

## **Content**

<b>Home Page .....</b>	<b>2</b>
<b>Volunteer Menu .....</b>	<b>2</b>
<b>Project Manager Menu.....</b>	<b>3</b>
<b>System Administrator Menu.....</b>	<b>4</b>
<b>Outstanding .....</b>	<b>4</b>

## Home Page

Page No.	Page Name	Brief Description
Page 7	Home Page (Generic User)	1. From this page, user can <ul style="list-style-type: none"> <li>• Register Volunteer Account (Page 8)</li> <li>• Login</li> <li>• Forget Password (Page 9)</li> </ul>
Page 8	Register Volunteer Account (Generic User)	1. Register Volunteer Account
Page 9	Forget Password	1. Request for password

## Volunteer Menu

1. VMS Projects (Feel this Menu is relevant to all the staff also....????)
2. Propose Project
3. My Project Interest
4. My Profile
5. Reset Password
6. Logout

Page No.	Page Name	Brief Description
Page 10	My Profile (Volunteer, Staff)	1. Update the Profile
Page 11	VMS Projects (Volunteer)	1. Default Page After Volunteer login to the VMS 2. From this page, Volunteer can go to <ul style="list-style-type: none"> <li>• Project Detail Page</li> </ul>
Page 12	Project Detail Page(Volunteer)	1. From this page, volunteer can <ul style="list-style-type: none"> <li>• View Project Detail</li> <li>• Raise project Interest</li> <li>• Browse Member of Project</li> <li>• Request For Certificate</li> <li>• Post Experience (Page13&gt; 12.1)</li> <li>• Post Feedback (Page 13&gt; 12.2)</li> </ul>
Page13> 12.1	Post Member Experience	1. This page represents a Tab of Page 12
Page 13>12.2	Post Feedback	1. This page represents a Tab of Page 12
Page 13	My Project Interest (Volunteer)	1. From this page, volunteer can <ul style="list-style-type: none"> <li>• Check the status of submitted Project Interest</li> </ul>
Page 9	Reset Password	1. Allow User to reset the password
Page xx	Propose Project	Pending.....

## Project Manager Menu

1. My Projects
2. Review Project Feedback
3. My Profile
4. Reset Password
5. Logout

Page No.	Page Name	Brief Description
Page 1	List Project/My Projects for PM (PM)	<ol style="list-style-type: none"><li>1. Default Page displayed after PM Login</li><li>2. From this page PM can go<ul style="list-style-type: none"><li>• Manage Project Member(Page 2)</li><li>• View Project (Page 3)</li><li>• Update Project (Page 4)</li><li>• Create Project (Page 4)</li></ul></li><li>3. PM can “<b>Request for Certificate</b>” for all member of closed project</li></ol>
Page 2	Manage Project Member (PM)	<ol style="list-style-type: none"><li>1. From this page PM can<ul style="list-style-type: none"><li>• Assign Role to Project Manager</li><li>• Review Project Interest</li><li>• Send Invitation to Volunteer</li></ul></li></ol>
Page 3	View Project Detail (PM)	<ol style="list-style-type: none"><li>1. From this page PM can view<ul style="list-style-type: none"><li>• Project Detail Information</li><li>• Project Member</li><li>• Project Task and</li><li>• Print the Project Related Information</li></ul></li></ol>
Page 4	Update Project/Create Project (PM)	<ol style="list-style-type: none"><li>1. PM update the project details</li><li>2. Note:<ul style="list-style-type: none"><li>• Update Project and Create New Project Page UI design is same</li><li>• Need to add the Upload Project Picture Function</li></ul></li></ol>
Page 5	Review Project Feedback (PM)	<ol style="list-style-type: none"><li>1. View the Project Feedback detail and decide for Publication the feedback</li></ol>

## **System Administrator Menu**

1. Manage Employee
2. Manage Volunteer
3. Print Certificate
4. My Profile
5. Reset Password
6. Logout

Page No.	Page Name	Brief Description
Page 6	Print Certificate (Admin)	1. Print Requested Certificate
Page 14	Manage Staff (Admin)	1. From this page, Admin can <ul style="list-style-type: none"><li>• Edit Employee Detail</li><li>• Deactivate Employee Account</li></ul>
Page 14	Manage Volunteer (Admin)	1. From this page, Admin can <ul style="list-style-type: none"><li>• Edit Volunteer Detail</li><li>• Deactivate Volunteer Account</li></ul>

## **Outstanding**

1. Configure System Parameter
2. Manage Calendar
3. Project Coordinator Menu