



Gautam Buddha University

Registration Process: Academic Session (2010-11)

On reaching the University Campus on the said date you are advised to do the followings in the sequence suggested. Ensure that you finish this process before 01:30 p.m.

1. Go to the Registration Help desk at the School of Management for allotment of Hostel.
2. After putting your luggage in your allotted room, immediately report at School of Management again.
3. Deposit demand draft of applicable amount (Academic Fee, Registration Fee, Caution Deposit, Hostel Charges and Mess charges) at the Accounts Counter in the specified Registration Hall located in the School of Management building and obtain receipt
4. Report at the Programme Counter and submit one copy of Fee Receipt. In case, you have not submitted any of the documents at the time of GDPI or Counselling, do so at this counter. After submitting all these documents, obtain the Registration Slip.
5. Get the Registration Slip signed by our respective Programme Coordinator (he/she will be available in the Registration Hall).
6. Get yourself photographed for issuing the Identity Card/Library Card.

Contact Helpdesk at the Reception for any clarification or help.