



SRI LANKA CRICKET SUPPLIER REGISTRATION SYSTEM SUPPLIER MANUAL GUIDE TO REGISTRATION FOR YEAR 2026

Welcome to the Supplier Registration Manual for the year 2026. This guide is designed to provide you with all the necessary information and step-by-step instructions to successfully register as a supplier with Sri Lanka Cricket (SLC).

At the beginning of this manual, we have provided a comprehensive list of required documents for your convenience, ensuring you have everything you need to complete the registration process smoothly. This will help you prepare in advance and avoid any delays during the registration process.

Please read through the guide carefully to understand the steps involved in registering, uploading documents, and completing all necessary requirements. Should you encounter any issues, we have also included contact details for further assistance.

We look forward to having you as a registered supplier with Sri Lanka Cricket!

Required Documents for each business type

Limited Liability Companies

- Business registration certificate
- Company profile document
- Memorandum / Articles of Association
- List of Shareholders (Form 15)
- List of Directors (Form 1/Form 20/Form 48)
- Registered office address (Form 13 / Form 36)
- Audited Financial Statements or Bank Statements
- Tax Payer Identification Certificate
- Contact Person Authorization letter
- Bank Confirmation Letter
- Full Name, Private Address and certified copies of National Identity Card / Passport of all Directors (Passport or ID Copy)
- Full Name, Private Address and certified copies of National Identity Card / Passport of all the CEO (Passport or ID Copy)

Partnerships

- Business Registration Certificate
- Memorandum/Articles of Association
- Audited Financial Statements or Bank Statements
- Tax Payer Identification Certificate
- Contact Person Authorization letter
- Bank Confirmation Letter
- Full Name, Private Address and certified copies of National Identity Card / Passport of all Partners (Passport or ID Copy)

Proprietorship

- Business Registration Certificate
- Memorandum/Articles of Association
- Audited Financial Statements or Bank Statements
- Tax Payer Identification Certificate
- Contact Person Authorization letter
- Bank Confirmation Letter
- Full Name, Private Address and certified copies of National Identity Card / Passport (Passport or ID Copy)

Foreign-Incorporated Companies

- Business Registration Certificate
- Company Profile Document
- Memorandum/Articles of Association
- List of Shareholders (Form 15)
- List of Directors (Form 1/Form 20/Form 48)
- Registered office address (Form 13/ Form 36)
- Audited Financial Statements or Bank statements
- Taxpayer Identification Certificate
- Contact Person Authorization letter
- Bank Confirmation Letter
- Full Name, Private Address and certified copies of National Identity Card / Passport of all Directors (Passport or ID Copy)
- Full Name, Private Address and certified copies of National Identity Card / Passport of all the CEO (Passport or ID Copy)

Individual

- Audited Financial Statement or Bank statements
- Tax Payer Identification Certificate
- Contact Person Authorization letter
- Bank Confirmation Letter
- Full Name, Private Address and certified copies of National Identity Card / Passport (Passport or ID Copy)

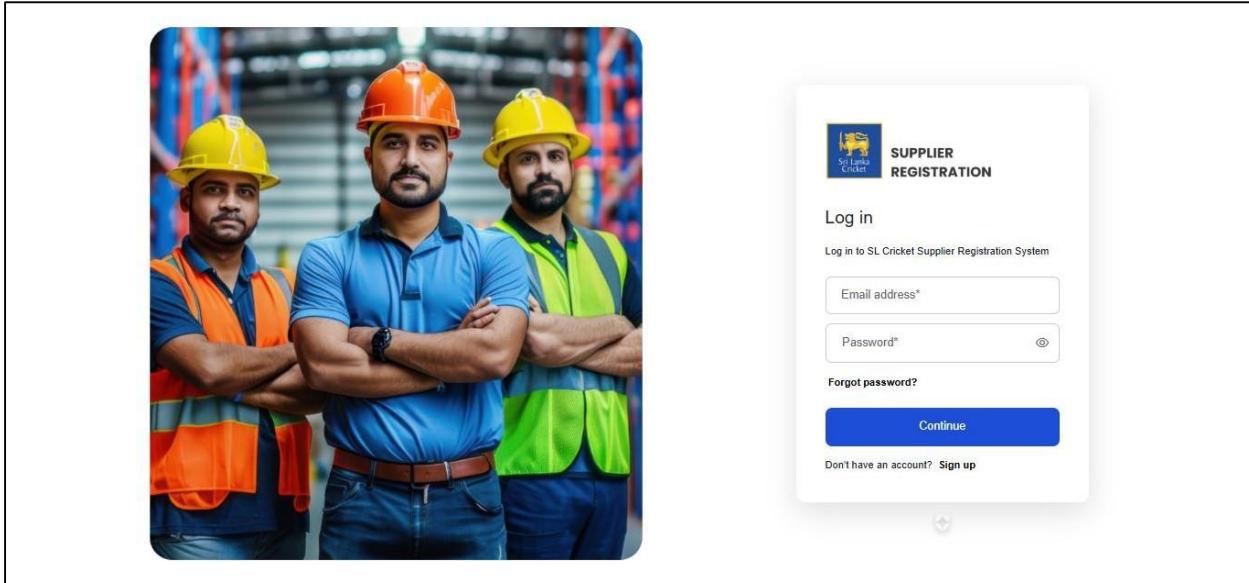
Note:

If a business serves the below categories, they must submit additional documents:

- **Food and Beverage:** PHI Certificate
- **Civil Engineering and Construction Materials:** Construction Industry Development Authority (CIDA) Certificate

1. Login/Sign Up Page

Step-by-Step Guide: Login & Sign-Up for SLC Vendor Management System (VMS) Use the following link to log/sign up into the system: <http://vms.mycricket.com.lk>



Before You Begin

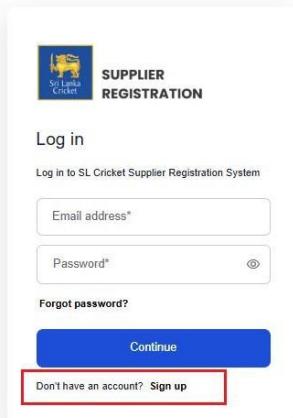
We recommend using an email address assigned to an authorized representative of your business for supplier registration. This ensures seamless communication and account management.

The Login and Sign-Up Page serves as the entry point to the Sri Lanka Cricket (SLC) Supplier Registration System.

Step 1: Sign up

Sign-Up: All suppliers (New/Existing), including existing ones, must register on the newly introduced system for 2026.

Log In: Once registered, suppliers can log in using their email address and password to access the portal, update profiles, and submit applications.

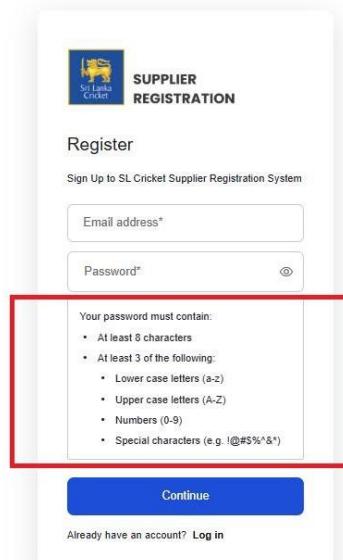


The image shows the 'SUPPLIER REGISTRATION' log in page. It features a logo for 'Sri Lanka Cricket' and fields for 'Email address*' and 'Password*'. Below these are links for 'Forgot password?' and 'Continue'. A red-bordered box highlights the 'Don't have an account? Sign up' link at the bottom.

Click the “Don’t have an account? **Sign Up**” to register as a user

Step 2: Create Your Account

Enter your email address and create a strong password that meets the following criteria:



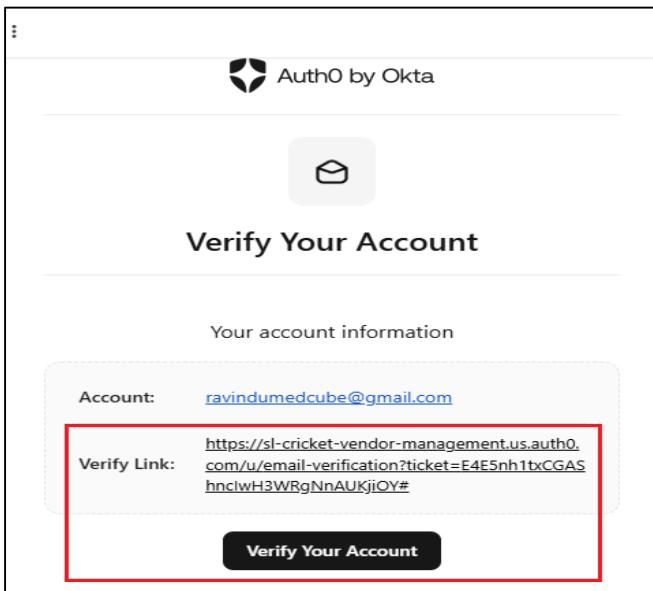
The image shows the 'SUPPLIER REGISTRATION' register page. It has fields for 'Email address*' and 'Password*'. A red box highlights a password requirement message: 'Your password must contain:' followed by a list: 'At least 8 characters', 'At least 3 of the following:', and a sub-list: 'Lower case letters (a-z)', 'Upper case letters (A-Z)', 'Numbers (0-9)', and 'Special characters (e.g.: ! @#\$%^&*)'. Below the password fields are 'Continue' and 'Log in' buttons.

Your password must contain:

- At least 8 characters
- At least 3 of the following:
 - Lower case letters (a-z)
 - Upper case letters (A-Z)
 - Numbers (0-9)
 - Special characters (e.g.! @#\$%^&*)

Step 3: Email Verification

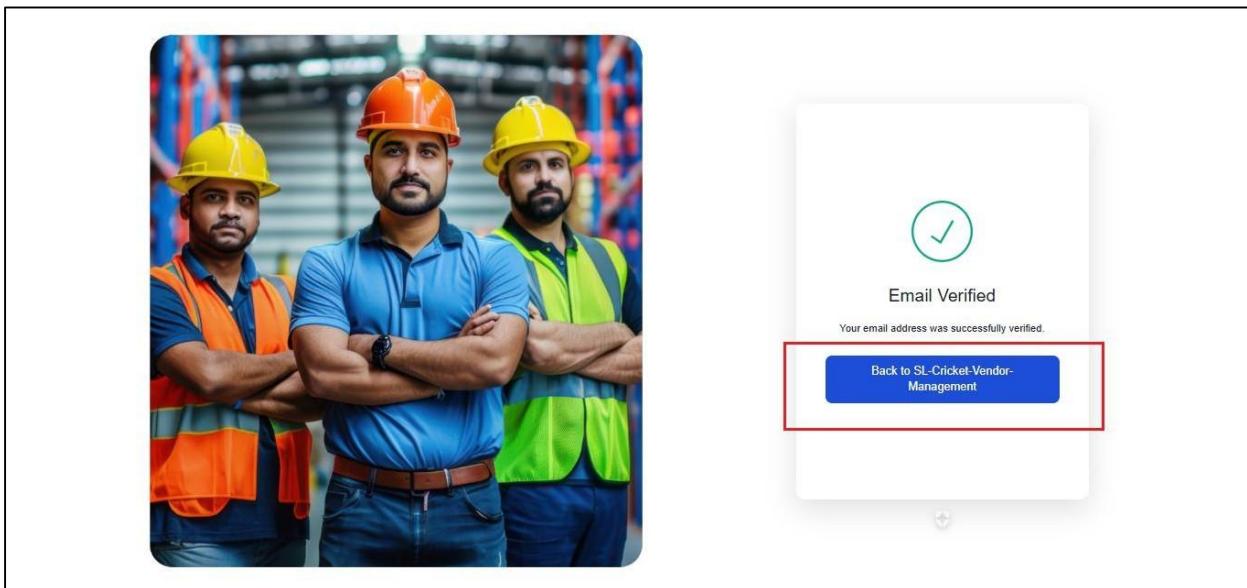
A verification email will be sent to the provided email address.



Open your registered email and look for the subject "Verify Your Account" from SL-Cricket-Vendor-Management and Click the "Verify Your Account" button in the email. If you experience any issues with the button above, copy and paste the URL below into your web browser.

Your user account will be automatically verified.

Note: If you do not receive the email within a few minutes, check your spam/junk folder or click "Resend Verification Email" on the sign-up page.



Click on 'Back to SL Cricket Vendor Management' to continue to the next steps.

2. Type Selection

Suppliers can select from two types: Individual or Business, allowing SLC to accurately identify the supplier type and ensure a smooth registration process for both SLC and suppliers.



Type Selection
Tell us more about yourself...

Are you a

|

Individual

Business

There are two types of selection: **Individual and Business**.

- **Individual:** Choose this option if you are a **Freelancer or an Independent Service Provider.**



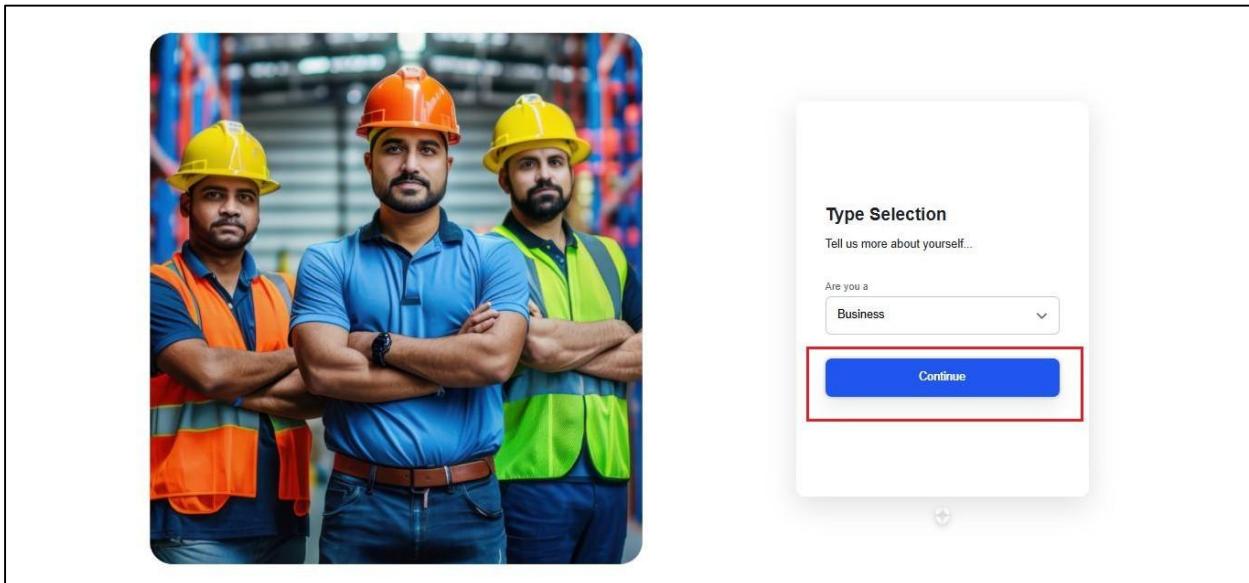
Type Selection
Tell us more about yourself...

Are you a

Individual

Continue

- **Business:** Select this option if you are registering as a **Limited Liability Company, Partnership, Proprietorship, or a Foreign Incorporated Company.**



3. Signup Page Business – (New/Existing)

Important: Ensure that all information is accurate and matches the details on your **Business Registration Document**, and that the **contact person** provided is authorized for registration.

After selecting your supplier type, if you choose "Business," you will be directed to a registration page where you need to provide the following details:

- **Business Registration Number (BR)**
- **Business Name**
- **Business Address**
- **Name Title**
- **Contact Person's Name**
- **Designation**
- **Mobile Number**



BR Number Enter Your Business Registration No

Business Name Enter Your Business Name

Business Address Enter Your Business Address

Mr. Your Name title

Contact Person's Name Enter Contact Person's Name

Designation Enter Your Designation

+94 Enter Your Mobile No

Phone Enter Your Mobile No

[Continue](#)

[Back](#)

Once all details are entered, click the "Continue" button to proceed to the next step.

For Existing Suppliers

Please ensure you enter your **Business Registration Number (BR)** in the format **PV1234567** (without spaces) for the system to accurately identify you as an existing supplier.



BR Number Enter Your Business Registration No

Business Name

Business Address

Mr. Your Name title

Contact Person's Name

Designation

+94 Enter Your Mobile No

Phone Enter Your Mobile No

[Continue](#)

[Back](#)

Signup (Individual)

If you are an individual, please select "Individual" and "Continue"



Type Selection

Tell us more about yourself...

Are you a

Individual

Continue

If you select the "Individual" type, you will need to fill in the following details:

- **NIC (National Identity Card)**
- **Your Title**
- **Name**
- **Address**
- **Company Name**
- **Designation**
- **Phone Number**



Enter Your NIC NO

NIC

Mr. Enter Your Title

Enter Your Name

Name

Enter Your Address

Address

Enter Your Company Name

Company Name

Enter Your Designation

Designation

+94 Phone Enter Your Phone No

Phone

Continue

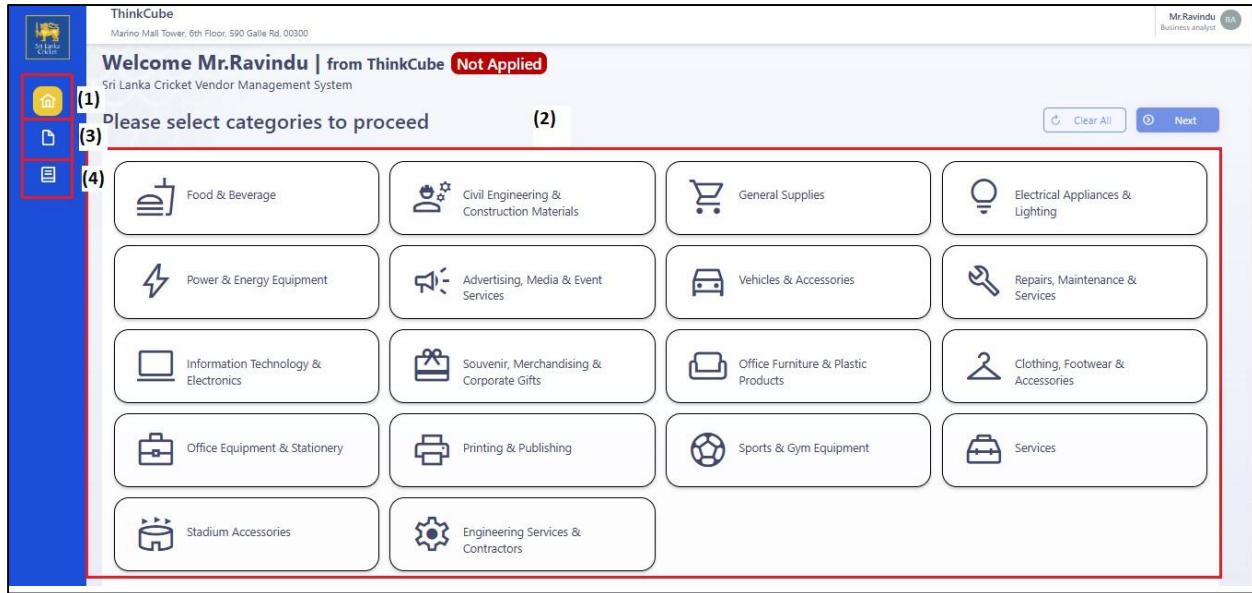
Back

After filling in all the individual's details, click the "Continue" button to move forward in the registration process.

4. Supplier Registration Dashboard

After completing your registration, you will be directed to the **Supplier Registration Dashboard**. The dashboard consists of four main sections, and it will display your company name, address, user name, designation, user profile, and the current supplier application status (initially shown as "not applied"). The four sections are:

1. **Home**
2. **Main Categories (Sub-categories)**
3. **Supplier Registration Form**
4. **Payment History**



The screenshot shows the ThinkCube Sri Lanka Cricket Vendor Management System dashboard. At the top, it displays the system's name, address, and a welcome message for Mr. Ravindu. A sidebar on the left contains icons for Home, Logout, and Profile. The main area has two sections: a notice to select categories and a grid of 15 sub-category boxes. A red border highlights the category selection section and the grid.

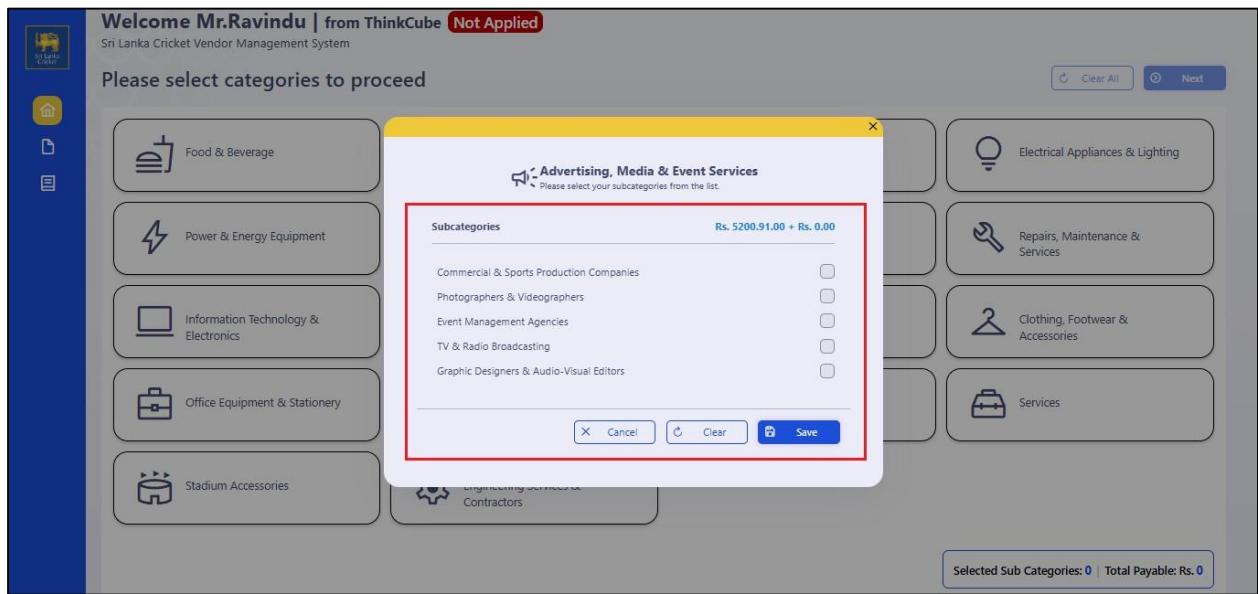
ThinkCube
Marino Mall Tower, 6th Floor, 590 Galle Rd. 00300
Welcome Mr.Ravindu | from ThinkCube Not Applied
Sri Lanka Cricket Vendor Management System

(1) Please select categories to proceed (2) (3) (4)

Food & Beverage	Civil Engineering & Construction Materials	General Supplies	Electrical Appliances & Lighting
Power & Energy Equipment	Advertising, Media & Event Services	Vehicles & Accessories	Repairs, Maintenance & Services
Information Technology & Electronics	Souvenir, Merchandising & Corporate Gifts	Office Furniture & Plastic Products	Clothing, Footwear & Accessories
Office Equipment & Stationery	Printing & Publishing	Sports & Gym Equipment	Services
Stadium Accessories	Engineering Services & Contractors		

To proceed, follow these steps:

1. On the **Home** page, start by selecting the **Main Category** related to your business.
2. Once you select the Main Category, the **Sub-categories** associated with that category will be displayed.



This will guide you through the registration process based on the nature of your business.

Selecting Categories and Sub-categories

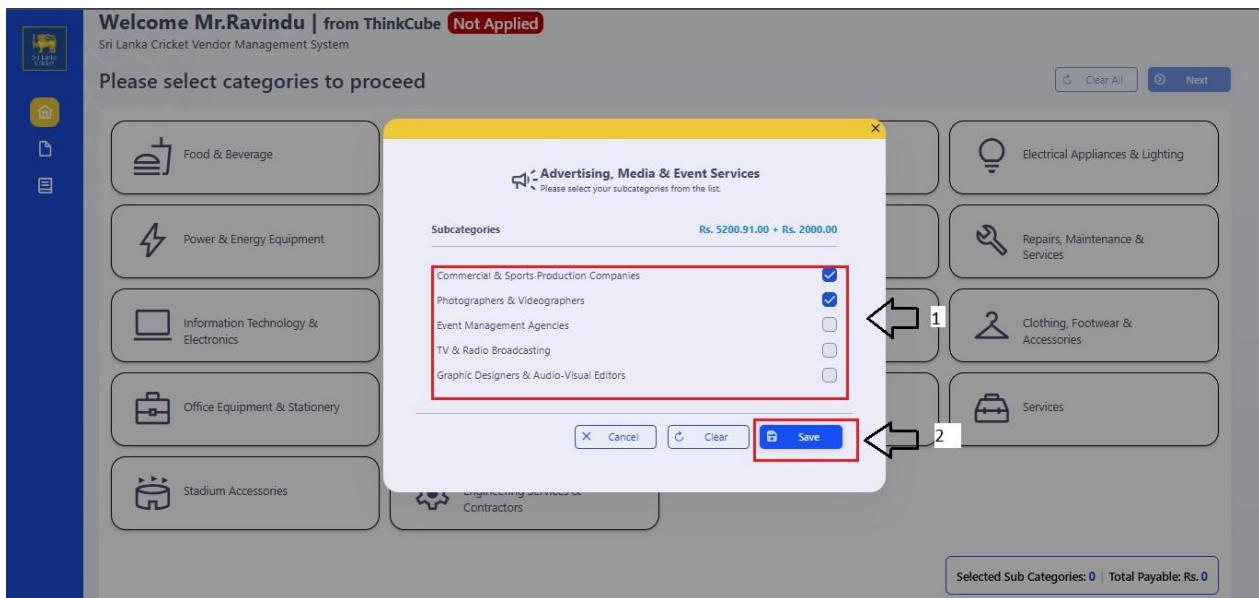
You can select multiple categories or sub-categories; however, please make sure to choose the ones that are relevant to your business. Each category and sub-category has a fee associated with it, and selecting the correct options ensures suppliers will be segmented accordingly.

Selecting Sub-categories

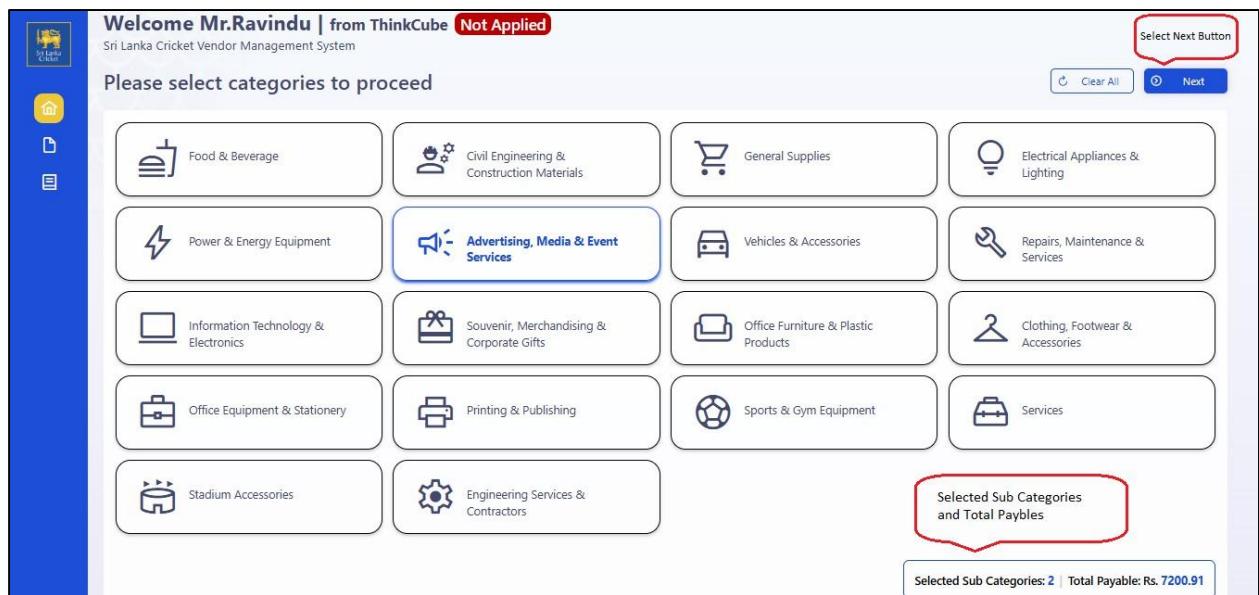
1. Start by selecting the **Main Category** that best fits your business.
2. Once you select the Main Category, you'll be able to choose the relevant **Sub-categories** under it.
3. To select a Sub-category, click the checkbox next to the subcategory name.
4. After selecting the relevant subcategories, click the "**Save**" button to confirm your selections.
5. Finally, click the "**Next**" button to proceed to the next step.

Example:

- **Main Category:** Advertising, Media, & Event Services
- **Sub-categories:**
 1. Graphic Designers & Audio-Visual Editors
 2. Photographers & Videographers



Once you tick the subcategories, your next step is to click the “Next” button.



Once you have selected the relevant categories and subcategories, you will be able to view the number of subcategories you've chosen and the total payable amount on the dashboard. Once confirmed, click "Next" to proceed to the next step.

5. Supplier Registration Form

You will now be directed to the **Supplier Registration Form**, where you will need to complete your application to register as an official supplier with Sri Lanka Cricket for the year 2026.

The screenshot shows the 'Start Registration as a Supplier' page. At the top right, there are 'Save Draft' and 'Next' buttons. On the left, there's a sidebar with icons for home, file, and list. The main area has a header 'Type of Business' with four options: 'Limited Liability Company' (highlighted with a red box), 'Partnership', 'Proprietorship', and 'Foreign-Incorporated Companies'. To the right of this header is a callout box with the text 'Select the Business type' and a pointing arrow. Below the header are sections for 'Company Details' and 'Contact Details for Future Correspondence of the Authorized Representative From Your Organization'. A note at the bottom states: '+ Ensure that only authorised personnel listed in your contact authorisation letter are added above.'

Please ensure that you select the correct business type from the following available options:

1. **Limited Liability Company**
2. **Partnership**
3. **Proprietorship**
4. **Foreign Incorporated Company**

Limited Liability Companies

This screenshot is identical to the one above, showing the 'Start Registration as a Supplier' page. The 'Type of Business' section highlights 'Limited Liability Company'. A callout box with the text 'Select the Business type' and a pointing arrow is positioned to the right of the header. The form includes sections for 'Company Details' and 'Contact Details for Future Correspondence of the Authorized Representative From Your Organization', with a note at the bottom: '+ Ensure that only authorised personnel listed in your contact authorisation letter are added above.'

Partnerships

ThinkCube
Marino Mall Tower, 6th Floor, 590 Galle Rd, 00300

Start Registration as a Supplier

Save Draft Next

Type of Business

Limited Liability Company Partnership Proprietorship Foreign-incorporated Companies

Partnership Details

ThinkCube 12345 Colombo

Fax No Mailing Address (Geographical Address) * Telephone/Mobile Number *

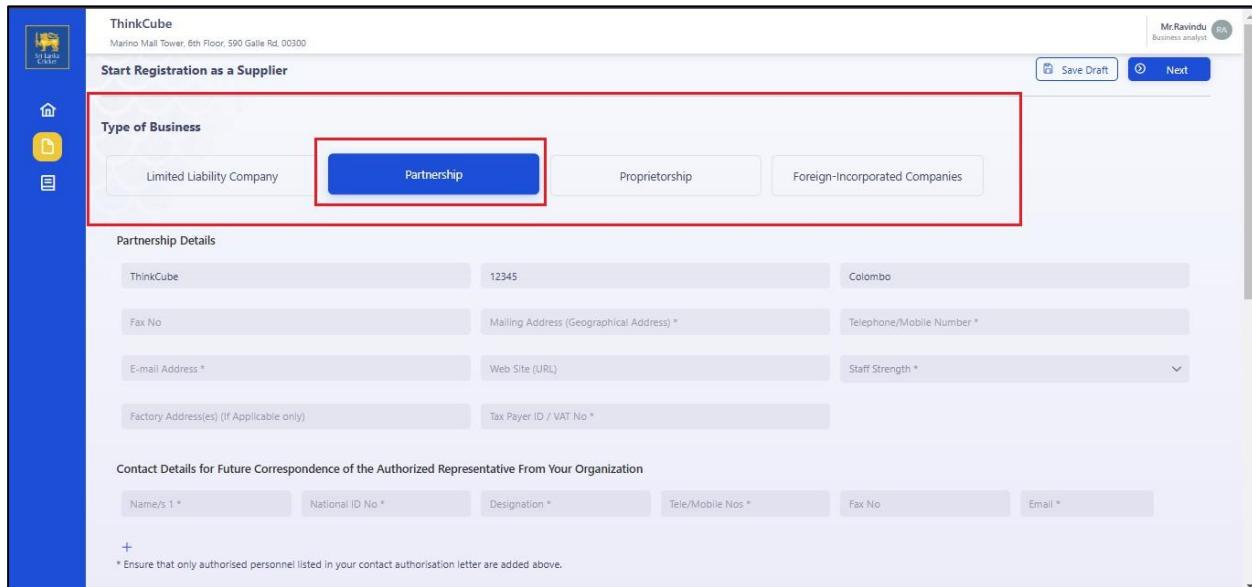
E-mail Address * Web Site (URL) Staff Strength *

Factory Address(es) (If Applicable only) Tax Payer ID / VAT No *

Contact Details for Future Correspondence of the Authorized Representative From Your Organization

Name/s 1 * National ID No * Designation * Tele/Mobile Nos * Fax No Email *

+ * Ensure that only authorised personnel listed in your contact authorisation letter are added above.



Proprietorship

ThinkCube
Marino Mall Tower, 6th Floor, 590 Galle Rd, 00300

Start Registration as a Supplier

Save Draft Next

Type of Business

Limited Liability Company Partnership Proprietorship Foreign-incorporated Companies

Proprietorship Details

ThinkCube 12345 Colombo

Fax No Mailing Address (Geographical Address) * Telephone/Mobile Number *

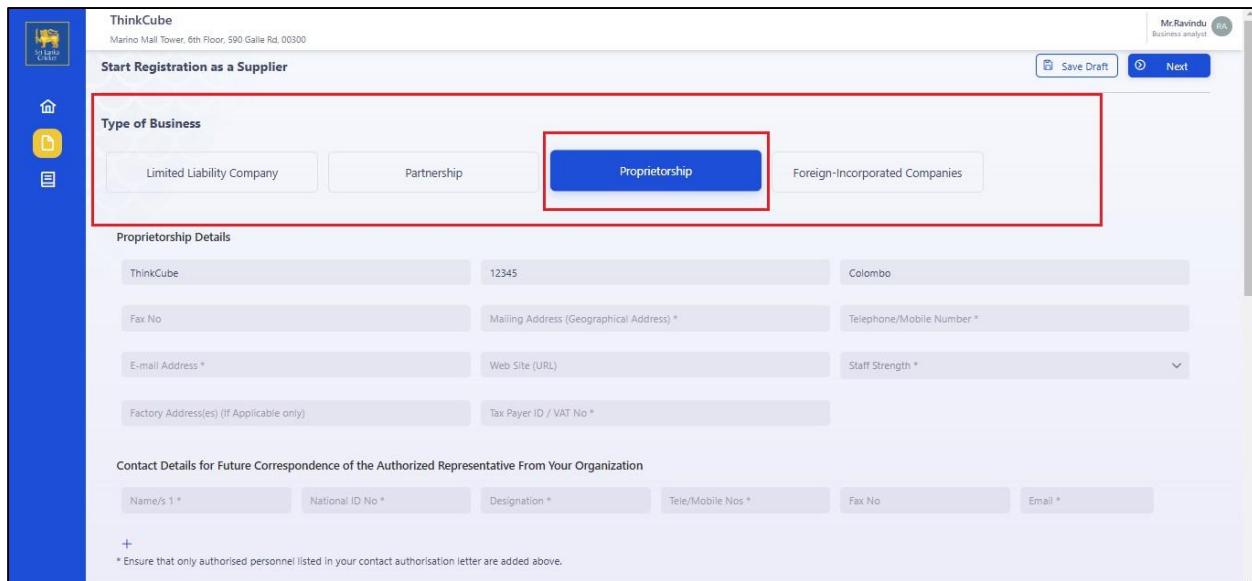
E-mail Address * Web Site (URL) Staff Strength *

Factory Address(es) (If Applicable only) Tax Payer ID / VAT No *

Contact Details for Future Correspondence of the Authorized Representative From Your Organization

Name/s 1 * National ID No * Designation * Tele/Mobile Nos * Fax No Email *

+ * Ensure that only authorised personnel listed in your contact authorisation letter are added above.



Foreign-Incorporated Companies

The screenshot shows a registration form for a supplier. At the top, there's a header with the ThinkCube logo, address, and user information ('Mr Ravindu Business analyst'). Below the header, the title 'Start Registration as a Supplier' is displayed. On the left, there's a vertical sidebar with icons for back, forward, and search. The main form area has a red border around the 'Type of Business' section. Inside this section, four options are shown: 'Limited Liability Company', 'Partnership', 'Proprietorship', and 'Foreign-Incorporated Companies', with the last one being highlighted by a red box. Below this section, there's a 'Company Details' group containing fields for company name, address, phone number, fax, email, website, staff strength, factory address, and tax payer ID. Further down, there's a section for 'Contact Details for Future Correspondence of the Authorized Representative From Your Organization' with fields for name, national ID, designation, telephone/mobile number, fax, and email. A note at the bottom of this section says: '* Ensure that only authorised personnel listed in your contact authorisation letter are added above.'

Please ensure that when filling out the registration form all the information provided is accurate and corresponds to your Business Registration (BR) details. Additionally, verify that all documents uploaded are accurate, updated, and in compliance with the requirements. Upload all necessary documents to proceed with the registration process.

Add an additional category (Optional)

While filling out the form, the "**Add Category**" option is available if you need to add more categories. If you need to include more categories, simply click on it to add additional categories.

This screenshot shows a 'Select Categories' section within a larger form. The section includes dropdown menus for 'Main Category' and 'Sub Category'. Below these dropdowns, there's a table with one row visible, showing a category entry. To the right of the table, there's a blue button labeled '+ Add category'. A callout bubble with the text 'You can click add categories button to add more categories' points to this button. The entire 'Select Categories' section is enclosed in a red box.

Once you fill out the form, the next step is to upload the required documents.

Uploading Documents

Once you reach the **Document Upload** section, ensure that you upload all the required documents relevant to your selected business type. These documents are necessary for completing the supplier registration process and must be in the correct format for review.

The screenshot shows a user interface for document upload. At the top, there are input fields for 'Account Name 1 *', 'Account No *', 'Bank Name *', 'Branch *', and 'Bank Confirmation Letter *'. Below these is a section titled 'Select Categories' with dropdown menus for 'Main Category *' (set to 'Information Technology & Electronics') and 'Sub Category' (set to 'IT Equipment & Services'). A red box highlights the 'Upload Documents' section, which contains six input fields for file uploads: 'Business registration certificate *', 'Company profile document', 'Memorandum / Articles of Association *', 'List of Shareholders (Form 15) *', 'List of Directors (Form 1/Form 20/Form 48) *', 'Registered office address (Form 13 / Form 36) *', 'Audited Financial Statements or Bank Statements *', 'Tax Payer Identification Certificate *', 'Additional Support Documents', and 'Contact Authorization Letter *'. The bottom of the screen has columns for 'Date', 'File Name', and 'Actions'.

Each document upload section is different from than each business type. We recommend to always double check the selected business type before proceeding with uploading. Additionally, make sure to have the relevant documents ready in soft copy format, with a maximum file size of 20MB, for easy upload during the registration process.

Note: If a supplier selects "**Food and Beverage**" or "**Civil Engineering and Construction Materials,**" they must submit additional documents such as the **PHI Certificate** and the **Construction Industry Development Authority (CIDA) Certificate.**

After adding these documents, you will see the following,

The screenshot shows a 'Upload Documents' section with a red border. It contains a grid of document entries:

Date	File Name	Actions
Feb 1, 2025, 11:10:11 PM	business-registration	
Feb 1, 2025, 11:10:19 PM	shareholders	
Feb 1, 2025, 11:10:26 PM	financial-statements	
Feb 1, 2025, 11:10:34 PM	directors	
Feb 1, 2025, 11:10:47 PM	tax-certificate	
Feb 1, 2025, 11:11:00 PM	office-address	
Feb 1, 2025, 11:11:08 PM	memorandum	
Feb 1, 2025, 11:11:15 PM	contact-authorization	

Form Submission

The screenshot shows a 'Start Registration as a Supplier' form with two highlighted buttons:

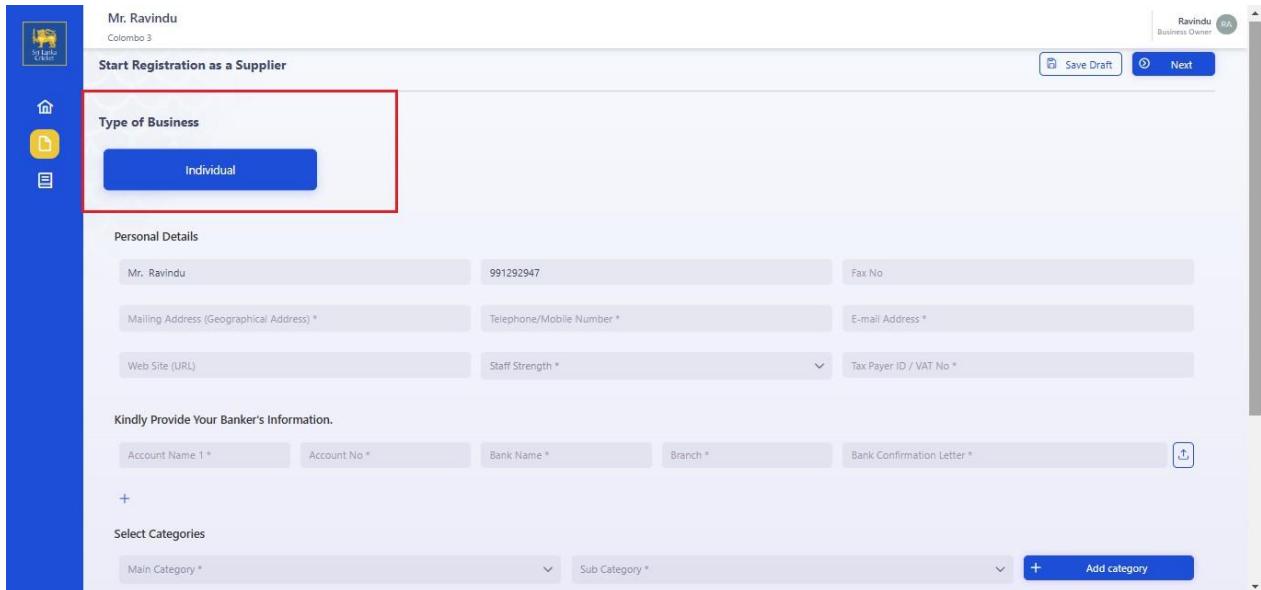
- (1) (highlighted with a red box)
- (2) (highlighted with a red box)

The form includes sections for 'Type of Business' (with 'Limited Liability Company' selected), 'Company Details', and 'Contact Details for Future Correspondence of the Authorized Representative From Your Organization'.

- The 'Save Draft' option allows users to save their progress, including the information and documents entered, enabling them to upload any remaining documents at a later time.

The 'Next' button will take you to the payment confirmation step to proceed further with the registration process.

Individuals Supplier Registration Form



Mr. Ravindu
Colombo 3

Ravindu Business Owner RA

Start Registration as a Supplier

Type of Business

Individual

Personal Details

Mr. Ravindu 991292947 Fax No

Mailing Address (Geographical Address) * Telephone/Mobile Number * E-mail Address *

Web Site (URL) Staff Strength * Tax Payer ID / VAT No *

Kindly Provide Your Banker's Information.

Account Name 1 * Account No * Bank Name * Branch * Bank Confirmation Letter *

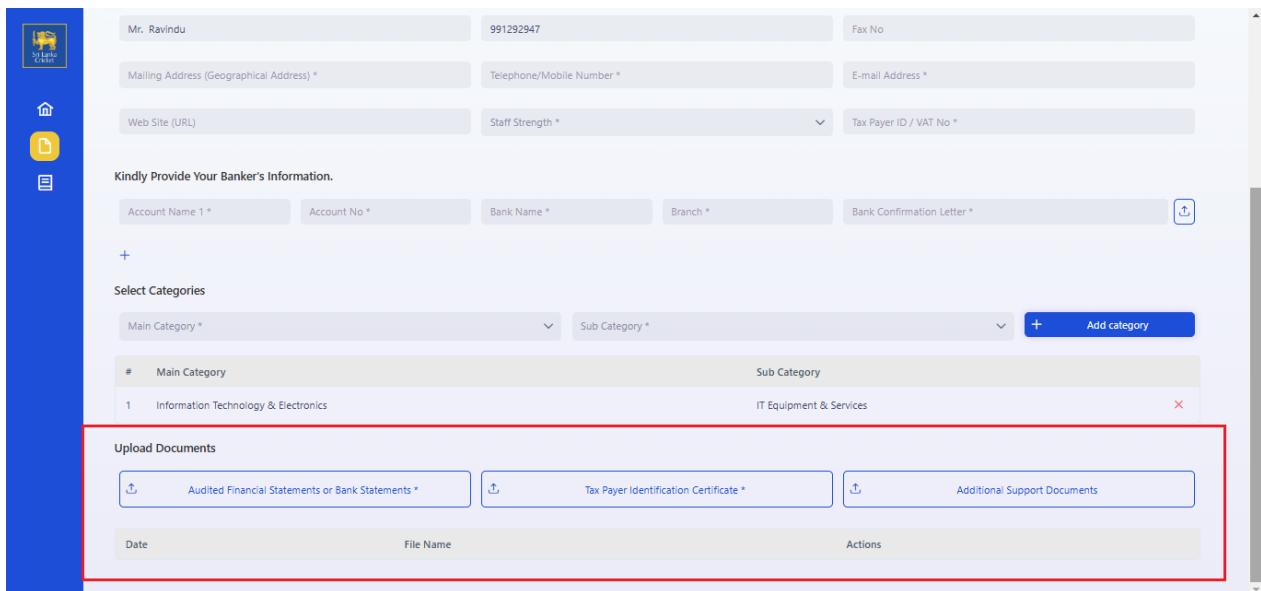
+ Add category

Select Categories

Main Category * Sub Category * + Add category

Documents for the Individual

Once you reach the document upload section, you need to upload the documents related to your individual business.



Mr. Ravindu 991292947 Fax No

Mailing Address (Geographical Address) * Telephone/Mobile Number * E-mail Address *

Web Site (URL) Staff Strength * Tax Payer ID / VAT No *

Kindly Provide Your Banker's Information.

Account Name 1 * Account No * Bank Name * Branch * Bank Confirmation Letter *

+ Add category

Select Categories

Main Category	Sub Category
Information Technology & Electronics	IT Equipment & Services

Main Category * Sub Category * + Add category

Upload Documents

Audited Financial Statements or Bank Statements * Tax Payer Identification Certificate * Additional Support Documents

Date	File Name	Actions
------	-----------	---------

- Audited Financial Statement or Bank statements
- Tax Payer Identification Certificate
- Additional Support Document

After adding these documents, you will see the following,

Kindly Provide Your Banker's Information.

Account Name 1 * Account No * Bank Name * Branch * Bank Confirmation Letter *

Select Categories

Main Category * Sub Category * Add category

Upload Documents

Date	File Name	Actions
Feb 2, 2025, 12:48:29 PM	financial-statements	(eye) (trash)
Feb 2, 2025, 12:48:34 PM	tax-certificate	(eye) (trash)
Feb 2, 2025, 12:48:42 PM	additional-docs	(eye) (trash)

Form Submission (Individual)

Mr. Ravindu
Colombo 3

Start Registration as a Supplier

Type of Business

Individual

Personal Details

Mr. Ravindu	991292947	7251654688
Colombo	4846846515	E-mail Address *
Web Site (URL)	1-10	12354

Kindly Provide Your Banker's Information.

ravindu 172755578 BOC Colombo Bank 1 Document

Select Categories

Main Category * Sub Category * Add category

- The '**Save Draft**' option allows users to save their progress, including the information and documents entered, enabling them to upload any remaining documents at a later time.

The '**Next**' button will take you to the payment confirmation step to proceed further with the registration process.

Selecting Registration Year

The screenshot shows a user interface for 'Start Registration as a Supplier'. At the top, there's a header with the ThinkCube logo, address (Marina Mall Tower, 6th Floor, 590 Galle Rd, 00300), and a user profile (Mr Ravindu, Business analyst). Below the header, there's a sidebar with icons for home, save, and next. The main area has tabs for 'Type of Business' (selected 'Limited Liability Company'), 'Partnership', 'Proprietary', and 'Foreign Incorporated Company'. A modal window titled 'Registration Year' is open, showing two options: '2025 (Current Year)' (selected) and '2026 (Next Year)'. Below the modal, a note says 'Selected: 2025'. At the bottom of the modal are 'Cancel' and 'Continue' buttons, with 'Continue' being highlighted by a red box. In the background, there are sections for 'Company Details' (ThinkCube, 1234567891, ravindu@gmail.com) and 'Contact Details for Future Correspondence of the Authorized Representative From Your Organization' (Ravindu, 991298245, Manager, 0713846565, Fax No, ravindu@gmail.com). A note at the bottom of the contact section says: '* Ensure that only authorised personnel listed in your contact authorisation letter are added above.'

After selecting the relevant year for your supplier registration, click “Continue” and you may proceed to the next step for payment confirmation.

Note: Please note that you are only permitted to select the upcoming year when registering in December of the current year.

Payment Confirmation

The payment breakdown will display the total amount due based on the selected categories and subcategories.

- **Grand Total:** The sum of the selected categories and subcategories.
- **SSCL (2.5%):** A 2.5% fee applied to the grand total.
- **VAT (18%):** An 18% value-added tax applied to the total amount.
- **Total Payable:** The final amount after SSCL and VAT are added to the grand total.

Once the breakdown is displayed, please review the total payable amount before proceeding with the payment confirmation.

Start Registration as a Supplier

Type of Business

Limited Liability Company

Payment Confirmation

Please ensure all categories are included in the list.

#	Main Category	Price	Subcategory	Price	Sub Total
1	Information Technology & Electronics	1.00	IT Equipment & Services	2.00	3.00
				Grand Total	3.00
				SSCL (2.5%)	0.08
				VAT (18%)	0.55
				Total Payable Amount	3.63

* All amounts are in Sri Lankan Rupees

Contact Details for Future Correspondence of the Authorized Representative From Your Organization

Ravindu 991298245 Manager 0713846565 Fax No ravindu@gmail.com

+ * Ensure that only authorised personnel listed in your contact authorisation letter are added above.

Cancel Continue

Once you have reviewed the payment breakdown, you can proceed with the payment confirmation to complete the registration process. Click the '**Continue button**' to proceed with the payment.

Terms and Conditions

Once you proceed with the payment, your next step is to agree to the terms and conditions.

Start Registration as a Supplier

Type of Business

Limited Liability Company

Terms and Conditions

Terms and Conditions for Registration of Suppliers into the Vendor Management System of Sri Lanka Cricket

These Terms and Conditions ("Agreement") govern the registration and use of the Vendor Management System ("System") for applicants who intend to register with SLC as Suppliers and/or Suppliers of Sri Lanka Cricket ("SLC", "we", "our", "us") and are binding upon the applicant/supplier ("Supplier", "you", "your") who wishes to register and engage with the System.

By registering as a supplier with the SLC Vendor Management System, you agree to abide by all the terms and conditions set forth in this Agreement. If you do not agree with any of these terms, please refrain from using the System.

- Eligibility

To register as a Supplier in the Vendor Management System, you must be a legal entity, such as a company, partnership, or sole proprietorship and an individual of the age of maturity (age 18 years), duly authorized to operate and/or act under the laws of Sri Lanka, and able to enter into legally binding agreements.
- Supplier Profile Creation

In order to become a registered Supplier of SLC, you must submit an application through the system by providing accurate and complete information, including but not limited to your business/individual name, registration details, contact information, and tax identification number and other required information. You must ensure that all information provided during the registration process is true, current, and complete, and you are responsible for updating any changes to this information.
- Authorization

By registering on the Vendor Management System, you authorize SLC to verify the information you provide and/or contact third-party services, such as financial institutions, regulatory bodies, or other relevant entities, for verification and approval purposes.
- Account Security

You are responsible for maintaining the confidentiality of your login credentials (username and password) and for all activities that occur under your profile. If you believe your account has been compromised, you must notify SLC immediately.

Cancel I Agree

- **Step 1:** Carefully review the **Terms and Conditions** provided, which outline the responsibilities, obligations, and rights associated with your registration and supplier

partnership with Sri Lanka Cricket. By accepting these terms, you agree to comply with the policies and guidelines set forth by SLC.

- **Step 2:** Once you have reviewed the terms, click the '**I Agree**' button to proceed. You will then be directed to the **payment gateway** to complete your payment securely.

Please ensure all details are accurate before moving forward to the payment step.

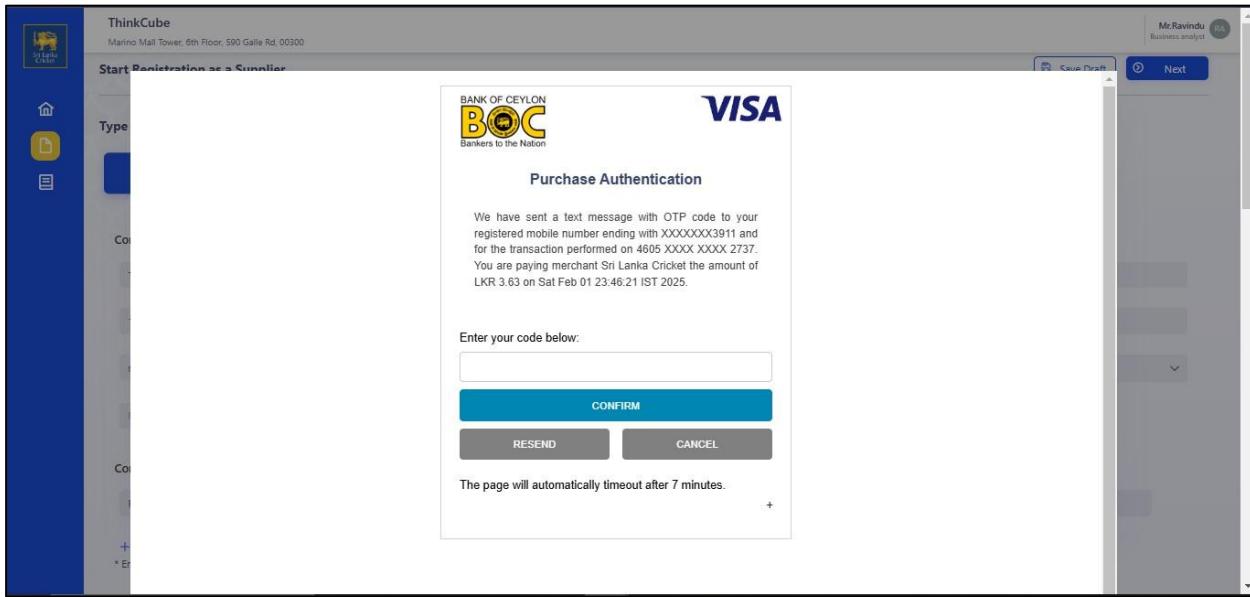
Payment Gateway

After accepting the Terms and Conditions, you will be redirected to the payment gateway to review and confirm payment details, enter payment information, complete any required purchase authentication, and upon successful payment, you will receive a confirmation email and be redirected back to the supplier registration dashboard.

Note: If you are registering as a business, we recommend using a company credit or debit card for the transaction and ensure that the mobile number registered with the card is available to receive the OTP for authentication.

The screenshot shows a payment gateway interface titled 'Credit or Debit card'. It includes fields for 'Cardholder name' (marked with a red asterisk), 'Card number' (with a lock icon), 'Expiry date' (MM / YY), 'Security code' (CVV), and a 'UnionPay SecurePay' logo. Below this, there's a section for 'Billing address (optional)' with 'Country' (Select Country dropdown) and 'Address' fields. At the bottom, there are 'City' and 'Postcode / ZIP Code' fields. A note at the bottom left says: 'Add Apt #, floor, unit, suite, etc.' and 'Ensures your payment goes directly to your account. Your card details are stored securely.'

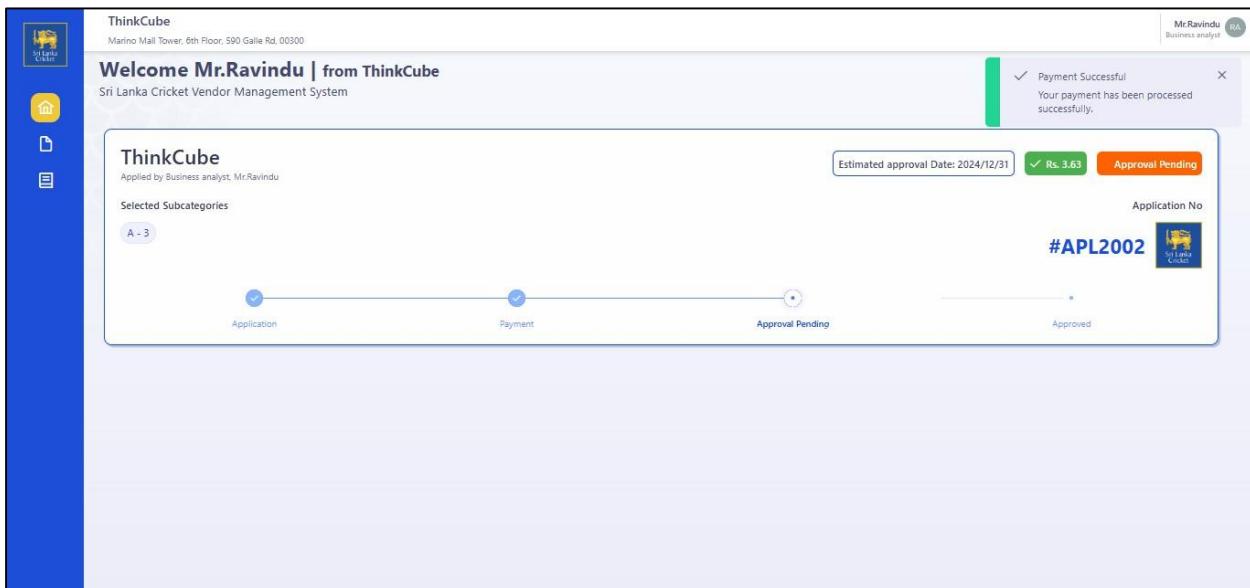
Enter your bank card details into the payment gateway.



An OTP code will be sent to the bank card registered mobile number. You must enter the OTP code to confirm the purchase.

6. Approval pending Dashboard

After the payment is successfully completed, the supplier will be redirected to the dashboard, and the status will be updated to "**Approval Pending**." Suppliers are required to be patient until the approval of your documents by Sri Lanka Cricket (SLC).



7. Payment History

Suppliers can also view the Payment History section and download the payment receipt from the dashboard.

The screenshot shows the 'Payment History' section of the system. At the top, there is a header with the ThinkCube logo, address (Marina Mall Tower, 6th Floor, 590 Galle Rd, 00300), and user information (Mr. Ravindu, Business analyst). Below the header, there is a sub-header 'Payment History' with a sub-instruction 'Check your payment receipts and download'. A table follows, displaying one entry: Date & Time (2025-02-01 18:15:40 UTC), Reference (REF104), Description (Registration), Amount (LKR 3.6285000000000003), Card Details (VISA 460559xxxxxx2737), Status (PAID), and Action (a download icon). The bottom of the table shows pagination: 'Showing 1 to 1 of 1 entries' and a page number '1' highlighted with a red box.

8. Supplier Application Approved

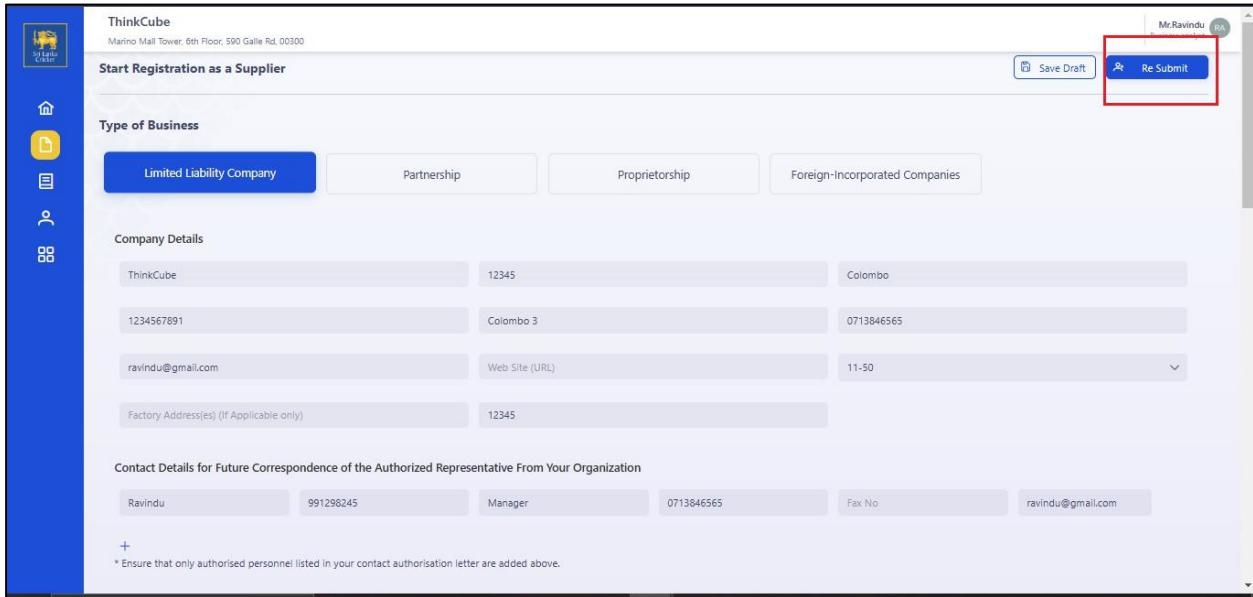
Once your documents are approved by Sri Lanka Cricket (SLC), a green button labeled "Approved" will appear on your dashboard.

The screenshot shows the main dashboard for Mr. Ravindu. At the top, it says 'Welcome Ravindu | from Mr. Ravindu' and 'Sri Lanka Cricket Vendor Management System'. On the left, there is a vertical sidebar with icons for Home, Documents, Subcategories, and Profile. The main area shows 'Mr. Ravindu' (Applied by Business Owner, Ravindu) and 'Selected Subcategories' (A - 3). To the right, there is a large red box containing the following information: 'Next Renewal Date: 2025-10-31', a 'Renew' button, and a green 'Approved' button with a checkmark. Below this, it says 'Vendor identification No' and shows 'VEN2003' next to the Sri Lanka Cricket logo. At the bottom, there is a horizontal bar with four status indicators: 'Application' (checkmark), 'Payment' (checkmark), 'Approval Pending' (checkmark), and 'Approved' (checkmark).

Congratulations! You are now a registered supplier with Sri Lanka Cricket (SLC). SLC will contact you for upcoming tenders, bids, or quotations based on their requirements.

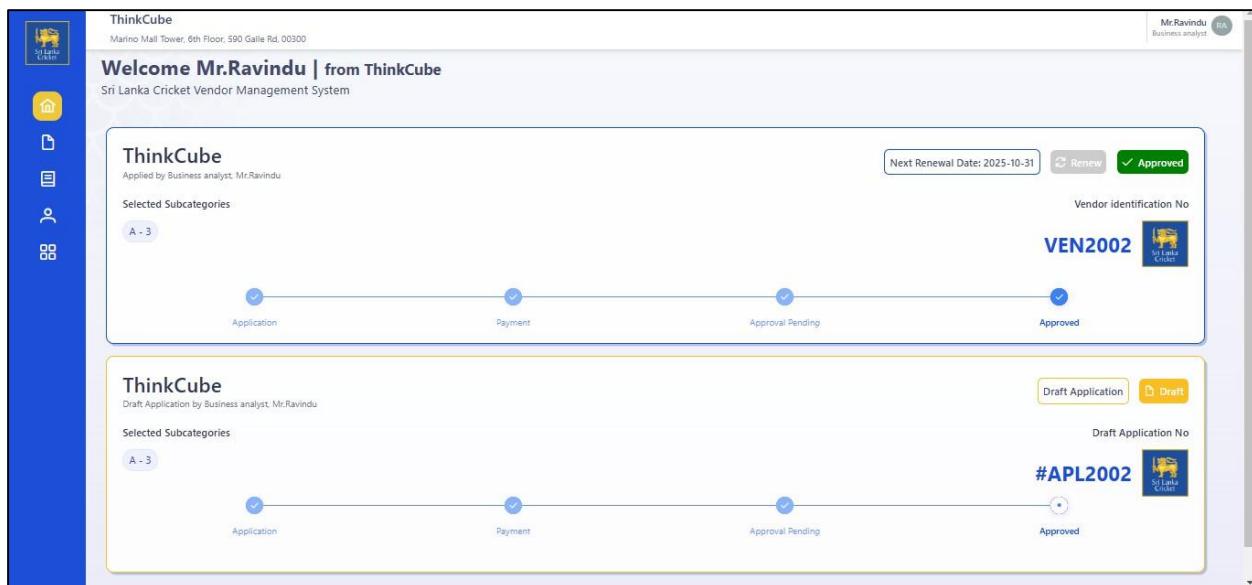
9. View submitted Application & Document Resubmission

During the registered year, if you need to update any information or documents, you can do so under the "View Submitted Application" section, where you can also review your application. Please note that you are fully responsible for any changes made to your application after approval. Any updates will go through a pending approval process, and SLC will review the changes to either approve or reject them based on the accuracy of the information provided.



The screenshot shows the 'Start Registration as a Supplier' form. At the top right, there are 'Save Draft' and 'Re Submit' buttons, with 'Re Submit' being highlighted by a red box. The form includes sections for 'Type of Business' (with 'Limited Liability Company' selected), 'Company Details' (including company name, address, and contact info), and 'Contact Details for Future Correspondence'. A note at the bottom states: '+ Ensure that only authorised personnel listed in your contact authorisation letter are added above.'

After resubmitting your documents, you can review the progress of your application by clicking on the "Home" page, where the progress page will be available for you to track the status.



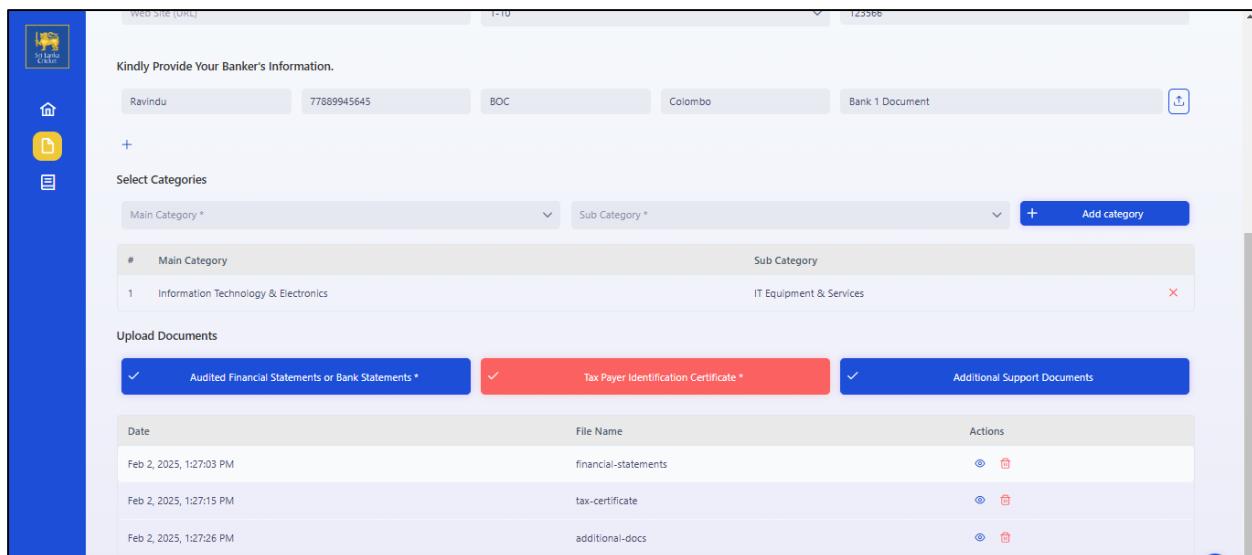
The screenshot shows the Home page with two application progress timelines. The top timeline is for 'ThinkCube' (Approved), showing a sequence from Application to Approved. The bottom timeline is for a draft application (Draft), showing a sequence from Application to Approval Pending. Both timelines include a 'Next Renewal Date' and a 'Renew' button.

10. Document Rejection

If your documents are rejected, you will receive a notification detailing the reason for the rejection. You can then make the necessary changes and resubmit the documents for review.



You can click on the "**Resubmit**" button to submit your documents again.



The red box will highlight the documents that need to be resubmitted. Please review and upload the required documents again.

Mr. Ravindu
Colombo 3

Start Registration as a Supplier

Type of Business
Individual

Personal Details

Mr. Ravindu	991292947	Fax No
Colombo 3	1564684888	ravindu@gmail.com
Web Site (URL)	1-10	123566

Kindly Provide Your Banker's information.

Ravindu	77889945645	BOC	Colombo	Bank 1 Document
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+
Select Categories

Main Category * Sub Category * + Add category

Once the necessary documents are re-uploaded, click the "Resubmit" button to proceed to the next steps.

Welcome Ravindu | from Mr. Ravindu
Sri Lanka Cricket Vendor Management System

Mr. Ravindu
Applied by Business Owner, Ravindu

Selected Subcategories
A - 3

Estimated approval Date: 2024/12/31 ✓ Rs. 3.63 Approval Pending

Application No #APL2003

Application Payment Approval Pending Approved

After resubmitting, you can click on the home page to see the progress, and the status will be changed to "**Approval Pending**"

Once the necessary documents are re-uploaded and resubmitted, the supplier's status will be reviewed by SLC. Upon approval, the status will be updated to "**Approved**."

11. Contact Us

If you encounter any difficulties related to the registration process or document submissions, please contact our general line. For any technical issues or assistance with the Supplier Registration system, please reach out to the technical support team.

Technical Support

For technical support, please contact us at **vms@srilankacricket.lk**. You can also reach out via the following mobile numbers:

1. **Dinithi Dissanayake** - 0701796370
2. **Sathsara Manathunga** - 0776856212

General Information

Chief Executive Officer,
Sri Lanka Cricket,
No. 35, Maitland Place,
Colombo 7.
Tele. No. 0112691439