



## **CURRICULUM VITAE**

**Pooja Tiwari**

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### **Career Objective:**

To build career in a growing organization, where I can get the opportunities to prove my abilities by Accepting challenges fulfilling the organizational goal and climb the career ladder through continuous learning and commitment.

### **Profile**

\*8 years of experience in teaching profession as TGT English.

\*Exceptional communicative and interpersonal skills with well developed personal interaction skills

\*Good in organizing and delivering classroom lectures

\*Excellent classroom management

### **Educational Qualification:**

<b>Course</b>	<b>College/School</b>	<b>Board/University</b>	<b>Passing</b>
<b>M.A(English)</b>	<b>P.G.R.R. College</b>	<b>OSMANIA UNIVERSITY, HYDERABAD</b>	<b>2015</b>
<b>B.Ed</b>	<b>Presidency college of education</b>	<b>OSMANIA UNIVERSITY, HYDERABAD</b>	<b>2011</b>
<b>Degree(B.A, English )</b>	<b>Gandhi mahavidayala</b>	<b>V.B.S PURVANCHEL UNIVERSITY</b>	<b>2010</b>

<b>Intermediate</b>	<b>Kendriya vidayala</b>	<b>CBSE</b>	<b>2006</b>
<b>10<sup>TH</sup></b>	<b>Kendriya vidayala</b>	<b>CBSE</b>	<b>2004</b>

### **Professional Experience:**

**Organization: D.S. Memorial Inter College (Ballia)**

**Period of Employment :From May 2011 to May 2017**

**Organization: St. Paul Inter College Shahjahanpur**

**Period of Employment:- From June 2019 to May 2020**

**Organization: K.V NO.1 CANTT SHAHJHAPUR**

**Period of Employment: From April 2021 till now**

### **OTHER QUALIFICATION:**

- Basic knowledge of computer
- CTET QUALIFIED PAPER- I,II
- Junior Aided Exam QUALIFIED

### **PERSONAL SKILL**

- Honesty
- Team Spirit
- Accepting Challenge
- Good listening skills
- Planning and organizational skills
- Patience

### **KEY RESPONSIBILITIES HANDLED**

- \* Organizing and delivering classroom lesson to students
- \* Evaluating the students' classwork and homework
- \* Preparing classroom and coursework materials.
- \* Recording students attendance records and grade
- \* Classroom management
- \* Developing English lesson plans
- \* Maintaining discipline in the class

### **EXTRA-CURRICULAR ACTIVITIES**

- Actively participated in all the project and organization activities.
- Coordinate many cultural events,dancing.
- Supporting Management on team outings & fun at work.

#### **Computer Proficiency:**

- MS Office

#### **Competencies:**

- Adaptable to changes.
- Hard work, commitment and perseverance.
- Good Communication skills.
- Willingness to handle independently.
- Self-Motivated and Positive thinking

#### **Personal Information:**

Name	: PoojaTiwari
Father Name	: V S Tiwari
Address	: H.no-7-112/190, Vasavi colony, mallapur, Vill-balapur ,RCI ROAD,RR district-500005
Languages known	: English, Hindi & Bhojpuri

#### **Declaration:**

I confirm that the information provided by me is true to the best of my knowledge and belief.

Place: Hyderabad

PoojaTiwari

Date: 13/01/2022