**EMAIL SET-UP**

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| **Affiliate Name** | ACLU of Colorado |

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| **Mailing Date:** | 4/3/2018 | **Flexibility:** | Can't be moved  Slightly moveable, up to 3 days  Moveable, 3 to 5 days |
| **Don’t forget to schedule on the** [CAN Calendar](https://www.acluloop.org/Departments/affiliateSupport/CAN/Pages/CAN%20Calendar.aspx) | | | |

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| **Target Audience** |
| Affiliate Full List  Segmented list (Please provide [zip codes](http://www.unitedstateszipcodes.org/), chapter code or any other geo-information below. Please separate zip codes with a comma.) |
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| **Testers and Reviewers**  **Please provide email address for all individuals who need to receive a test version of the email.** |
| [Jkrieger@aclu-co.org](mailto:Jkrieger@aclu-co.org)  [Nwoodliff-stanley@aclu-co.org](mailto:Nwoodliff-stanley@aclu-co.org)  [Dmaes@aclu-co.org](mailto:Dmaes@aclu-co.org) |

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| **Images**  Please provide an image. Use high-resolution images and edit only using appropriate software. It is recommended you use only one image. Recommended size is 250px x 250px or less.  **Free image resources:**  <http://morguefile.com/> | <http://www.freeimages.com/> | <https://www.flickr.com/commons> |
| Images attached  Please use a stock image  No image |

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| **Subject line**  Tease, tell or take action. Avoid initial caps, keep it under 50 characters, and make it compelling for constituents to open your email. Avoid the words “Help,” “Act,” “Marriage,” “Immigration,” “Immigrant,” “Action,” ” Let’s,” and “Save the date.” |
| More cops in our schools is not the answer |

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| **Pre-header Text**  The pre-header is the short summary text that follows the subject line when an email is viewed in the inbox. It is right about the header logo. Include a call to action. |
| The Colorado legislature is considering a plan to spend $35 million to add more cops and surveillance to our schools. Urge the leadership to reject it. |

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| **Side Box Content**  Remove side box  Include side box |
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| **Hyperlinks for email message** |
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| **Email Body Content**  Keep the content brief. One of the worst mistakes we make is trying to include the entire story into the email message. Think about when you open an email in your inbox. Do you read every single word in there? Probably not. Find a way to summarize the content compelling way, and let them click through to a page on your website for more information.  Answer the these three questions for the reader when you write your message:   1. **What are you asking me to do?** Always give the reader an action to take. Your call to action should be able to stand alone. Remember, people scan their emails, and if there's one thing you want your recipient to pick up on, it's your call-to-action. 2. **What is in it for me?** You know the value of your email content, but does your recipient? Tell them why taking action is important for them or why they should attend an event. 3. **Why should I care?** Write in the second person – orient the copy toward the reader and not the ACLU. Readers take action on things that are about them or affect them. |
| Dear supporter,  Last week, the Colorado House voted to add $35 million to the state budget to increase police presence in our schools. The money would be used to add more police officers and surveillance equipment to Colorado classrooms.  We’ve long been concerned about our schools turning into a pipeline to prisons, now it seems some lawmakers want to skip the pipeline and make our schools more prison-like.  **Contact the Leadership in the House and Senate today and urge them to reject the $35 million plan for more cops in schools.**    A full body of research tells us that having more police in schools pushes students, particularly those with learning disabilities or histories of poverty, abuse or neglect, out of the classroom and into the criminal justice system. And like most aspects of law enforcement and criminal justice, more police in schools has a disproportionately negative impact on communities of color.  There’s no doubt that school safety is an important goal, but creating a culture of fear through increased police presence and surveillance is not the answer. Those resources would be better spent on educational services that meet the emotional, social, and mental health needs of students.  The final budget is being negotiated right now. Contact the leadership in the House and Senate and tell them that more cops in schools is not the answer.  Thank you for your advocacy, |

**ADVOCACY ALERT SET-UP**

By default all alerts will be restricted to the affiliate’s state.

By default each legislator will be contacted only by their own constituents, unless specified otherwise.

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| **Alert Type** |
| **Email Alert  Call Alert**  Email alerts allow constituents to send an email message to the target(s). Call alerts ask constituents to call the target(s) you specify and provide feedback. |

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| **Alert Targets** | |
| **State Governor  State Senator  State Representative  Custom Targets**  Provide alert targets at least 24 hours in advance. If your alert is on a federal issue or targets federal legislators you must coordinate with national via [federalalert@aclu.org](mailto:federalalert@aclu.org). | |
| **Custom Targets**  **Please provide target full name, title, and email address. Phone number is required for call alerts** | Speaker Crisanta Duran: [crisanta.duran.house@state.co.us](mailto:crisanta.duran.house@state.co.us)  Majority Leader K.C. Becker: [kcbecker.house@state.co.us](mailto:kcbecker.house@state.co.us)  Assist. Majority Leader Alec Garnett: [alec.garnett.house@state.co.us](mailto:alec.garnett.house@state.co.us)  Minority Leader Patrick Neville: [patrick.neville.house@state.co.us](mailto:patrick.neville.house@state.co.us)  Assist. Minority Leader Cole Wist: [cole.wist.house@state.co.us](mailto:cole.wist.house@state.co.us)  President Kevin Grantham: [kevin.grantham.senate@state.co.us](mailto:kevin.grantham.senate@state.co.us)  Minority Leader Leroy Garcia: [leroy.garcia.senate@state.co.us](mailto:leroy.garcia.senate@state.co.us)  John Cooke: [john.cooke.senate@state.co.us](mailto:john.cooke.senate@state.co.us)  Andy Kerr: [SenatorAndyKerr@gmail.com](mailto:SenatorAndyKerr@gmail.com)  Sen. Dominick Moreno: [dominick.moreno.senate@state.co.us](mailto:dominick.moreno.senate@state.co.us)  Sen. Kevin Lundberg: [kevin@kevinlundberg.com](mailto:kevin@kevinlundberg.com)  Sen. Ken Lambert: [senatorlambert@comcast.net](mailto:senatorlambert@comcast.net)  Rep. Millie Hamner: [rephamner@gmail.com](mailto:rephamner@gmail.com)  Rep. Bob Rankin: [bob.rankin.house@state.co.us](mailto:bob.rankin.house@state.co.us)  Rep. Dave Young: [dave.young.house@state.co.us](mailto:dave.young.house@state.co.us) |

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| **Alert Headline:** | Tell the Colorado Legislature: More cops in schools is not the answer |

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| **Publish:** | 4/3/2018 | **Expire:** | 4/30/2018 |

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| **Alert Landing page**  This content will appear above the alert form. It should be a brief summary of the alert with a clear, compelling call to action. |
| The Colorado legislature is considering a plan to add $35 million to the state budget to increase police presence in our schools. The money would be used to add more police officers and surveillance equipment to Colorado classrooms.  A full body of research shows that having more police in schools pushes students, particularly those with learning disabilities or histories of poverty, abuse or neglect, out of the classroom and into the criminal justice system. And like most aspects of law enforcement and criminal justice, more police in schools has a disproportionately negative impact on communities of color.  There’s no doubt that school safety is an important goal, but creating a culture of fear through increased police presence and surveillance is not the answer. Those resources would be better spent on educational services that meet the emotional, social, and mental health needs of students.  **Contact the Leadership in the House and Senate today and urge them to reject the $35 million plan for more cops in Colorado schools.** |

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| **Alert subject lines**  **You can create up to 6 subject lines that will be randomly applied to the message to your targets. We recommend using at least 2 or 3 subject lines.**  **Do not allow constituents to modify** |
| More cops in our schools is not the answer |
| Reject the $35 million plan for more cops and surveillance in Colorado schools |
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| **Advocacy type by legislature’s issue (select only one)** | | |
| Budget | Homeland security | Military |
| Children / Families | Housing | Reproductive rights |
| Education | Immigration | Senior citizens |
| Elections | Judiciary | Social security |
| Gov’t affairs | Labor | Technology |
| Health | Medicare / Medicaid | Telecommunications |

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| **Email to targets**  It is possible to create unique messages based on the recipient chamber. |
| **Required beginning for email message (not editable by sender):**  I urge you to reject the $35 million plan for more cops and surveillance in Colorado schools. |
| **Email message body (editable by sender):**  There’s no doubt that school safety is an important goal, but creating a culture of fear through increased police presence and surveillance is not the answer. Those resources would be better spent on educational services that meet the emotional, social, and mental health needs of students.  A full body of research shows that having more police in schools pushes students, particularly those with learning disabilities or histories of poverty, abuse or neglect, out of the classroom and into the criminal justice system. And like most aspects of law enforcement and criminal justice, more police in schools has a disproportionately negative impact on communities of color. |
| **Required ending for email message (not editable by sender):**  More cops in our schools is not the answer. |
| **Talking points for call (for Call Alerts ONLY):** |

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| **Confirmation Page**  **Give a good closing argument, thank constituent for taking action and provide for more opportunities to engage using hyperlinks, even if it’s back to your website. Also use this opportunity to promote other actions or events.** |
| Thank you for taking action to protect civil liberties in Colorado. This is an important issue and your lawmakers need to hear from you.  Take the next step and share this alert with your friends:  Share on Twitter | Share on Facebook  -----Tracking code (DO NOT DELETE)------  <img src="https://ms.clicks.actions.aclu.org/conversion?version=1&conversion\_items=1&conversion\_value=0" width=”0” height=”0”> |
| **Text for Twitter Share Link (140 characters max)** |
| Tell the Colorado legislature: More cops in our schools is not the answer. |