



## Florin Ionuț Pană

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### WORK EXPERIENCE

 **LIBRABANK** – HUNEDOARA, ROMANIA

**ATLASSIAN JIRA ADMINISTRATOR** – 08/02/2025 – CURRENT

#### Customization and Configuration:

- Adapting workflows, screens, fields, and permissions in Jira to simplify processes and improve efficiency.

#### Development of Complementary Modules:

- Creating custom modules or integrating existing ones to extend Jira's functionalities.

#### Automation:

- Implementing automation rules, triggers, and scripts to automate repetitive tasks.

#### Integration:

- Integrating Jira with other tools (such as Confluence, Bitbucket, or Slack) to ensure seamless communication and data flow.

#### Performance Optimization:

- Identifying bottlenecks and optimizing Jira's performance.

#### User Support:

- Assisting users with Jira-related questions, troubleshooting issues, and providing training.

 **SENTINELONE** – HUNEDOARA, ROMANIA

**CONTINGENT WORKER - ATLASSIAN SPECIALIST** – 15/09/2024 – CURRENT

#### Automation & Scripting:

- Developing automation and scripts to support the scaling of the **Process & Collaboration Tools** team and the **Product & Technology** organization.
- Creating custom tools and reports using **Google Apps Script** to improve efficiency and data accessibility.

#### System Integration & Optimization:

- Developing and extending integrations between the **Atlassian Suite, Asana, Slack**, and other critical business systems to enhance workflow efficiency.
- Ensuring seamless connectivity and automation between platforms to support **Product & Technology** processes.

#### Atlassian Intelligence - Driven Insights & Reporting:

- Leveraging **AI-powered solutions** to generate meaningful data insights and drive smarter decision-making.
- Building custom reporting tools to provide actionable intelligence for stakeholders.

 **BETFAIR ROMANIA DEVELOPMENT** – CLUJ, ROMANIA

**ASSOCIATE ATLASSIAN SPECIALIST** – 03/02/2023 – 08/01/2025

#### System Performance & Scalability:

- Continuously monitoring and evaluating Atlassian products across versions to ensure stability, whether in single or clustered instances.
- Leading performance optimization, disaster recovery planning, and security initiatives.

#### Project & Portfolio Management Support:

- Providing day-to-day support for enterprise-wide transformation programs and tactical initiatives.
- Collaborating with the portfolio management team to enhance business user experience through new features, optimizations, and continuous maintenance.
- Creating high-quality requirements and user guides for new features/products.

#### Automation & Workflow Optimization:

- Automating both technical operations and workflow processes to improve efficiency and reduce manual effort.
- Developing and maintaining automation scripts for system and process optimization.

#### Agile Transformation & Tooling Alignment:

- Supporting Agile adoption by delivering the right tooling and working with the Agile Guild to design and implement Jira projects for teams adopting new ways of working.

### **Customization & Integration:**

- Engaging with technical and business stakeholders to optimize Jira projects by configuring workflows, schemas, permissions, screens, and notifications.
- Advocating for real-time custom dashboards and integrating Jira projects with Confluence pages.
- Developing metrics dashboards and advanced Jira filters to provide leadership with meaningful performance insights and operational reports.

### **Documentation & Training:**

- Maintaining detailed documentation of processes, best practices, and configurations.
- Delivering training and mentorship to users to enhance tool adoption and efficiency.

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🏢 **IBM ROMÂNIA S.R.L – HUNEDOARA, ROMANIA**

**SERVICE OPERATIONS MANAGER – 01/08/2022 – 03/02/2023**

Working in a dynamic, multinational team across multiple countries, ensuring the efficient administration and optimization of Jira and related tools.

### **Jira Administration & Customization:**

- Creating and managing Jira projects, workflows, permission schemes, and custom field configurations.
- Developing custom JQL queries for filters and structures.
- Working with key Jira plugins:
  - **ScriptRunner:** Developing and maintaining listeners, behaviors, post-functions, conditions, and custom scripts.
- Documenting processes and best practices in Confluence for future reference.
- Generating detailed reports and dashboards to support decision-making.

### **System Administration & Maintenance:**

- Ensuring the smooth operation of **ZigiOps** integrations.
- Managing **Linux servers**, including:
  - Updating security certificates.
  - Monitoring and maintaining system services.
  - Modifying and updating server configurations.
  - Extracting and analyzing logs for troubleshooting.

### **Automation & Scripting:**

- Developing **Python scripts** to automate repetitive tasks and improve efficiency.
- Utilizing **Pandas** and other libraries to create, modify, and update report tables.

🏢 **SC CLIMACOOOL SRL – HUNEDOARA, ROMANIA**

**INSTALLATION ENGINEER – 01/07/2021 – 01/08/2022**

- Creating price offers for HVAC projects
- Creating manufacturing programs for plasma cutting machine
- Designing HVAC components and other metal sheet items

🏢 **SC OPF AIR SYSTEMS CO SRL – HUNEDOARA, ROMANIA**

**HEAD OF TECHNICAL OFFICE – 27/08/2020 – 30/06/2021**

- Formulate a strategic plan to increase productivity in the business
- Improve product quality by making recommendations for change
- Brainstorm ideas to create solutions for identified problems
- Developing new products

🏢 **SC OPF AIR SYSTEMS CO SRL – HUNEDOARA, ROMANIA**

**MECHANICAL DESIGN ENGINEER – 01/08/2019 – 31/07/2020**

- Create designs in line with company procedure, regulations and client standards
- Submit drawings to upper management and construction teams
- Use customer feedback and data to upgrade, improve or repair parts
- Provide support during the manufacturing process, ensuring that the parts are built properly and according to design specifications
- Finalize designs and send prints to the production department
- Calculate factors like tolerance, dimensions, and structural analysis
- Create CNC files from TruTops for use in house or with subcontractors

🏢 **SC OPF AIR SYSTEMS CO SRL – HUNEDOARA, ROMANIA**

## **DRAFTSMAN** – 07/01/2019 – 31/07/2019

- Preparing both rough sketches and detailed work with CAD systems
- Performing calculations for materials
- Communicating with manufacturing team for executing the products
- Preparing, reviewing and redrafting alongside the superiors
- Programing CNC

## **SC KAUF LAND ROMANIA SCS** – HUNEDOARA, ROMANIA

### **COMMERCIAL WORKER** – 31/10/2015 – 06/01/2019

- Keep the shelves stocked
- Discard expired items and place near expiry items on special promotions
- Prepare store displays and ensure that products are accurately labeled
- Ensure the store is clean, safe and in order

## **SC MAXBET SRL** – BUZAU, ROMANIA

### **CASINO CASHIER** – 31/01/2012 – 31/07/2014

- informing clients about prizes and promotions, rules and how to operate the gaming devices

## **SC MARITAN SRL** – HUNEDOARA, ROMANIA

### **FOOTWEAR FACTORY WAREHOUSE OPERATOR** – 31/08/2014 – 30/10/2015

- preparing elements for footwear assembly

## ● **EDUCATION AND TRAINING**

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30/09/2019 – 01/06/2021 Hunedoara, Romania

**MASTER IN MATERIALS AND ADVANCED TECHNOLOGIES IN AUTOMOTIVE INDUSTRY** Faculty of Engineering

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- Modern technologies for the elaboration of metallic materials in the automotive industry
- Advanced casting processes for metallic materials
- Processes for making plastic parts

**Address** Str. Revoluției nr. 5, 331128, Hunedoara, Romania | **Website** <http://www.fih.upt.ro/v4/> | **Level in EQF** EQF level 7

30/09/2015 – 30/06/2019 Hunedoara, Romania

**BACHELOR DEGREE IN AUTOMOTIVE ENGINEERING** Faculty of Engineering

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General

- English
- Management

Occupational

- Designing and reviewing parts and assemblies in Autodesk Inventor
- Designing and reviewing parts and assemblies in Catia V5
- Testing parts and assemblies using finite element method
- Mechanics of materials

**Address** Str. Revoluției nr. 5, 331128, Hunedoara, Romania | **Website** <http://www.fih.upt.ro/v4/> |

**Field of study** Automotive Industry | **Final grade** 10 | **Level in EQF** EQF level 6 |

**Thesis** Study on the construction and operation of the Torsen differential

31/08/2004 – 31/05/2008 Buzău, Romania

**TECHNICAL DRAFTSMAN** Margareta Sterian Art Highschool

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- Drawing and reviewing construction plans
- Introduction in Computer Aided Design

**Address** 6 Bucegi, 120208, Buzău, Romania | **Website** <https://liceuldeartabuzau.ro/> | **Field of study** Architecture |

**Level in EQF** EQF level 5

## ● LANGUAGE SKILLS

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Mother tongue(s): **ROMANIAN**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
<b>ENGLISH</b>	C1	B2	B1	B1	B1

*Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user*

## ● SKILLS

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### Office proficiency

Microsoft Excel | Microsoft Word | Microsoft Powerpoint | Google Drive | Google Docs | Microsoft Office | Power Point | Outlook | Presenting | Gmail

### Relation builder

LinkedIn | Written and Verbal skills | Reliability | Creativity | Good listener and communicator | Motivated | Team-work oriented | WhatsApp | Skype | Critical thinking

### Efficiency oriented skills

Strategic Planning | Organizational and planning skills | Multi-tasking | Decision-making | Analytical skills | Research and analytical skills | Detail-Oriented | Good time management

## ● JOB-RELATED SKILLS

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### Job-related skills

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- mechanical thinking
- understanding the manufacturing process
- knowledge of mechanical properties of different materials

### Product knowledge

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- Communicate with customers about products, their features, benefits, uses, and support needs

### CAD Design

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- Good knowledge of engineering design principles
- Good numeracy and computer skills
- Understanding of manufacturing processes and construction methods
- Good knowledge of material properties

### Sheet Metal Design

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- Create CAD models / assemblies / drawings from hand sketches
- Revise existing CAD models to create better parts
- Reverse engineering existing products
- Knowledge about the peculiarities of sheet metal design

### HVAC

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- Extraction of materials from CAD files
- Making detailed reports on installing subassemblies

## ● COURSES

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04/01/2022 – 04/02/2022

### The Complete Python/PostgreSQL Course 2.0

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Course description:

#### Master PostgreSQL and use it in your Python apps!

Python and PostgreSQL are two of the **most in-demand skills in the world**. After completing this course, you'll be confident in adding both to your resume/CV.

Everything you'll learn in this course is relevant to other database systems too, like MySQL, Microsoft SQL Server, or Oracle.

With this course, you'll **master PostgreSQL** and how to **work with it from Python**. If you use Python and you want to augment your skills with a database, you'll love this course!

14/09/2023 – 15/09/2023

### API Security Fundamentals

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The API Security Fundamentals course covers the core threats to APIs and challenges to prevent breach. The course includes modules on real-world API breaches, the OWASP API Security Top 10, the 3 Pillars of API Security (governance, testing and monitoring), and the application security technology landscape. The course provides strategic advice for developing secure API programs, and includes specific best practices for security and development teams

Link <https://www.credly.com/badges/85cf5eb1-7187-414b-98a4-6386399730e4>

05/10/2023 – 06/10/2023

### OWASP API Security Top 10

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This 90-minute course provides a deep dive into the 2023 edition of the OWASP API Security Top 10 and covers key concepts that did not make it into the Top 10. Each item of the Top 10 is examined in detail, providing insight into the nature of the threat, how they are exploited, and best practices for prevention. Topics include authentication, authorization, business logic, 3rd party risk, injections, and more.

Link [https://www.credly.com/badges/9864f8c5-d4bf-42fb-81e3-4d3a155cbbca/linked\\_in? t=s24plp](https://www.credly.com/badges/9864f8c5-d4bf-42fb-81e3-4d3a155cbbca/linked_in? t=s24plp)

## ● PROJECTS

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26/04/2023 – CURRENT

### HVAC Little helper API

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I created an API as a personal project for the HVAC industry to streamline transactions for buyers and sellers.

The API is based on Python's module FastAPI. All the data is stored in a PostgreSQL database. The API supports token authentication and user roles and was created with the security of data in mind.

The API supports CRUD operations for:

- Companies
- Projects
- Offers
- Products
- Users

For version control, I used Github.

Manual testing was done with Postman.

Automated tests were done with pytest.

This project is a work-in-progress and has not been deployed anywhere.

01/11/2023 – CURRENT

### HVAC Little Helper Frontend

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I started a project using the Javascript framework Svelte to create a nicer way to interact with the HVAC Little Helper API.

I am using the svelte-routes library to create routes where they are needed.

The project is a work in progress.

The project has not been deployed anywhere yet.

## ● **ORGANISATIONAL SKILLS**

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### **Problem-solving abilities**

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- Using logic and imagination to surpass problems.
- Anticipate problems before they can occur

### **Creating and keeping deadlines**

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- Working with short delivery times
- Creating deadlines for improving efficiency

### **Multitasking**

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- Working with more projects at the same time
- Managing deadlines and quality check for multiple orders

### **Teamworking**

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- Encourage and inspire other team members to perform better
- Influencing and advising others to be more efficient

## ● **COMMUNICATION AND INTERPERSONAL SKILLS**

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### **Communication**

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- good communication skills acquired from working in with customers, from previous jobs