



## ***Code of Conduct***

**CodeYatra** is committed to providing a safe and welcoming space, without regard to age, gender, race, ethnicity, nationality, sexual orientation, gender identity, gender expression, mental or physical disability, physical appearance, neuro(a)typicality, religion, level of knowledge, level of experience, parental status, marital status, socioeconomic status or background, political affiliation, or any other attribute. The members of **CodeYatra** share the responsibility of enforcing these policies as necessary to maintain an open and welcoming environment.

### **1. Be Respectful**

- Treat everyone with respect, regardless of their background, gender, race, ethnicity, religion, age, disability, or sexual orientation.
- Avoid language or behavior that could be offensive, derogatory, or inappropriate.

### **2. Be Inclusive**

- Foster an environment where everyone feels welcome and valued.
- Collaborate and support each other, embracing diverse ideas and perspectives.
- Avoid actions that could exclude others, such as monopolizing conversations or dismissing ideas without consideration.

### **3. Maintain Professionalism**

- Communicate clearly and constructively with your team and other participants.
- Use appropriate language in all discussions, including verbal, written, and digital communications.
- Refrain from any form of harassment, including sexual harassment, intimidation, or inappropriate physical or verbal interactions.

### **4. Respect Event Policies and Rules**

- Follow all event rules, schedules, and instructions provided by organizers.
- Respect the venue, including facilities, equipment, and provided materials.

- Do not engage in cheating, plagiarism, or unethical behavior. Ensure that your work is original and appropriately credits any resources used.

## **5. Movement Restrictions During the Event**

- To ensure security and smooth operation, participants **must remain within the event premises for the entire duration of the hackathon.**
- Exiting the premises will not be allowed except in cases of emergency, in which participants must inform and obtain permission from the designated authority.

## **6. Collaborate Responsibly**

- Work ethically within your team and contribute fairly to the project.
- Avoid disrupting other teams or their work.
- If you encounter challenges, seek help constructively from mentors or organizers.
- Keep your team open and welcoming to others interested in contributing, unless it significantly impedes productivity.

## **7. Handle Conflicts Positively**

- Disagreements are natural but must be resolved respectfully and professionally.
- If a conflict escalates, involve an organizer or mentor to mediate.

## **8. Protect Privacy and Data**

- Respect the privacy of others. Do not share personal information without consent.
- Ensure any data used in your project complies with ethical and legal standards.

## **9. Alcohol and Substance Policy**

- The consumption of alcohol or illegal substances is strictly prohibited during the event.
- Any participant found violating this policy will be asked to leave immediately.

## **10. Zero Tolerance for Harassment**

Harassment includes, but is not limited to:

- Offensive comments or behavior related to gender, sexual orientation, disability, physical appearance, race, or religion.
- Deliberate intimidation, stalking, or unwanted photography or recording.
- Sustained disruption of talks or activities.
- Unwelcome sexual attention or advances.

If you experience or witness harassment, report it immediately to an organizer. All reports will be handled confidentially.

## 11. Reporting Misconduct

If you encounter or observe any behavior that violates this Code of Conduct:

- Notify an organizer, volunteer, or designated contact immediately.
- Contact us at [codeyatra.official@hcoe.edu.np](mailto:codeyatra.official@hcoe.edu.np).

Organizers will investigate and take appropriate action, which may include warnings, expulsion from the event, or contacting local authorities.

## 12. Photography and Media Policy

- Be aware that photography and videography may occur during the event for promotional and record-keeping purposes.
- By participating in Code Yatra, you agree that your image or likeness may be included in event-related media.

## Consequences of Violations

Participants found violating this Code of Conduct may face:

- A warning from the organizers.
- Immediate expulsion from the event without eligibility for prizes or recognition.
- Notification to their academic institution, if applicable.

## Acknowledgment

By participating in **CodeYatra**, you agree to comply with this Code of Conduct. Let's work together to create a memorable, inspiring, and respectful event for everyone.

Thank you for your cooperation and commitment to making **CodeYatra** a success!