



PAMELA NGUBENI

CURRICULUM VITAE 2023

M A T R I C U L A T E D

in 2022 @ Eden College

ABOUT ME

I am a Multi-Award Winning Young Author and a Motivational Speaker in addition to being a high-achieving Matriculant academically. Throughout my school years, I have been a self-motivated, hardworking, and committed individual. I've always been a leader among my classmates, and I'm looking forward to expanding out into the world of work.

QUALIFICATIONS

- **Microsoft Software Development Fundamentals**
- Microsoft Technology Associate Certificate 2021

WORK EXPERIENCE

- **Elevate Group Call Centre** (Temporary Contract) **June 2023 - present**
Answering Sentech inbound calls. Using other forms of communications with client including Whatsapp and emails. Escalation of queries to team leader for further assistance. Capturing client information for profiles on system. Guiding client through troubleshooting and hard reboot steps. Capturing client's decoder details for activation process on system.
060 868 3887
- **I.B.M: Job Shadowing Cloud Engineer Sep 2021**
Assisting a Cloud Engineer specialist at work.
Eden College Life Orientation Teacher 011 - 445 - 3900
- **Johannesburg Junior Council: Councilor 2021**
Part of the Outreach Committee and participated in other committees when in need serving the needs of the youth and local environment.
@jhbjnrcouncil and Eden College - Angela 011 - 445 - 3900
- **Arebeng Gona: General Assistant 2018 - 2019**
Assisting with administration of students especially at events.
Letta Moganedi 067 155 4930
- **Nthabiseng Printing Events & Catering: General Assistant 2018 - Apr 2023**
Assisting on a part-time basis with printing, cleaning, dishing & serving for events.
Nthabiseng 072 265 1551
- **Moot Library: Volunteer - April 2016**
Teaching students how to finger and arm knit with wool for Madiba blanket
Reception 012 - 331 - 2511
- **Motivational Speaker: Guest Speaker from 2016 - till to date**
Became a guest speaker for different organizations which you can find on my website
www.pamelangubeni.weebly.com

CONTACT

- ☎ 060 224 1549
072 265 1551 (Mom)
- ✉ pamelangubeni19@gmail.com
- 🌐 www.pamelangubeni.weebly.com
- 📍 940 Marina Street
Claremont, Pretoria
South Africa

SKILLS

- Leadership Experience
- Time Management
- Communication Skills
- Listening Skills
- Phone etiquette
- Motivational Skills
- Coding Skills (I.T)
C#, HTML, Python
- Computer Literacy
- Public Speaking
- Team Collaboration

AWARDS & ACHIEVEMENTS

- **ROBERT HICKS PREFECT:** - Year 2017
- **PRETORIA NEWSPAPER HERO OF THE WEEK** - 20 July 2017
- **PROVINCIAL GAUTENG YOUNG DIGNITARY** - 31 Aug 2017
- **LEAD S.A HERO** - 15 Dec 2017
- **SOPA V.I.P GUEST (Min Makhura)** - 26 Feb 2018
- **1ST RUNNER UP GAUTENG YOUNG DIGNITARY WOMEN AWARD** - Aug 2018
- **UNICEF CHILDREN STORY FEATURE:** - Nov 2018
- **RADIO & T.V.NEWS INTERVIEWS** available on my website.

LANGUAGE

English	<div></div>
Afrikaans	<div></div>
Sotho	<div></div>
Zulu	<div></div>