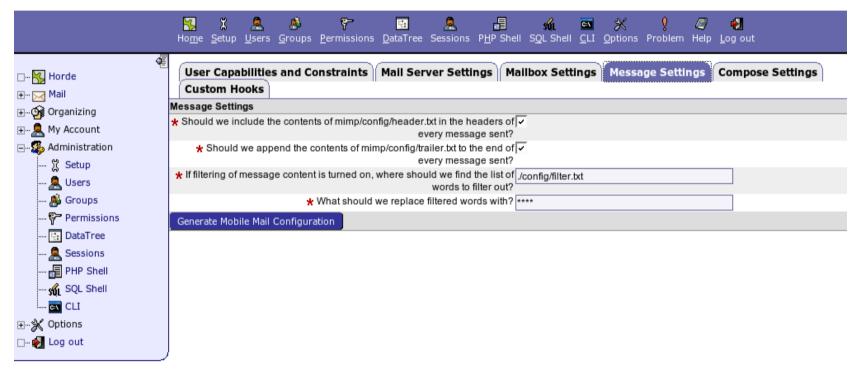
Mobile Mail configuration – Mail Server Settings





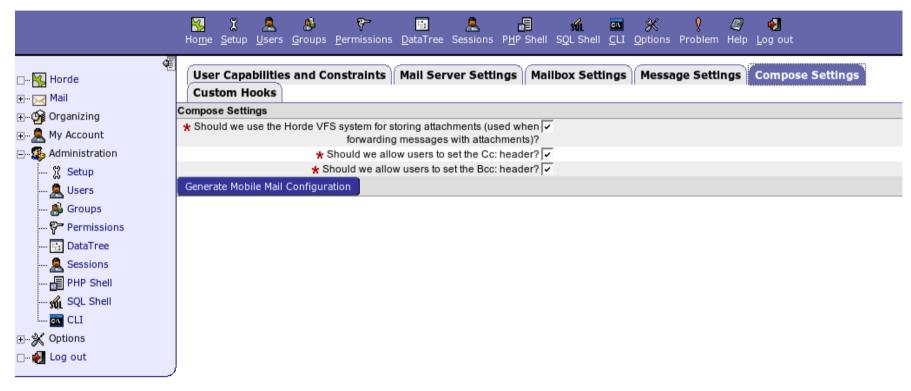
Mobile Mail Configuration – Mailbox Settings





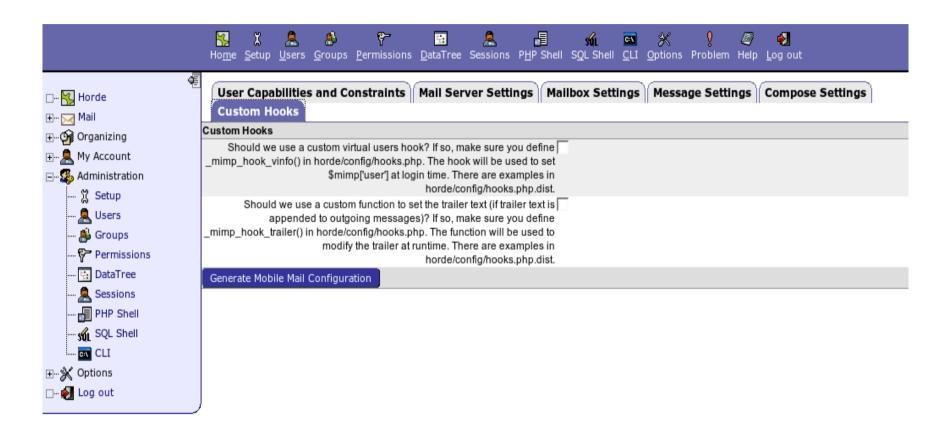
Mobile Mail Configuration – Message Settings





Mobile Mail Configuration – Compose Settings

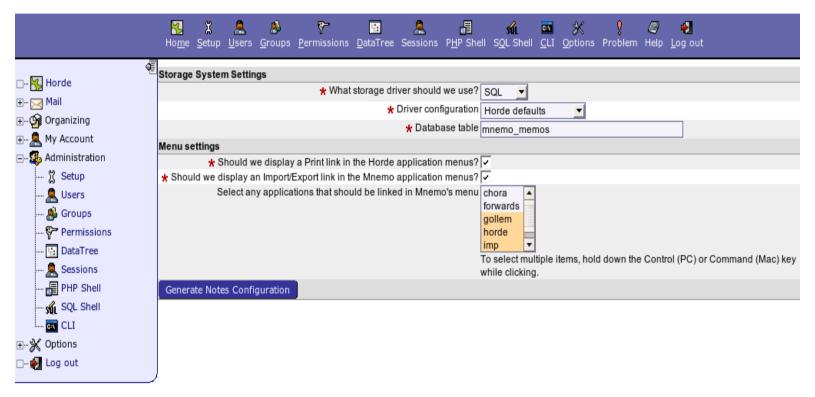




Mobile Mail Configuration – Custom Hooks

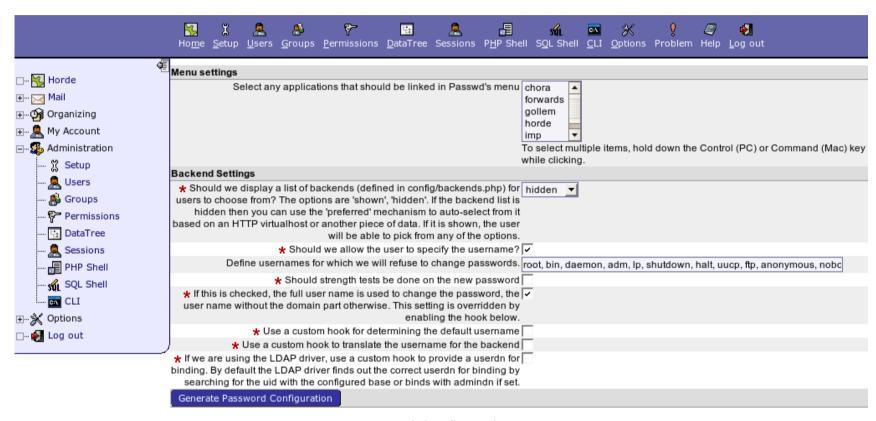
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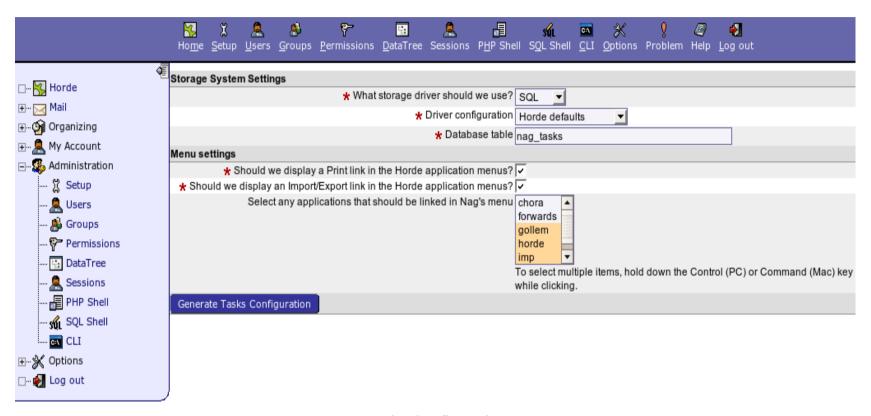
Notes Configuration





Password Configuration





Tasks Configuration



User Management

[root@localhost]# dbmail-users

Use this program to manage your DBMail users. See the man page for more info. Modes of operation:

- -a user add a user
- -d user delete a user
- -c user change details for a user
- -e user empty all mailboxes for a user
- -l uspec list information for matching users
- -x alias create an external forwarding address

Summary of options for all modes:

- -w passwd specify user's password on the command line
- -W [file] read from a file or prompt for a user's password
- -p pwtype password type may be one of the following: plaintext, crypt, md5-hash, md5-digest, md5-base64 each type may be given a '-raw' suffix to indicate that the password argument has already been encoded.
- -P [file] pull encrypted password from the shadow file
- -u user new username (only useful for -c, change)
- -g client assign the user to a client
- -m max set the maximum mail quota in <bytes>B, <kbytes>K, or <mbytes>M, default in bytes specify 0 to remove any mail quota limits
- -s alia.. adds a list of recipient aliases
- -S alia.. removes a list of recipient aliases (wildcards supported)
- -t fwds.. adds a list of deliver-to forwards
- -T fwds.. removes a list of deliver-to forwards (wildcards supported)

Common options for all DBMail utilities:

- -f file specify an alternative config file
- q quietly skip interactive prompts
 use twice to suppress error messages
- -n show the intended action but do not perform it, no to all
- -y perform all proposed actions, as though yes to all
- -v verbose details
- -V show the version
- -h show this help message



Add User

[root@localhost]# dbmail-users -v -a <username> -w <password> -p md5-base64 -s <domain>

example:

[root@localhost]# dbmail-users -v -a ahmad -w ahmad123 -p md5-base64 -s example.gov.my

Modify User

[root@localhost]# dbmail-users -c <username> -w <newpassword>

example:

[root@localhost]# dbmail-users -c ahmad -w 4hm4d123

Delete User:

[root@localhost]# dbmail-users -d <username>

example:

[root@localhost]# dbmail-users -d ahmad

MARPU-OSEC

Maintenance

The following should be checked on a regular basis:

Network connections

The administrator should verify the server is reachable from the public network to avoid

service interruption. Network monitoring is beyond the scope of these manual.

Log files

With the log files, it is possible to identify and monitor hardware and software problems on

the servers. The log files should be checked at least once a week. All log files in /var/log/

directory.

Services

Used to start, stop or cancel a service on a local or remote computer. It is also a tool to set

up recovery actions to take place if a service should fail. Should be checked in case of

service failure.

Services that need to be maintained by administrator are:

dbmail-Imtpd, dbmail-imapd, dbmail-pop3d, dbmail-timsieved

#/etc/init.d/[service_name] start/stop/status

e.g:

#/etc/init.d/dbmail-Imtpd start

#/etc/init.d/dbmail-Imtpd stop

#/etc/init.d/dbmail-Imtpd status

— SEC

Package update/patch

Check that the latest package update/patches has been installed on the servers. It should

be checked and done at least once a month.

Disk Space

to verify that there is always enough space on the most mission critical servers. It should

be done at least once a week. Use *df -h* command.

Password change

Password should be changed periodically, at least every three months.